

FINANCE MEETING

August 17, 2017

A REGULAR SCHEDULED FINANCE MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Thursday, August 17, 2017 at 7:10 P.M.

Council President Joseph Emerson asked Claire Foy, Borough Clerk to call the roll: Councilmen Robert Zimmermann, David Stoltz, Richard Bartlett, James Lenoy and Joseph Emerson were present. Mayor Craig Lahullier and Councilman William Shockley were absent

Council President Emerson led all present in the Pledge of Allegiance to the Flag.

Council President Emerson – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 6, 2016 and the Herald News on January 6, 2016 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

**CONSIDERATION OF ORDINANCES
FIRST READING**

ORDINANCE NO. 17-9

AN ORDINANCE AMENDING CHAPTER VI “LICENSING GENERAL” SECTION 6-12 ENTITLED “TOWING OF VEHICLES,” SUBSECTION 6-12.11 “TOWING AND STORAGE FEE SCHEDULE” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF CARLSTADT, 2002

NOW, THEREFORE BE IT ORDAINED by the Governing Body of the Borough of Carlstadt that **Chapter VI** of the Revised General Ordinances of the Borough of Carlstadt, 2002, entitled “**Licensing General,**” Section, 6-12 entitled “**Towing of Vehicles,**” Subsection 6-12.11 entitled “**Towing and Storage Fee Schedule,**” in particularly Subparagraphs c.2., c.3. and c.4. shall be amended as follows:

(i)

Subparagraph c.2. be and hereby is deleted in its entirety and amended, supplemented and replaced and shall hereafter read as follows:

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6-12.11. Towing and Storage Schedule

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c. 2. Storage Fees. The following is the fee schedule for storage services per 24 hour period or any part thereof:

- (a) Outside Storage:
 - i. Passenger vehicles, SUVs, pickups,
Motorcycles/motor scooters \$ 35.00
 - ii. Trucks, buses and others (over five tons GVW) \$ 50.00
 - iii. Trucks, buses and others (over ten tons GVW) \$125.00
- (b) Inside Storage:
 - i. Passenger vehicles, SUVs, pickups,
Motorcycles/motor scooters \$ 50.00
 - ii. Trucks, buses and others (over five tons GVW) \$100.00
 - iii. Trucks, buses and others (over ten tons GVW) \$175.00
- (c) Administrative fee (if more than three trips are made to vehicle) \$ 65.00
- (d) After Hours Release (after normal business hours/weekends) \$ 45.00

(ii)

Sub-paragraph c.3. be and hereby is deleted in its entirety and amended, supplemented and replaced and shall hereafter read as follows:

6-12 TOWING OF VEHICLES

6-12.11. Towing and Storage Schedule

c. 3. Non-passenger Vehicles. The fees set forth for non-passenger vehicles in this section are the maximum charges that shall apply for basic towing services. Official tower, however, shall be allowed the following fees for services for winching and wrecking of non-passenger vehicles:

- Labor: \$ 75.00 per person
- Equipment:
 - Light Duty \$100.00 per ½ hour
 - Medium Duty \$150.00 per ½ hour
 - Heavy Duty \$175.00 per ½ hour
 - Rotator \$225.00 per ½ hour

(iii)

Sub-paragraph c.4. be and hereby is deleted in its entirety and amended, supplemented and replaced and shall hereafter read as follows:

6-12 TOWING OF VEHICLES

6-12.11. Towing and Storage Schedule

c. 4. (i) Basic Tow - The fees set forth in paragraphs (a) and (b) of this section for towing rates are the maximum charges that shall apply to private passenger automobiles for basic towing services. The basic tow shall include when performed by an official tower, ancillary services including: arriving at the site from which a motor vehicle will be towed; 15 minutes waiting time; hooking a motor vehicle to, or loading a motor vehicle onto a tow truck; transporting a motor vehicle to a storage facility; unhooking or unloading a motor vehicle from the tow truck; and situating the motor vehicle in the space in which it will be stored. Additionally, a basic tow also includes issuing documents for the release of a motor vehicle to its owner or other person authorized to take the motor vehicle; issuing an itemized bill; three trips to the motor vehicle in storage, which if applicable, include making a vehicle available to its insurance appraiser or adjuster; issuing documents for release of a motor vehicle to its owner or other person authorized to take the motor vehicle; and retrieving a motor vehicle from storage during the hours in which the storage facility is open.

(ii) Vehicles Involved in Accidents – In cases of a motor vehicle involved in an accident, the following additional services, if actually performed shall be allowed to be charged for services other than basic towing services, by official towers:

Waiting Time (after 15 minutes)	\$ 15.00 per 15 min. increments
Brush Cleaning (sweeping roadway)	\$ 30.00
Site clean-up (speedy dry)	\$ 20.00 per bag
Winching Light Duty	\$ 75.00 per ½ hour
Heavy Duty	\$175.00 per ½ hour
Window Wrap (Collision Wrap)	\$ 75.00
Tarping	\$ 75.00
Transmission Disconnect	\$ 50.00
Flatbed Fee (If a vehicle can <u>only</u> be transported by flatbed)	\$ 65.00

Special Equipment (Equipment other than first tow truck to recover a motor vehicle that cannot be recovered by winching or pieces of motor vehicle that cannot be moved by hand):

Labor	\$ 75.00 per person
Equipment:	
Light Duty	\$100.00 per ½ hour
Medium Duty	\$150.00 per ½ hour
Heavy Duty	\$175.00 per ½ hour
Rotator	\$225.00 per ½ hour

Decoupling (End of Tow)	\$ 65.00
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(iii) Road Service – Official Towers may charge a flat fee of \$85.00 for any road services for private passenger vehicles that do not need to be towed.

SAVINGS CLAUSE

All other provisions of Chapter VI, Section 6-12 shall remain in full force and effect.

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SEVERABILITY

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

INCONSISTENT ORDINANCES

Any Ordinance inconsistent with this Ordinance is repealed, but only to the extent of such inconsistencies.

EFFECTIVE DATE

This Ordinance shall take effect upon immediately upon passage and publication pursuant to law.

RESOLUTION NO. 2017-239-A

AN ORDINANCE AMENDING CHAPTER VI "LICENSING GENERAL" SECTION 6-12 ENTITLED "TOWING OF VEHICLES," SUBSECTION 6-12.11 "TOWING AND STORAGE FEE SCHEDULE" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF CARLSTADT, 2002

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 7th day of September, 2017 at 7:00 o'clock P.M. or as soon thereafter as the matter can be reached, at the regular meeting place of the Carlstadt Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk, be and she hereby is, authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

On motion by Stoltz, seconded by Zimmermann, unanimous on call of roll of those present.

Council President Emerson entertained a motion to ratify dish gardens for the families of Annette Altamura, David Maluda and Ann Rano.

On motion by Stoltz, seconded by Zimmermann, unanimous on call of roll of those present.

Council President Emerson entertained a motion to approve entertainment licenses for the following:

Il Villaggio
Carlstadt Turnverein
Redd's Restaurant & Bar
Shakers
Gianna's Restaurant
American Legion Post #69
Triple J's Bar & Grill

On motion by Stoltz, seconded by Bartlett, unanimous on call of roll of those present.

CORRESPONDENCE:

Councilman Stoltz said we received correspondence from Chief Nielsen of the Carlstadt Police Department stating their current roster of five Special Police Officers is inadequate to respond to the anticipated requests as the fall sports programs may require. He is requesting authorization to increase the Special Police roster by at least three individuals.

Councilman Stoltz made a motion to approve three Special Police Officers to be hired subject to background checks, seconded by Lenoy, unanimous on call of roll of those present.

Council President Emerson mentioned we received correspondence from Boy Scout Troop 1 of Carlstadt. They wish to hold a recruitment event at the Carlstadt Village Green on Saturday, September 16, 2017 from 10:00 A.M. to 2:00 P.M. They will be demonstrating scouting skills in the hopes of recruiting new members to join the troop.

On motion by Bartlett, seconded by Zimmermann, unanimous on call of roll of those present.

Council President Emerson read a letter from Stephanie Biamonte. She has been the Director of the Dance Theatre Workshop. The letter is to inform the Mayor and Council of her resignation as Director due to arthroscopic surgery she had this summer on both knees along with other health issues. Council President Emerson said we will have to publicize this to get someone to take over this position. There was a lengthy discussion regarding this matter. It was decided to purchase a plaque for Stephanie Biamonte and present her with this on September 18, 2017.

On motion by Stoltz, seconded by Bartlett, unanimous on call of roll of those present.

Council President Emerson mentioned we have correspondence from Carlstadt Soccer informing us of their Opening Day Parade on Saturday, September 9, 2017. It will start at the Civic Center at 9:00 A.M. They are requesting two Special Police Officers for that day. On motion by Stoltz, seconded by Zimmermann, unanimous on call of roll of those present.

COUNCILMAN RICHARD BARTLETT

He mentioned that Engine 2 is having body work done as it is still under contract. Prior to going there they were having driving training and as the driver was backing into the firehouse he hit one of the yellow pylons outside damaging the left rear on the engine. He didn't find out about this until three days later and he wasn't happy about it.

COUNCILMAN JAMES LENOY

He wanted to congratulate Cheryl Rivera for attaining certification as a Court Administrator.

COUNCILMAN DAVID STOLTZ

He made a motion for a tool box that is needed for one of the trucks not to exceed the amount of \$800.00, seconded by Bartlett, unanimous on call of roll of those present.

COUNCILMAN JOSEPH EMERSON

He said we are waiting for PSE&G to connect the lights at Lindbergh Field and he would like to have this lighting ceremony before all the sports start this year.

JOSEPH CRIFASI, DPW OPERATIONS MANAGER

He talked about having two fall concerts at the Village Green on September 13 and 20, 2017. The cost would be \$5,000.00 which includes the stage setup for each concert.

**EXECUTIVE SESSION MEETING ACT
RECESS INTO CLOSED SESSION**

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: personnel

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et Seq. for the purpose of discussing one or more of the following subjects: personnel

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Council President Emerson entertained a motion to go into closed session at 7:50 P.M. On motion by Zimmermann, seconded by Bartlett, unanimous on call of roll of those present.

The meeting went back into open session at 8:20 P.M. with the following members in attendance: Councilmen Zimmermann, Stoltz, Bartlett, Lenoy and Emerson.

RESOLUTION NO. 2017-239-B

WHEREAS, the Governing Body recognizes and appreciates that there are Full-Time employees who have served the Borough for more than 25 years; and

WHEREAS, the nature of the duties of such employees require continuous attention month to month to remain current with the aspects of the borough's business to which they are obligated by their positions; and

WHEREAS, under the circumstances as they relate to those Full-Time employees who have long-time service to the Borough in excess of 25 years the Governing Body is desirous of authorizing them the option to sell-back to the Borough ten (10) days of their annual vacation allotment.

NOW, THEREFORE BE IT RESOLVED that without setting precedent, the Mayor and Council hereby approve and authorize Full-Time employees with 25 or more years of completed service to the Borough the opportunity to elect to sell back ten (10) days of their annual vacation allotment to the Borough at their current rate of pay.

AND, BE IT FURTHER RESOLVED, that any Full-Time employee with 25 or more years of service must exercise their election to sell back their vacation time, in writing, directed to the Mayor and Council, with a copy to the Payroll Clerk by no later than September 30th of each year. No further action by the governing body shall be required.

AND, BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided by the Borough Clerk to each Full-Time employee who has completed 25 years of service with the Borough.

On motion by Stoltz, seconded by Zimmermann, unanimous on call of roll of those present.

Council President Emerson entertained a motion to adjourn the meeting at 8:25 P.M. On motion by Stoltz, seconded by Zimmermann, the meeting was unanimously adjourned

APPROVED: _____
JOSEPH EMERSON, COUNCIL PRESIDENT

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK