

**FINANCE MEETING
February 16, 2017**

A REGULAR SCHEDULED FINANCE MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Thursday, February 16, 2017 at 7:20 P.M.

Mayor Craig Lahullier asked Claire Foy, Borough Clerk to call the roll: Mayor Craig Lahullier, Councilmen David Stoltz, Richard Bartlett, Joseph Emerson and William Shockley were present. Councilmen Robert Zimmermann and James Lenoy were absent.

Mayor Lahullier led all present in the Pledge of Allegiance to the Flag.

Mayor Lahullier – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 6, 2017 and the Herald News on January 6, 2017 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

**CONSENT AGENDA
RESOLUTION NO. 2017-62**

WHEREAS, a renewal application for a Massage Therapy Technician/Practitioner License together with a renewal application for a Massage Therapy Establishment License has been submitted by Lisa Johnson for 317 Hackensack Street, Carlstadt, NJ 07072; and

WHEREAS, all the requirements have been met pursuant to Code Section 6-15.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the renewal of a Massage Therapy Technician/Practitioner License together with the renewal of a Massage Therapy Establishment License for Lisa Johnson at 317 Hackensack Street, Carlstadt, NJ 07072 is hereby approved.

RESOLUTION NO. 2017-63

WHEREAS, the Borough of Carlstadt has solicited quotes for a variable message sign for use by the Police Department; and

WHEREAS, the funds for said message sign has been appropriated by the CFO; and

WHEREAS, in response to a solicitation, three quotes were received as follow:

- | | |
|----------------------------------|-------------|
| 1. Ver-Mac Inc. | \$20,000.00 |
| 2. Highway Traffic Supply | \$19,495.00 |
| 3. Certified Speedometer Service | \$18,500.00 |

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WHEREAS, the quote submitted by Certified Speedometer Service, Inc. of 9 Jay Street, Old Tappan, NJ 07675, in the amount of \$18,500.00 is the lowest responsible quote for a variable message sign.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that:

1. That the Carlstadt Police Department be and hereby is authorized to purchase a variable message sign under the terms of the proposal submitted by Certified Speedometer Service, Inc., 9 Jay Street, Old Tappan, NJ 07675 for the quoted amount of \$18,500.00; and
2. This resolution to take effect upon certification of this resolution by the Chief Financial Officer that sufficient funds are available.

Certification as to the availability of funds:

The Chief Financial Officer/Treasurer hereby certifies that sufficient funds are available to pay the anticipated amount of the fees and disbursement for these services.

RESOLUTION NO. 2017-64

WHEREAS, the Tax Court of New Jersey, County of Bergen issued a Civil Action Judgment in the tax appeal of J.I.M. Partners, C/o: Spectra Realty for property located at 11 Empire Boulevard, Carlstadt, New Jersey for Block 131.01 Lot 8 as per Docket No. 004368-2013 dated 12/16/2016 reducing the 2013 property tax assessment from \$1,100,000.00 to \$937,500.00; and

WHEREAS, the reduction in the 2013 property tax assessment is \$162,500.00 or \$3,220.75 in 2013 property tax.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt authorize the refund of \$3,220.75 and the Tax Collector shall adjust his books accordingly.

It is noted that the Borough's Finance Officer has reviewed this Tax Appeal Settlement and certifies that the Appeal is genuine and that funds are available for payment. It is also noted that the Borough's Tax Appeal Attorney, John Bang, Esq, has negotiated this Tax Appeal and has approved the settlement on behalf of the Borough of Carlstadt.

The refund shall be made payable to "Nashel and Nashel LLC Trust Account" and shall be mailed to Richard B. Nashel, Esq., Nashel and Nashel, LLC, 415 60th Street, West New York, New Jersey 07093.

RESOLUTION NO. 2017-65

BE IT RESOLVED, by the Mayor and Council of the Borough of Carlstadt that a handicapped parking space is hereby approved at the following location:

1. 304 Division Avenue

all in accordance with the requirements as stated in Ordinance No 97-14 and with the recommendation of the Police Chief of the Carlstadt Police Department.

BE IT FURTHER RESOLVED that said location shall be added to the certified list of designated handicapped parking spaces.

RESOLUTION NO. 2017-66

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that Mickey's Kids Foundation, Inc. 50 Central Avenue, Hasbrouck Heights, NJ 07604 be granted permission to hold two raffles at IL Villaggio, Route 17 North, Carlstadt, NJ 07072 on Friday, April 7, 2017 for which the applications, fees and findings and determination sheets shall be forwarded to the Legalized Games of Chance Control Commission.

On motion by Emerson, seconded by Bartlett, unanimous on call of roll of those present.

**CONSIDERATION OF ORDINANCES
FINAL READING**

ORDINANCE NO. 17-2

**BOROUGH OF CARLSTADT
CALENDAR YEAR 2017**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

Mayor Lahullier entertained a motion to open this ordinance to a hearing of citizens.
On motion by Bartlett, seconded by Emerson, unanimous on call of roll of those present.
Mayor Lahullier asked if any citizen wished to be heard on this ordinance.
Mayor Lahullier said to let the record note there are no citizens to speak on this ordinance.
Mayor Lahullier entertained a motion to close this ordinance to a hearing of citizens.
On motion by Shockley, seconded by Emerson, unanimous on call of roll of those present.

RESOLUTION NO. 2017-67

BE IT RESOLVED that the ordinance entitled:

**BOROUGH OF CARLSTADT
CALENDAR YEAR 2017**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40a: 4-45.14)**

heretofore introduced, does now pass on final reading and the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.

On motion by Emerson, seconded by Bartlett, unanimous on call of roll of those present.

FINAL READING

ORDINANCE NO. 17-3

**AN ORDINANCE TO AMEND CHAPTER II
“ADMINISTRATION,” SECTION 2-34 ENTITLED
“ADVISORY COMMITTEE ON RECREATION,”
OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF CARLSTADT, 2002**

Mayor Lahullier entertained a motion to open this ordinance to a hearing of citizens.
On motion by Bartlett, seconded by Emerson, unanimous on call of roll of those present.
Mayor Lahullier asked if any citizen wished to be heard on this ordinance.
Mayor Lahullier said to let the record note there are no citizens to speak on this ordinance.
Mayor Lahullier entertained a motion to close this ordinance to a hearing of citizens.
On motion by Bartlett, seconded by Emerson, unanimous on call of roll of those present.

RESOLUTION NO. 2017-68

BE IT RESOLVED that the ordinance entitled:

**AN ORDINANCE TO AMEND CHAPTER II
“ADMINISTRATION,” SECTION 2-34 ENTITLED
“ADVISORY COMMITTEE ON RECREATION,”
OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF CARLSTADT, 2002**

heretofore introduced, does now pass on final reading and the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.

On motion by Emerson, seconded by Stoltz, unanimous on call of roll of those present.

RESOLUTION NO. 2017-68-A

WHEREAS, the Governing Body had previously authorized the Borough Clerk to advertise for bids for the purchase of Equipment for Recreation Purposes for the year 2017; and

WHEREAS, a notice for bids was advertised and one bid was received on February 9, 2017 from Stan's Sport Center, Inc. 528 Washington Street, Hoboken, NJ 07030; and

WHEREAS, the bid received from Stan's Sport Center was a completely responsive bid in the total amount of \$59,812.35; and

WHEREAS, the Chief Financial Officer/Treasurer has determined that sufficient funds will be available in the 2017 Budget for Recreation in the amount of \$59,812.35 for purchases made under this contract.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that:

1. The Contract for Equipment for Recreation Purposes for the year 2017 be awarded to Stan's Sport Center, 528 Washington Street, Hoboken, N.J. 07030, for the amount of fifty nine thousand, eight hundred twelve dollars and thirty-five cents. (\$59,812.35).
2. The Mayor and Clerk are hereby authorized to execute the necessary contract with Stan's Sport Center in an amount not to exceed \$59,812.35 in the form attached hereto.

Certification as to the availability of funds:

The Chief Financial Officer/Treasurer hereby certifies that sufficient funds will be available in the 2017 Recreation Budget to pay the amount of \$59,812.35 in accordance with the terms of the contract.

On motion by Emerson, seconded by Shockley, unanimous on call of roll of those present.

Mayor Lahullier talked about the school picnic and the rides that we had last year. He also brought up the bandshell he wants to have at the Village Green Park. He feels it should be a portable unit that can be moved.

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Mayor Lahullier said he needs to appoint the following individuals for the 151st School Picnic Committee:

Chris Assenheimer	Marlene and Joe Biggy
Doreen and Brian Curreri	Jean Kimak
Joseph Crifasi	Rev. Donald Pitches
Dominick Bracco	Mirna Lopez
Debbie Foy	Mike and Elaine Stevens
Councilman Zimmermann	Councilman Stoltz
Councilman Lenoy	Councilman Shockley
Councilman Emerson	Councilman Bartlett
Kathy Sylvester	Carolyn Pennino
Michele Marafelias	Stephanie Shockley
Sylvia Presto	Eileen Milligan
Lynn Biamonte	Lucia and David Suarez
Bobbie O'Connor	OEM Coordinator
Police Chief	Fire Chief
Ambulance Corps. President	CPS Superintendent
CPS Principal	CPS Teachers Union President
CPS Board of Education President	Joseph Orlando
Beth Penna	

On motion by Emerson, seconded by Bartlett, unanimous on call of roll of those present.

Mayor Lahullier mentioned to discuss to replace the senior transport vehicle. Councilman Emerson said he met with Domenick Giancaspro, CFO and said to get the new senior transport car it would be under capital. He went into detail on this matter. He mentioned a Ford Explorer seems to be a good vehicle for the seniors. The money is available.

Mayor Lahullier said the Police Chief is looking to get a 250 Ford pickup truck.

Mayor Lahullier entertained a motion to approve the senior transport car and the pickup truck for the Police Department. On motion by Emerson, seconded by Stoltz, unanimous on call of roll of those present.

Mayor Lahullier said we need to approve a Special Police Officer for Sunday, February 19, 2017 for wrestling at Becton.

On motion by Bartlett, seconded by Emerson, unanimous on call of roll of those present.

Mayor Lahullier went over correspondence that was received.

COUNCILMAN RICHARD BARTLETT

He had a question regarding the packer. It would cost \$10,000 to fix and he thinks that it is better than going out and buying a new vehicle for \$250,000.00. He feels if we can get another two years out of it, it may be worth putting some money into it.

COUNCILMAN WILLIAM SHOCKLEY

He asked if we ever finalized the auction list. Mayor Lahullier said there are a few other items we plan to add to it. The Mayor and Councilman Shockley talked about having Dan Carpluk, Master Carpenter, due some refreshing at the Lindbergh bathrooms. They also talked about putting a new storage shed up.

He discussed the bids for the Lindbergh Field lights. The engineer's estimate for lights was \$450,000.00 and the lowest bid was \$350,000.00. This was discussed as well as other things such as grants for the Lindbergh Field lighting which will lower the actual cost.

COUNCILMAN JOSEPH EMERSON

He brought up the DPW contract and wanted to go over a few things he didn't see and wanted to correct them. The Councilmembers also had questions regarding the contract which were discussed.

COUNCILMAN DAVID STOLTZ

He had nothing to discuss at this time.

JOSEPH CRIFASI – DPW OPERATIONS MANAGER

Someone asked him to look into what the rate would be to use our sewer truck for the Sewerage Authority or shared services with Wallington. He went into detail regarding this. Just to take three men and the use of our truck for six hours comes out to \$2,200.00. This is two trucks and three men, the actual sewer truck plus another truck. This is compared to renting a sewer truck from an industrial company or a commercial company to do the work for you.

**EXECUTIVE SESSION MEETING ACT
RECESS INTO CLOSED SESSION**

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects:
Personnel

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: Personnel

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not

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predictable at the present time.

AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Lahullier entertained a motion to go into closed session at 8:50 P.M. to discuss personnel. On motion by Stoltz, seconded by Emerson, unanimous on call of roll of those present.

The meeting went back into open session at 9:40 P.M. with the following members in attendance: Mayor Lahullier, Councilmen Stoltz, Bartlett, Emerson and Shockley.

Mayor Lahullier entertained a motion to adjourn the meeting at 9:40 P.M. On motion by Stoltz, seconded by Emerson, the meeting was unanimously adjourned.

APPROVED: _____
CRAIG LAHULLIER, MAYOR

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK