

CAUCUS MEETING
September 7, 2017

A REGULAR SCHEDULED CAUCUS MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Thursday, September 7, 2017 at 7:05 P.M.

Councilman Robert Zimmermann asked Claire Foy, Borough Clerk to call the roll: Councilmen Robert Zimmermann, David Stoltz, Richard Bartlett, James Lenoy and William Shockley were present. Councilman Joseph Emerson arrived at 8:05 P.M. Mayor Craig Lahullier was absent.

Councilman Zimmermann led all present in the Pledge of Allegiance to the Flag.

Councilman Zimmermann – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 6, 2017 and the Herald News on January 6, 2017 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

Gregory Polyniak of Neglia Engineering read his report for the month regarding projects that are being done in the Borough of Carlstadt,

Robert Ceberio of Ceberio LLC read his report for the month and is on file in the office of the Borough Clerk.

RESOLUTION NO. 2017-258

WHEREAS, pursuant to Section 2-22.14, the Chief of Police may appoint special police officers for a term not exceeding one year, subject to the approval of the Governing Body by resolution; and

WHEREAS, the following individuals have been recommended for appointment as special police officers to be included in the upcoming Class I SLEO training class:

Brandon Lopez
David Recanati
Daniel Bellina

NOW, THEREFORE BE IT RESOLVED that the Mayor, with the consent of the Council, does hereby appoint Brandon Lopez, David Recanati and Daniel Bellina as special police officers, subject to the requisite background check and psychological evaluations.

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AND, BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Carlstadt that the expenses associated with such background check and evaluation required to attend the next scheduled class be and hereby are approved.

On motion by Stoltz, seconded by Emerson, unanimously approved by voice vote on August 30, 2017.

**CONSENT AGENDA
RESOLUTION NO. 2017-259**

**RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEAL
ENTITLED GKS PROPERTY MANAGEMENT, LLC V. BOROUGH OF CARLSTADT
AT 325 WASHINGTON AVENUE, BLOCK 128, LOTS 45 & 46
FOR TAX YEARS 2015 AND 2016.**

WHEREAS, GKS Property Management, LLC has filed action with the Tax Court of New Jersey against the Borough of Carlstadt challenging the tax assessed against property located at 325 Washington Avenue and identified on the Borough's tax maps as Block 128, Lots 45 & 46 for tax years 2015 and 2016; and

WHEREAS, the Borough Appraiser, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Tax Appeal Attorney, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Assessor, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Assessor, the Borough Tax Appeal Attorney and Borough Appraiser, after independent review and upon consulting with each other, jointly recommends that this matter be settled according to the terms listed below.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the Borough Tax Appeal Attorney be hereby authorized and directed to execute any and all documents necessary in order to settle this matter according to the following proposed terms:

- 1) The assessment for Block 128 Lot 45 to remain unchanged at \$605,000 for all tax years under appeal.
- 2) The assessment for Block 128 Lot 46 to be reduced from \$1,385,200 to \$890,000 for tax year 2015.

- 3) The assessment for Block 128 Lot 46 to be reduced from \$1,385,200 to \$870,000 for tax year 2016.

RESOLUTION NO. 2017-260

**RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEAL
ENTITLED MIJACK CORP. V. BOROUGH OF CARLSTADT
AT WASHINGTON AVENUE, BLOCK 128, LOT 31
FOR TAX YEARS 2014 THROUGH 2016.**

WHEREAS, Mijack Corp. has filed action with the Tax Court of New Jersey against the Borough of Carlstadt challenging the tax assessed against property located at Washington Avenue and identified on the Borough's tax maps as Block 128, Lot 31 for tax years 2014 through 2016; and

WHEREAS, the Borough Appraiser, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Tax Appeal Attorney, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Assessor, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Assessor, the Borough Tax Appeal Attorney and Borough Appraiser, after independent review and upon consulting with each other, jointly recommends that this matter be settled according to the terms listed below.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the Borough Tax Appeal Attorney be hereby authorized and directed to execute any and all documents necessary in order to settle this matter according to the following proposed terms:

- 1) The assessment for tax years 2014 & 2015 to be reduced from \$5,570,700 to \$5,125,000.
- 2) The assessment for tax year 2016 to be reduced from \$5,570,700 to \$5,000,000.

RESOLUTION NO. 2017-261

**RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEAL
ENTITLED 479-485 HOBOKEN ROAD ASSOCIATES, LLC V. BOROUGH OF
CARLSTADT AT 485 HOBOKEN ROAD, BLOCK 71, LOT 7 & 8
AND 300 SECOND STREET, BLOCK 71, LOT 10
FOR TAX YEARS 2012 THROUGH 2016.**

WHEREAS, 479-485 Hoboken Road Associates, LLC has filed action with the Tax Court of New Jersey against the Borough of Carlstadt challenging the tax assessed against properties located at 485 Hoboken Road and identified on the Borough's tax maps as Block 71, Lot 7 & 8 and 300 Second Street and identified on the Borough's tax maps as Block 71, Lot 10 for tax years 2012 through 2016; and

WHEREAS, the Borough Appraiser, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Tax Appeal Attorney, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Assessor, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Assessor, the Borough Tax Appeal Attorney and Borough Appraiser, after independent review and upon consulting with each other, jointly recommends that this matter be settled according to the terms listed below.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the Borough Tax Appeal Attorney be hereby authorized and directed to execute any and all documents necessary in order to settle this matter according to the following proposed terms:

- 1) The assessment for Block 71, Lot 7 to remain unchanged for all tax years under appeal.
- 2) The assessment for Block 71, Lot 10 to remain unchanged for all tax years under appeal.
- 3) The assessment for Block 71, Lot 8 to remain unchanged for tax year 2012.

- 4) The assessment for Block 71, Lot 8 to be reduced from \$1,146,000 to \$1,081,600 for tax years 2013 & 2014.
- 5) The assessment for Block 71, Lot 8 to be reduced from \$1,146,000 to \$1,041,600 for tax years 2015 & 2016.

RESOLUTION NO. 2017-262

**RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEAL
ENTITLED JOMIKE CORP. V. BOROUGH OF CARLSTADT
AT 523 WASHINGTON AVENUE, BLOCK 128.01, LOT 1
FOR TAX YEARS 2014 THROUGH 2016.**

WHEREAS, Jomike Corp. has filed action with the Tax Court of New Jersey against the Borough of Carlstadt challenging the tax assessed against property located at 523 Washington Avenue and identified on the Borough's tax maps as Block 128.01, Lot 1 for tax years 2014 through 2016; and

WHEREAS, the Borough Appraiser, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Tax Appeal Attorney, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Assessor, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Assessor, the Borough Tax Appeal Attorney and Borough Appraiser, after independent review and upon consulting with each other, jointly recommends that this matter be settled according to the terms listed below.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the Borough Tax Appeal Attorney be hereby authorized and directed to execute any and all documents necessary in order to settle this matter according to the following proposed terms:

- 1) The assessment for tax years 2014 & 2015 to be reduced from \$2,683,600 to \$2,625,000.
- 2) The assessment for tax year 2016 to be reduced from \$2,683,600 to \$2,428,750.

RESOLUTION NO. 2017-263

**RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEAL
ENTITLED JOMIKE CORP. V. BOROUGH OF CARLSTADT
AT 513 WASHINGTON AVENUE, BLOCK 128, LOT 32
FOR TAX YEARS 2014 THROUGH 2016.**

WHEREAS, Jomike Corp. has filed action with the Tax Court of New Jersey against the Borough of Carlstadt challenging the tax assessed against property located at 513 Washington Avenue and identified on the Borough's tax maps as Block 128, Lot 32 for tax years 2014 through 2016; and

WHEREAS, the Borough Appraiser, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Tax Appeal Attorney, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Assessor, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Assessor, the Borough Tax Appeal Attorney and Borough Appraiser, after independent review and upon consulting with each other, jointly recommends that this matter be settled according to the terms listed below.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the Borough Tax Appeal Attorney be hereby authorized and directed to execute any and all documents necessary in order to settle this matter according to the following proposed terms:

- 1) The assessment for tax years 2014 & 2015 to be reduced from \$2,754,100 to \$2,625,000.
- 2) The assessment for tax year 2016 to be reduced from \$2,754,100 to \$2,428,750.

RESOLUTION NO. 2017-264

**RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEAL
ENTITLED ISI GOTHAM ASSOCIATES, LLC V. BOROUGH OF CARLSTADT
AT 620 GOTHAM PARKWAY, BLOCK 123.01, LOT 19
FOR TAX YEARS 2013 THROUGH 2015.**

WHEREAS, ISI Gotham Associates, LLC has filed action with the Tax Court of New Jersey against the Borough of Carlstadt challenging the tax assessed against property located at 620 Gotham Parkway and identified on the Borough's tax maps as Block 123.01, Lot 19 for tax years 2013 through 2015; and

WHEREAS, the Borough Appraiser, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Tax Appeal Attorney, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Assessor, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Assessor, the Borough Tax Appeal Attorney and Borough Appraiser, after independent review and upon consulting with each other, jointly recommends that this matter be settled according to the terms listed below.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the Borough Tax Appeal Attorney be hereby authorized and directed to execute any and all documents necessary in order to settle this matter according to the following proposed terms:

- 3) The assessment for tax year 2013 to be reduced from \$2,469,500 to \$2,300,000.
- 2) The assessment for tax year 2014 to be reduced from \$2,469,500 to \$2,375,000.
- 3) The assessment for tax year 2015 to be reduced from \$2,469,500 to \$2,400,000.

RESOLUTION NO. 2017-265

**RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEAL
ENTITLED RANDOLPH PRODUCTS V. BOROUGH OF CARLSTADT
AT 701 TWELFTH STREET, BLOCK 84, LOT 1
FOR TAX YEARS 2015 AND 2016.**

WHEREAS, Randolph Products has filed action with the Tax Court of New Jersey against the Borough of Carlstadt challenging the tax assessed against property located at 701 Twelfth Street and identified on the Borough's tax maps as Block 84, Lot 1 for tax years 2015 and 2016; and

WHEREAS, the Borough Appraiser, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Tax Appeal Attorney, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Assessor, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Assessor, the Borough Tax Appeal Attorney and Borough Appraiser, after independent review and upon consulting with each other, jointly recommends that this matter be settled according to the terms listed below.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the Borough Tax Appeal Attorney be hereby authorized and directed to execute any and all documents necessary in order to settle this matter according to the following proposed terms:

- 1) The assessment for tax year 2015 to be reduced from \$1,847,500 to \$1,000,000.
- 2) The assessment for tax year 2016 to be reduced from \$1,100,000 to \$950,000.

RESOLUTION NO. 2017-266

RESOLUTION TO ADVERTISE FOR BIDS

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey upon the recommendation of the Borough Engineer, Gregory J. Polyniak, Neglia Engineering Associates that the plans & specifications for:

**BID FOR LINCOLN SCHOOL DEMOLITION PROJECT
BOROUGH OF CARLSTADT
BERGEN COUNTY, NEW JERSEY**

are hereby approved and the Borough Clerk is hereby authorized to advertise for bids. This Resolution to take effect immediately.

RESOLUTION NO. 2017-267

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Fifth Street Roadway Improvements Project.

NOW, THEREFORE BE IT RESOLVED that the Council of the Borough of Carlstadt formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2018-Fifth Street Roadway Improvements-00039 to the New Jersey Department of Transportation on behalf of the Borough of Carlstadt.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Carlstadt and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

RESOLUTION NO. 2017-268

BERGEN MUNICIPAL EMPLOYEES BENEFITS FUND

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the **Bergen Municipal Employee Benefits Fund**, hereafter referred to as "FUND", as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et seq.; and

WHEREAS, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date; and

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WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a FUND; and

WHEREAS, the governing body of Borough of Carlstadt, hereinafter referred to as "LOCAL UNIT" has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

NOW, THEREFORE BE IT RESOLVED that the governing body of the LOCAL UNIT hereby agrees as follows:

- i. Become a member of the FUND for the period outlined in the LOCAL UNIT's Indemnity and Trust Agreements.
- ii. Will participate in the following type (s) of coverage (s):
 - a.) Health, Dental or Prescription Insurance as defined pursuant to N.J.S.A. 17B:17-4, the FUND's Bylaws, and Plan of Risk Management.
- iii. Adopts and approves the FUND's Bylaws.
- iv. Execute an application for membership and any accompanying certifications.

BE IT FURTHER RESOLVED that the governing body of the LOCAL UNIT is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the FUND as required by the FUND's Bylaws, and to deliver these documents to the FUND's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the LOCAL UNIT by the FUND.
- ii. Receipt from the LOCAL UNIT of a Resolution accepting assessment.
- iii. Approval by the New Jersey Department of Insurance and Department of Community Affairs.

RESOLUTION NO. 2017-269

AWARD OF CONTRACT

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey upon the recommendation of Neglia Engineering Associates that the Contract for:

7TH STREET ROADWAY IMPROVEMENTS (NJDOT FUNDED)

be awarded to Smith SONDY, 150 Anderson Avenue, Wallington, New Jersey 07057 for the bid amount of Two Hundred Thirty-Six Thousand One Hundred Seventy-Seven Dollars and Eighty-Eight Cents (\$236,177.88) (which represents the Base Bid) being the lowest of four bids submitted. This Resolution to take effect upon certification of this Resolution by the Borough Treasurer that sufficient funds are available.

On motion by Bartlett, seconded by Zimmermann, unanimous on call of roll of those present.

**CONSIDERATION OF ORDINANCES
FINAL READING**

ORDINANCE NO. 17-8

AN ORDINANCE AMENDING CHAPTER XV "TREES AND SHRUBS" WITH THE ADDITION OF SUBSECTION 15-6 "REGULATING PLANTING, CONTROLLING AND REMOVAL OF BAMBOO" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF CARLSTADT, 2002

Councilman Zimmermann entertained a motion to open this ordinance to a hearing of citizens.

On motion by Bartlett, seconded by Stoltz, unanimous on call of roll of those present.

Councilman Zimmermann asked if any citizen wished to be heard on this ordinance.

Councilman Zimmermann said to let the record note there are no citizens wished to be heard.

Councilman Zimmermann entertained a motion to close this ordinance to a hearing of citizens.

On motion by Bartlett, seconded by Lenoy, unanimous on call of roll of those present.

RESOLUTION NO. 2017-270

BE IT RESOLVED that the ordinance entitled:

AN ORDINANCE AMENDING CHAPTER XV "TREES AND SHRUBS" WITH THE ADDITION OF SUBSECTION 15-6 "REGULATING PLANTING, CONTROLLING AND REMOVAL OF BAMBOO" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF CARLSTADT, 2002

heretofore introduced, does now pass on final reading and the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.

On motion by Zimmermann, seconded by Bartlett, unanimous on call of roll of those present.

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FINAL READING

ORDINANCE NO. 17-9

AN ORDINANCE AMENDING CHAPTER VI “LICENSING GENERAL” SECTION 6-12 ENTITLED “TOWING OF VEHICLES” SUBSECTION 6-12.11 “TOWING AND STORAGE FEE SCHEDULE” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF CARLSTADT, 2002

Councilman Zimmermann entertained a motion to open this ordinance to a hearing of citizens.
On motion by Stoltz, seconded by Lenoy, unanimous on call of roll of those present.
Councilman Zimmermann asked if any citizen wished to be heard.
Councilman Zimmermann said to let the record note there are no citizens to speak on this ordinance.
Councilman Zimmermann entertained a motion to close this ordinance to a hearing of citizens.
On motion by Bartlett, seconded by Lenoy, unanimous on call of roll of those present.

RESOLUTION NO. 2017-271

BE IT RESOLVED that the ordinance entitled:

AN ORDINANCE AMENDING CHAPTER VI “LICENSING GENERAL” SECTION 6-12 ENTITLED “TOWING OF VEHICLES” SUBSECTION 6-12.11 “TOWING AND STORAGE FEE SCHEDULE” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF CARLSTADT, 2002

heretofore introduced, does now pass on final reading and the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.

On motion by Stoltz, seconded by Lenoy, unanimous on call of roll of those present.

FINAL READING

ORDINANCE NO. 17-10

AN ORDINANCE OF THE BOROUGH OF CARLSTADT, COUNTY OF BERGEN, STATE OF NEW JERSEY, TO ESTABLISH A SELF-INSURANCE FUND FOR GROUP HEALTH BENEFITS PURSUANT TO REGULATIONS ESTABLISHED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS

Councilman Zimmermann entertained a motion to open this ordinance to a hearing of citizens.
On motion by Bartlett, seconded by Lenoy, unanimous on call of roll of those present.
Councilman Zimmermann asked if any citizen wished to be heard on this ordinance.
Councilman Zimmermann said to let the record note there are no citizens to speak on this ordinance.
Councilman Zimmermann entertained a motion to close this ordinance to a hearing of citizens.

On motion by Bartlett, seconded by Lenoy, unanimous on call of roll of those present.

RESOLUTION NO. 2017-272

BE IT RESOLVED that the ordinance entitled:

AN ORDINANCE OF THE BOROUGH OF CARLSTADT, COUNTY OF BERGEN, STATE OF NEW JERSEY, TO ESTABLISH A SELF-INSURANCE FUND FOR GROUP HEALTH BENEFITS PURSUANT TO REGULATIONS ESTABLISHED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS

heretofore introduced, does now pass on final reading and the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.

On motion by Stoltz, seconded by Lenoy, unanimous on call of roll of those present.

Councilman Zimmermann made a motion to approve Mr. G's entertainment permit, seconded by Lenoy, unanimous on call of roll of those present.

Councilman Zimmermann mentioned that John Solomine who drives the senior town bus wants to know if he can work Election Day at District 3 or take the seniors food shopping. The Council said they had no problem with him working Election Day.

Councilman Zimmermann went over the correspondence that was received. Carlstadt Public School 8th Grade Dance Committee mentioned their graduation dance will be June 6, 2018 at the Royal Manor in Garfield. They are starting a fund raiser and hope that we can assist them in their efforts.

A letter was received from the 200 Club informing us that the Carlstadt Volunteer Ambulance Corps will be the recipients of the 200 Club John R. Rinaldi Service Award at their Valor Awards Dinner on Wednesday, October 4, 2017 at 6:00 P.M. at the Venetian in Garfield, NJ. This is for their actions involving a jet crash that occurred on May 15, 2017.

Carlstadt Soccer will be hosting a charity event at Lindbergh Field on October 1, 2017. This is for a two year old Carlstadt resident, Addison Hope Stallone. They are asking for two DPW workers to set up and breakdown, tables and chairs from the Civic Center, Special Police Officer, CVAC standby and a grill from the Fire Department with filled propane tank.

On motion by Stoltz, seconded by Zimmermann, unanimous on call of roll of those present.

A letter was received from the Woman's Club of Carlstadt, Inc. They will be sponsoring a Winter Wonderland Fashion Show at the Fiesta, Wood-Ridge, NJ on November 16, 2017. They are asking for a donation from us.

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Councilman Stoltz made a motion to donate \$100.00 for the ad journal, seconded by Bartlett, unanimous on call of roll of those present.

Correspondence was received from Stephen Capuano, Chief of the Fire Department requesting permission for the rescue truck to attend the Pulaski Day Parade on Sunday, October 1, 2017 in NYC from 8:00 A.M. to 9:00 P.M. He is also requesting to take the pickup truck 706 to Wildwood for the Firefighters Convention from October 14 to 17, 2017. Councilman Bartlett made a motion to approve this request, seconded by Zimmermann, unanimous on call of roll of those present.

Correspondence was received from Joseph Crifasi stating the Borough of Carlstadt will gather on Monday, September 11, 2017 at 8:00 P.M. for a ceremony to remember the sixteen year anniversary of 9/11/01.

We received correspondence from Joseph Patti of Sun Chemical that they have approved the use of their basement space in building one for the storage of our records. They have listed conditions to be followed.

A letter was received from Michael Alpos, President of Timia Enterprises, 257 Division Avenue, Carlstadt, NJ. They had issues with removal of debris from a visible drainage area in the middle of Division Avenue. It seems the whole length of Division Avenue is clogged because every time it rains, the water reaches the level of the inside floor of the building. They also requested immediate repairs to the large potholes and to allocate funds to pave the whole street, but nothing has been done. They are requesting an immediate solution to the issues stated before the inclement weather starts.

EXECUTIVE SESSION MEETING ACT RECESS INTO CLOSED SESSION

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: property and personnel

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: property and personnel.

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Councilman Zimmermann entertained a motion to into closed session at 7:45 P.M. On motion by Bartlett, seconded by Stoltz, unanimous on call of roll of those present.

The meeting went back into open session at 8:40 P.M. with the following members in attendance: Councilmen Zimmermann, Stoltz, Bartlett, Lenoy, Emerson and Shockley.

Councilman Stoltz made a motion that the Police Chief be given permission to start the process to hire two dispatchers for sixteen hours a week. On motion by Zimmermann, seconded by Bartlett, unanimous on call of roll.

Jane Fontana, Legislative Research Officer referred to the employee manual under vacation. It was decided that an employee who has worked for the Borough for twenty-five years in a full-time capacity is to get twenty- five vacation days.

RESOLUTION NO. 2017-273

**A RESOLUTION AMENDING THE PERSONNEL
POLICIES AND PROCEDURES MANUAL IN AND FOR
THE BOROUGH OF CARLSTADT**

WHEREAS, it is the desire of the Borough of Carlstadt that all employees who have served the Borough for 25 years in a full-time capacity shall be entitled to an annual vacation allotment of twenty-five (25) days; and

WHEREAS, the Borough of Carlstadt maintains a Policies and Procedures Manual to effectuate the efficient and consistent treatment of all employees and further, to ensure that employees and prospective employees are treated in a manner consistent with the objectives of the Borough; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey, that the Personnel Policies and Procedures Manual shall be amended as follows:

The Personnel Policy Manual is amended in Section I-10.1 by the addition of section (c) regarding annual vacation allotments:

I-10.0 VACATION

I-10.1 Full-Time Non-Contractual Employees

- (c) On January 1 of the year following an employee's completion of their twenty-fifth (25th) consecutive full-calendar year of service and for each year thereafter 25 days

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This policy shall be effective immediately.

On motion by Zimmermann, seconded by Stoltz, unanimous on call of roll.

It was decided that a part-time bus driver is needed and to hire Antonino Surace, 74 Eighth Street, Wood-Ridge, NJ with a background to be done. On motion by Bartlett, seconded by Stoltz, unanimous on call of roll.

Councilman Bartlett made a motion to have the pay-loader repaired and to replace the rubber blades on the plows with steel blades, seconded by Stoltz, unanimous on call of roll.

JOSEPH CRIFASI, DPW OPERATIONS MANAGER

Each year we get permission to get one hundred or so trees and repair the sidewalks. He spoke with Domenick Giancaspro, CFO and we have money available to do this. He would like to get quotes for the trees and sidewalks. On motion by Bartlett, seconded by Zimmermann, unanimous on call of roll.

Councilman Bartlett mentioned that Chris Assenheimer is a delegate to the NJ State Firemen's Association and the Annual Convention will be September 15, 2017 in Wildwood, NJ. He is requesting this day off as a non-vacation day as the delegate and also attending the business meeting. Councilman Bartlett made the motion allowing Chris to attend, seconded by Stoltz, unanimous on call of roll.

One of the councilman mentioned the police are concerned about the trees that are near the new parking lot that is being constructed. They are worried about branches that may fall off where they will be parking. Joseph Crifasi said the police want us to take the trees down but the Mayor said the trees will remain. Mr. Crifasi said he has a price from a professional tree service and they will look at all the trees in question. Hopefully they will be cut back and trimmed.

Council President Emerson entertained a motion to adjourn the meeting at 8:55 P.M. On motion by Stoltz, seconded by Bartlett, the meeting was unanimously adjourned.

APPROVED: _____
JOSEPH EMERSON, COUNCIL PRESIDENT

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK