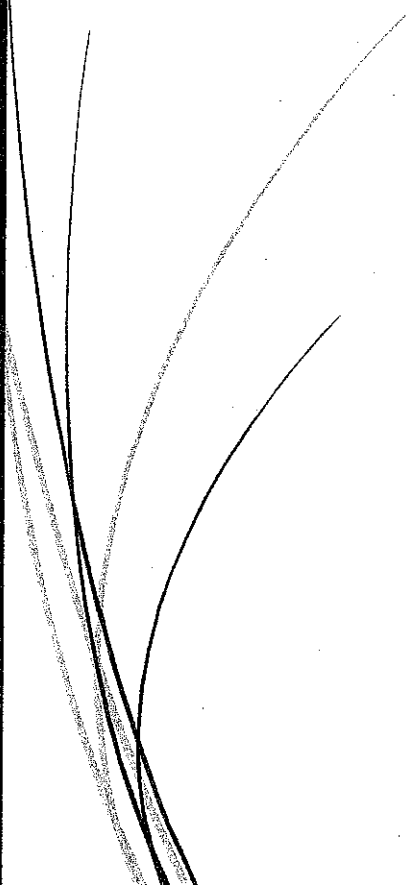


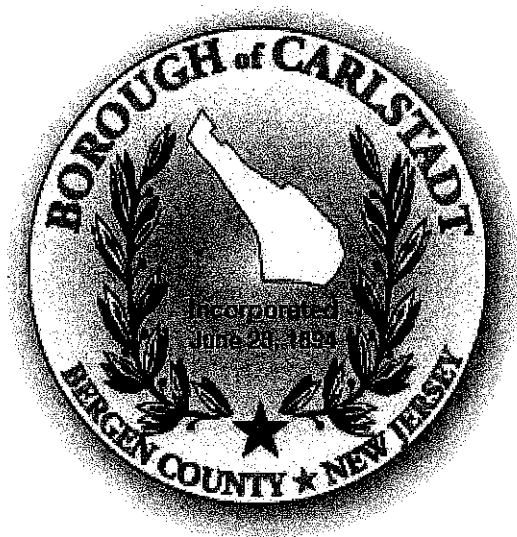
STORMWATER POLLUTION PREVENTION PLAN

BOROUGH OF CARLSTADT
BERGEN COUNTY, NEW JERSEY



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February 20, 2018

**MAYOR
CRAIG LAHULLIER**

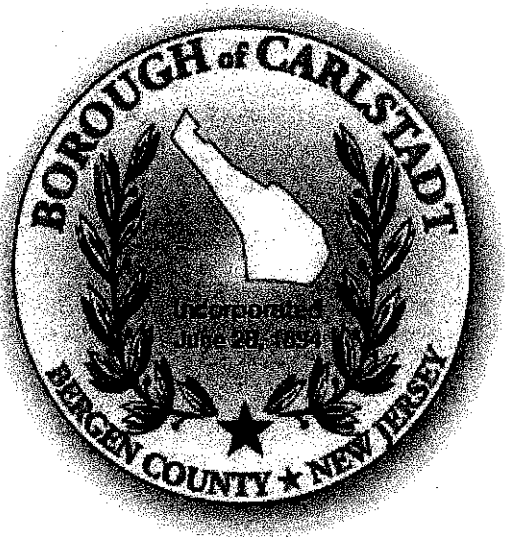
COUNCIL MEMBERS

**RICHARD BARTLETT
JOSEPH EMERSON
JAMES LENOX**

**WILLIAM ROSEMAN
DAVID STOLTZ
ROBERT ZIMMERMANN**

*Claire Foy
Borough Clerk*

*Joseph Crifasi
Operations Manager*



February 23, 2017

**MAYOR
CRAIG LAHULLIER**

COUNCIL MEMBERS

**RICHARD BARTLETT
JOSEPH EMERSON
JAMES LENOX**

**WILLIAM SHOCKLEY
DAVID STOLTZ
ROBERT ZIMMERMANN**

*Claire Foy
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*Joseph Crifasi
Operations Manager*



2016

**MAYOR
CRAIG LAHULLIER**

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***Claire Foy
Borough Clerk***

***Joseph Crifasi
Operations Manager***

Statement of Review

On the proceeding pages, you will find the Stormwater Pollution Prevention Plan, SP3, for the Borough of Carlstadt, "the Borough". The original SP3 was written by the Borough in 2004 and since that time has seen some changes. These changes are reflected in this document. Furthermore, as is required by the New Jersey Statue regarding Tier A Municipal permits, this document will be reviewed annually. The date of said review will be reflected on the governing body page of this document. Any changes to the document itself will be reflected on the individual pages which are changed.

***Stormwater Pollution
Prevention Plan
Team Members***

Completed by: Robert A. Healey
Title: Stormwater Coordinator
Date: 13 May 2016
County: Bergen
NJDPDES #: NJG0153907
PI ID #: 171623

Stormwater Program Coordinator: Robert Healey

Title: Stormwater Manager

Office Phone # : 201-446-6591

Emergency Phone #: 201-446-6591

Employee Training Coordinator: Robert Healey

Title: Stormwater Manager

Office Phone # : 201-446-6591

Emergency Phone #: 201-446-6591

Local Public Education Coordinator: Robert Healey

Title: Stormwater Manager

Office Phone # : 201-446-6591

Emergency Phone #: 201-446-6591

Ordinance Coordinator: Joseph Donahue

Title: Borough Attorney

Office Phone # : 201-488-7707

Post-Construction Stormwater Management Coordinator: Frank Recanati

Title: Construction Official

Office Phone # : 201-939-1778

Emergency Phone #: 201-638-1517

Public Notice Coordinator: Claire Foy

Title: Borough Clerk

Office Phone # : 201-531-7184

Public Work Coordinator: Joseph Crifasi

Title: Operations Manager

Office Phone # : 201-531-7199

Emergency Phone #: 201-693-3627

*Stormwater Pollution
Prevention Plan
Form 2
Public Notice*

Municipality: Carlstadt County: Bergen
NJDPDES #: NJG0153907 PI ID #: 171623
Date of Permit Authorization: 1 April 2004
Date of Completion: 8 April 2005
Date of Last Update:
Team Member: Claire Foy
Title: Borough Clerk

Briefly outline the principal ways in which you comply with applicable state and local public notice requirements providing for public participation in the development and implementation of your Stormwater plan.

For meetings where public notice is required under the Open Public Meetings Act ("Sunshine Law" N.J.S.A. 10:4-6 et seq.) the Borough of Carlstadt provides public notice in a manner that complies with the requirements of N.J.S.A. 40:49-1 et seq. in addition, for municipal actions, e.g., the adoption of the municipal Stormwater management plan, subject to public notice requirements in the Municipal Land Use Law, N.J.S.A.40:55D-1 et seq., the Borough of Carlstadt complies with those requirements.

The Borough of Carlstadt publishes the public notices in the Record Newspaper and the Herald News.

***Stormwater Pollution
Prevention Plan
Form 3
New Development &
Redevelopment Program***

Municipality: Carlstadt County: Bergen
NJDPDES #: NJG0153907 PI ID #: 171623
Date of Permit Authorization: 1 April 2004
Date of Completion: 8 April 2005
Date of Last Update:
Team Member: Frank Recanati
Title: Construction Official

Describe in general terms your post-construction Stormwater management in new development and redevelopment program, Post Construction Plan, and how it complies with the Tier A Permit minimum standard. This description must address compliance with the Residential Site Improvement Standards for Stormwater management; ensuring adequate long-term operation and maintenance of BMP's, including BMP's on property that you own and operate; design of storm drain inlets, including inlets that you install; and preparation, adoption, approval and implementation of a municipal Stormwater management plan and municipal Stormwater control ordinance(s). Attach additional pages as necessary. Some additional specific information, mainly about the plan and ordinances(s) will be provided in your annual reports.

The Borough of Carlstadt is already ensuring that all new residential development and redevelopment projects that are subject to the Residential Site Improvement Standards for Stormwater management, including that NJDEP Stormwater Management rules N.J.A.C.7:8, referenced in those standards, are in compliance with those standards. The Borough's Planning and Zoning Boards ensure such compliance before issuing preliminary or final subdivision or site plan approvals under the Municipal Land Use Law.

Since the EDPA, the Borough of Carlstadt has not constructed any new development projects on Borough property. If the Borough decides to construct such a project before the municipal Stormwater control ordinance takes effect, adequate long-term operation and maintenance of BMP's for that project will be ensured by requiring a project maintenance plan similar to the maintenance plan described in the draft of that ordinance. Any storm drain inlets installed will also be required to comply with the design standard in Attachment C of the Borough's General Stormwater Permit. Once the Stormwater control ordinance takes effect, the Borough of Carlstadt will ensure such operation and maintenance by complying with the maintenance requirements in that ordinance. In addition, any storm drain inlets installed for such projects will comply with that ordinance's standard for such inlets.

<p style="text-align: center;"><i>Stormwater Pollution Prevention Plan Form 3 New Development & Redevelopment Program</i></p>	<p>Municipality: Carlstadt County: Bergen NJDDES #: NJG0153907 PI ID #: 171623 Date of Permit Authorization: 1 April 2004 Date of Completion: 8 April 2005 Date of Last Update: Team Member: Title:</p>
--	---

The municipal engineer and attorney are reviewing the Sample Municipal Stormwater Management Plan and Model Stormwater Control Ordinance in the NJ Stormwater BMP Manual, and will be drafting a municipal Stormwater plan and municipal Stormwater control ordinance similar to that sample and model.

Once approved, the ordinance, which will be administered by the Borough of Carlstadt's Construction Official, will control the Stormwater from non-residential development and redevelopment projects. Where it is necessary to implement the Stormwater management plan, the approved ordinance will also control aspects of residential development projects that are not subject to the Residential Site Improvement Standards.

The Borough of Carlstadt will also enforce, through the municipal Stormwater control ordinance, compliance with the design standard in Attachment C of the permit to control passage of solid and floatable materials through storm drain inlets. The Borough of Carlstadt expects that for most projects such compliance will be achieved by installation of the NJDOT bicycle safe grate, if needed, a curb opening with a clear space no bigger than two (2) inches across the smallest diameter.

<p style="text-align: center;"><i>Stormwater Pollution Prevention Plan Form 4 Local Public Education Program</i></p>	<p>Municipality: Carlstadt County: Bergen NJDPDES #: NJG0153907 PI ID #: 171623 Date of Permit Authorization: 1 April 2004 Date of Completion: 8 April 2005 Date of Last Update: Team Member: Robert Healey Title: Stormwater Manager</p>
--	---

Describe your Local Public Education Program. Be specific on how you will distribute your educational information, and how you will conduct your annual event. Attach additional pages with the date(s) of your annual mailing and the date and location of your annual event.

To fulfill the annual distribution requirement of the local public education program, the Borough of Carlstadt will mail the educational brochure provided by the NJDEP with its Annual Recycling & Garbage Collection Calendar mailing in December of each year. Extra copies will be made available at the Borough's Municipal Building.

Educational materials will also be made available at the Borough of Carlstadt School Picnic, an annual event that takes place each June. The Borough is also continuing to explore other methods of distributing the materials to its residents, such as other yearly events or through other mediums, such as the town website or social media.

A log for mailing dates and annual event distribution is located in the back of this document.

<i>Stormwater Pollution Prevention Plan Form 5 Storm Drain Inlet Labeling</i>	Municipality: Carlstadt	County: Bergen
	NJDPDES #: NJG0153907	PI ID #: 171623
	Date of Permit Authorization: 1 April 2004	
	Date of Completion: 8 April 2005	
	Date of Last Update:	
	Team Member: Joseph Crifasi	
Title: Operations Manager		

Describe your storm drain inlet labeling program, including your labeling schedule, the details of your long-term maintenance plan and plans to coordinating with watershed groups or other volunteer organization.

The Borough of Carlstadt's Department of Public Works has completed 100% of its storm drain labeling. All storm drains that are along municipal streets with sidewalks and all storm drain inlets within plazas, parking areas or maintenance yards that are operated by the Borough of Carlstadt have been labeled using tags or plastic labels.

During the yearly inspection and cleaning of basins, labels will be checked to ensure that they are still visible. Labels that are not visible will be replaced. Furthermore, those inlets which are replaced or retrofitted during construction will have the labeling imprinted directly on the inlet.

A map of all inlets is available with the cooperation of the New Jersey Meadowlands Environmental Research Institute. All inlets owned by the Borough of Carlstadt have been geo-located using GIS technology. Furthermore, additional basins not owned or operated by the Borough of Carlstadt are also illustrated on the map, e.g. those inlets owned by the County of Bergen, State of New Jersey or other private entities.

At this time the Borough of Carlstadt does not any endeavors which require the coordination with any watershed or volunteer groups. However, should the need arise in the future, the fullest cooperation possible will be given to such groups.

***Stormwater Pollution
Prevention Plan
Form 6
Outfall Pipe Mapping***

Municipality: Carlstadt County: Bergen
NJDPDES #: NJG0153907 PI ID #: 171623
Date of Permit Authorization: 1 April 2004
Date of Completion: 8 April 2005
Date of Last Update:
Team Member: Joseph Crifasi
Title: Operations Manager

Explain how you will prepare your map, include its type and scale and the schedule for the mapping process. Who will prepare your map, e.g. municipal employees, a consultant, etc.?

A map of all outfalls is available with the cooperation of the New Jersey Meadowlands Environmental Research Institute. All outfalls, regardless of ownership, have been geo-located using GIS technology. As the map is in a digital format, the scale is variable, however each outfall has been issued an identification code.

<p><i>Stormwater Pollution Prevention Plan Form 7 Illicit Connection Elimination</i></p>	<p>Municipality: Carlstadt County: Bergen NJDPDES #: NJG0153907 PI ID #: 171623 Date of Permit Authorization: 1 April 2004 Date of Completion: 8 April 2005 Date of Last Update: Team Member: Joseph Crifasi Title: Operations Manager</p>
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Describe your Illicit Connection Elimination Program, and explain how you plan on responding to complaints and/or reports if illicit connections, e.g., hotlines, etc. Attach additional pages as necessary.

The Borough of Carlstadt will conduct periodic and random inspections of outfalls within the Borough to assess for illicit connections. These inspections will look for dry-weather flow or any other evidence of an illicit connection to the municipal Stormwater system and will use the DEP Illicit Connection Inspection Report Form, which will be kept with the SP3 records. If an illicit connection is found, the responsible party will notify and required to abate the illicit connection and may even be fined as permitted by borough Ordinance 16-11 et al. Should the origin of the illicit connection not be able to be determined, then the Closeout Investigation Form will be submitted and kept on file with the SP3 records.

Those who wish to report a possible illicit connection may contact the Operations Manager for the Borough of Carlstadt by phone, mail or e-mail.

***Stormwater Pollution
Prevention Plan
Form 8
Illicit Connection Records***

Municipality: Carlstadt County: Bergen
NJDPDES #: NJG0153907 PI ID #: 171623
Date of Permit Authorization: 1 April 2004
Date of Completion: 8 April 2005
Date of Last Update:
Team Member: Joseph Crifasi
Title: Operations Manager

For the year 20_____

Note: Attach a copy of each illicit Connection report for the outfalls found to have a dry weather flow.

Total number of inspections performed this year: _____

Number of outfalls found to have a dry weather flow: _____

Number of outfalls found to have an illicit connection: _____

How many illicit connection were eliminated? _____

How many illicit connections remain? _____

For the year 20_____

Note: Attach a copy of each illicit Connection report for the outfalls found to have a dry weather flow.

Total number of inspections performed this year: _____

Number of outfalls found to have a dry weather flow: _____

Number of outfalls found to have an illicit connection: _____

How many illicit connection were eliminated? _____

How many illicit connections remain? _____

*Stormwater Pollution
Prevention Plan
Form 9
Yard Waste Program*

Municipality: Carlstadt County: Bergen
NJDPDES #: NJG0153907 PI ID #: 171623
Date of Permit Authorization: 1 April 2004
Date of Completion: 8 April 2005
Date of Last Update:
Team Member: Joseph Crifasi
Title: Operations Manager

Please describe your yard waste collection program. Be sure to include the collection schedule and how you will notify the residents and businesses of this schedule. Attach additional pages as necessary.

The Borough of Carlstadt adopted its Yard Waste ordinance on 15 September 1986 which requires residents to place their yard waste for collection in either a clean, garbage free, can or in a bio-degradable paper bag and to place such items curbside on designated days. From April thru November, yard waste is collected weekly. From December thru March, it is collected twice a month. Information regarding collection is disseminated to the residents through the Garbage & Recycling Collection calendar, which is mailed to each resident in December, and through the borough website.

***Stormwater Pollution
Prevention Plan
Form 10
Ordinances***

Municipality: Carlstadt County: Bergen
 NJDPDES #: NJG0153907 PI ID #: 171623
 Date of Permit Authorization: 1 April 2004
 Date of Completion: 8 April 2005
 Date of Last Update:
 Team Member: Joseph Donahue
 Title: Borough Attorney

For each ordinance, give the date of adoption. If not adopted, explain the development status.

<i>Pet waste ordinance</i>	1 December 1979
<i>Litter Ordinance</i>	21 July 1975
<i>Improper Disposal of Waste Ordinance</i>	20 May 1996
<i>Wildlife Feeding Ordinance</i>	15 April 1999
<i>Yard Waste Ordinance</i>	15 September 1986
<i>Illicit Connection Ordinance</i>	4 May 2005
<i>Refuse Container / Dumpster Ordinance</i>	5 May 2011
<i>Private Storm Drain Inlet Retrofitting Ordinance</i>	5 May 2011

Information sheets regarding pet waste is distributed with pet licenses.

Ordinances will be enforced by the issuance of warnings or summonses by the Carlstadt Zoning Office, Board of Health, Police Department and Code Enforcement Officers.

**Stormwater Pollution
Prevention Plan
Form 11
Storm Drain Inlet
Retrofitting**

Municipality: Carlstadt County: Bergen
 NJDPDES #: NJG0153907 PI ID #: 171623
 Date of Permit Authorization: 1 April 2004
 Date of Completion: 8 April 2005
 Date of Last Update:
 Team Member: Joseph Crifasi
 Title: Operations Manager

What type of storm drain inlet design will generally be used for retrofitting?

Parallel Bar Grate Type "B" - Campbell Foundry No. 2618

Repaving, repairing, reconstruction or alteration project name.	Projected start date	Start date	Completion date	# of storm drain inlets	# or storm drains w/ hydraulic exemptions?

Are you claiming any alternative device exemptions, or historic place exemptions for any of the above projects? Please explain:

Local Public Education Program

Carlstadt, New Jersey

Year : _____

Annual Mailing

Date	To all Residents and Businesses		How Mailed:	
	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Alone	<input type="checkbox"/> With:
	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Alone	<input type="checkbox"/> With:

If not mailed to all, list locations:

Date: _____ Location: _____

Date: _____ Location: _____

Annual Event(s)

Date	Event	Location of event

Training Documentation Sheet
Borough of Carlstadt, New Jersey

Location: _____ **Date:** _____

Class Name: _____

Instructor(s): _____

Employee Name	Signature	Department

Additional Notes / Topics Covered: _____

MSRP ANNUAL REPORT - Tier A

You have completed the Annual Report submittal process. You may print or save a copy of this submittal report for your records.

Service ID: 703319
Facility Name: CARLSTADT BORO
Reporting Period: January 1, 2016 through December 31, 2016
NJPDES Permit #: NJG0153907
Activity ID: DST090001

Contacts

Name: Robert Healey
Title: Stormwater Manager
Contact Type: Stormwater Coordinator
Organization Name: CARLSTADT BORO
Organization Type: Municipal
E-Mail: HealeyR@carlstadt.nj.us
Phone: (201) 446-6591 (Work Phone Number)
 (201) 531-8711 (Fax Number)
Contact Address: 500 MADISON ST
 Carlstadt, New Jersey 07072

Uploaded Attachments

Attachment Name	Attachment Description	File Name
2016 Supplemental Report	Required Supplemental Report	ms4-2016-tiera-supp-quest.pdf

Annual Report Details - Part A**Municipality Information**

Team member responsible for completing the report:	Robert A. Healey
Team member email address:	HealeyR@CarlstadtNJ.us

Stormwater Pollution Prevention Plan

1. Has the municipality revised its Stormwater Pollution Prevention Plan during the last calendar year?	Yes
2. Date of the last revised SPPP:	02/23/2017

Public Notice

1. Is the municipality complying with applicable State and local public notice requirements when providing for public participation in	Yes
--	-----

the ongoing development and implementation of the stormwater program?

Report Details - Part B

Post-Construction Stormwater Management in New Development and Redevelopment

1. Is the municipality reviewing and approving major development residential projects in accordance with the Residential Site Improvement Standards (RSIS)?	Yes
2. Did the municipality adopt a municipal stormwater management plan?	Yes
3. Most recent date of adopted municipal stormwater management plan:	04/04/2005
4. Status of this plan (if not adopted):	
5. Did the municipality adopt the municipal stormwater control ordinance provided by NJDEP without change?	Yes
6. Most recent date the municipality adopted a municipal stormwater control ordinance:	10/06/2005
7. What is the current status of the ordinance?	
8. Did the municipality submit the adopted municipal stormwater management plan to the appropriate county review agency for approval?	Yes
9. Most recent date the adopted Municipal Stormwater Management Plan was submitted to the appropriate county review agency for approval:	03/02/2005
10. If yes, did the municipality send the adopted municipal stormwater control ordinance to the appropriate county review agency for approval?	Yes
11. Most recent date the adopted Municipal Stormwater Control Ordinance was submitted to the appropriate county review agency for approval:	03/02/2005
12. Status of county review:	Approved
13. Did the municipality adopt the review agency's required amendments and resubmit to the county review agency?	
14. Is the Stormwater Control Ordinance in effect?	Yes
15. Most recent effective date of Stormwater Control Ordinance:	03/22/2005
16. Ordinance Number(s):	05-17
17. What is the current status of the adopted plan and ordinance?	
18. Are you reviewing projects as part of your site plan and subdivision approval process to ensure that they comply with your municipality's effective municipal stormwater control ordinance(s)?	Yes
19. How many projects that were subject to either the municipal stormwater control ordinance or the stormwater provisions of RSIS did the municipality review?	0

20. Does the municipal stormwater management plan contain a mitigation plan?	Yes
21. Has the municipality granted any variances or exemptions from the design and performance standards for stormwater management measures set forth in the approved municipal stormwater management plan and stormwater control ordinance(s)?	No
22. If yes, how many variances or exemptions from the design and performance standards has the municipality granted?	
23. If granted any variances or exemptions, did you submit a written report to the county review agency describing the variance or exemption and the required mitigation?	
24. Does the municipality's plan review evaluate storm drain inlet protection for solids and floatables in accordance with Attachment C of the permit?	Yes
25. Does the municipality require plans for long-term operation and maintenance for stormwater BMPs?	Yes
26. Are you ensuring that adequate long-term operation and maintenance of stormwater BMPs is being performed on property that you do not own or operate? Please keep an inventory of stormwater BMPs indicating type, function and location in a format provided by the Department onsite and available for inspection or upon request.	Yes
27. Briefly indicate how this is being accomplished (e.g., ordinance requiring operation and maintenance by private entity; operation and maintenance by you or other governmental entity):	Systems on private property are the responsibility of the property owner,
28. Is the municipality's stormwater management plan re-examined at each re-examination of the master plan in accordance with N.J.A.C. 7:8-4?	N/A - we did not re-examine our master plan this year
29. Date re-examination report was last adopted:	

Report Details - Part C

Local Public Education Program

1. Have you developed a Local Public Education Program?	Yes
2. Have you conducted educational activities that total a minimum of 10 points (between January 1, 2016 and December 31, 2016)?	Yes
3. School Presentations (1 point per visit / maximum of 5 points per year):	0
4. Website (1 point):	0
5. Stormwater Display (2 points):	0
6. Giveaway (2 points):	2
7. Citizen Stormwater Advisory Committee (2 points):	0
8. Utilize Department Materials (2 points each / maximum of 4	4

points per year):	
9. Poster Contest (2 points):	0
10. Stormwater Training for Elected Municipal Officials (3 points):	0
11. Mural (3 points):	0
12. Mailing (3 points):	3
13. Partnership Agreement / Local Event (3 points):	3
14. Ordinance Education (5 points):	0

Storm Drain Inlet Labeling

1. Have you established a storm drain inlet labeling program?	Yes
2. Indicate the percentage or number of sectors labeled to date:	100%
3. Other Amount:	
4. Is your municipality maintaining the labels (i.e. replacing and/or repainting)?	Yes

Improper Disposal of Waste

Have you adopted and are you enforcing a regulatory mechanism for:

1. Pet Waste Ordinance:	Yes
2. Date adopted:	12/01/1979
3. Litter Ordinance/State Litter Statute:	Litter Ordinance
4. Date adopted:	07/21/1975
5. Improper Disposal of Waste Ordinance:	Yes
6. Date adopted:	05/20/1996
7. Wildlife Feeding Ordinance:	Yes
8. Date adopted:	04/15/1999
9. Containerized Yard Waste Ordinance / Yard Waste Collection Program Ordinance:	Adopted Both
10. Date adopted:	09/15/1986
11. Illicit Connection Ordinance:	Yes
12. Date adopted:	05/04/2006
13. Refuse Container/Dumpster Ordinance:	Yes
14. Date adopted:	05/05/2011
15. Private Storm Drain Inlet Retrofitting Ordinance:	Yes
16. Date adopted:	05/05/2011
17. Status of these ordinances (if not adopted):	
18. Method(s) of enforcement (e.g., summons, warnings, additional signs, etc.):	Warnings and summons signage as needed

19. Are you distributing the Pet Waste Information Sheets with pet licenses?	Yes
--	-----

Report Details - Part D

MS4 Outfall Pipe Mapping

1. Has the municipality completed the mapping of the MS4 outfall pipes?	Yes
2. Date completed:	01/01/2013
3. Number of outfall pipes that you operate in the municipality:	25
4. How many MS4 outfall pipes are mapped?	172

Illicit Connection Elimination Program

1. Does the municipality have an ongoing program to detect and eliminate illicit connections to municipally owned or operated outfall pipes?	Yes
2. How many outfall pipes were inspected during the past calendar year?	5
3. Number of illicit connections detected during the past calendar year:	0
4. Number of illicit connections eliminated during the past calendar year: Please attach, in a format provided by the Department, a list of all outfalls found to have an illicit connection since the inception of the program. The list must include the outfall location, receiving water body, source of illicit connection and the date the illicit connection was eliminated.	0

Street Sweeping Program

1. In the past calendar year, were all required streets swept?	Yes
2. What was the total number of miles swept?	860

List the total amount of materials collected for each month since January 1, 2016, in tons.

3. Units:	Cubic yards
4. January:	0
5. February:	0
6. March:	25
7. April:	14

8. May:	12
9. June:	14
10. July:	12
11. August:	12
12. September:	14
13. October:	16
14. November:	20
15. December:	10
16. Total (Note: 1.053 cubic yards = 1 ton):	141.5
17. Explain the reason if reporting zero (0) for a month above:	Winter months, cold weather prevented sweeping.

Storm Drain Inlet Retrofitting

1. Has the municipality completed repaving, repairing, reconstruction, or alterations on any road surfaces in direct contact with municipally owned or operated storm drain inlets?	N/A - no paving that required storm drain inlet retrofitting
2. Approximately what percentage of storm drains within the municipality currently meet the standard?	

Stormwater Facility Maintenance

Stormwater facilities include, but are not limited to, catch basins, extended detention basins, low flow bypasses, underground detention, dry wells, manufactured treatment devices, pervious paving buffers, infiltration basins/trenches, sand filters, constructed wetlands, wet ponds, bioretention, rooftop vegetated cover, vegetative filters, and stormwater conveyance systems. Stormwater facility inventories that indicate the type, function, and location of the facility must be kept onsite and available for inspection or upon request in a format provided by the Department. The format is available as SPPP Form 13 at: http://www.nj.gov/dep/dwg/pdf/Tier_A/A%20-%20pdf%206.pdf.

1. Have you developed a Stormwater Facility Maintenance Program?	Yes
--	-----

Other Stormwater Facilities

1. Were all stormwater facilities that you operate inspected?	Yes
2. Were any found to be in need of cleaning or repair in order to function properly?	No
3. During the past calendar year, were any stormwater facilities (excluding catch basins) cleaned?	
4. Were repairs made?	
5. Describe repair(s) or if repairs have not yet been made, provide a schedule for the repair(s):	

Catch Basins

1. Total number of catch basins that the municipality operates:	641
2. Total number of catch basins inspected:	641
3. Total number of catch basins cleaned:	641
4. Amount of materials removed from catch basins, in tons, during the past calendar year:	1152
5. Units:	Cubic yards

Report Details - Part E

Outfall Pipe Stream Scouring Remediation

For all outfall pipes undergoing remediation through a scour remediation program, attach additional page(s) as necessary indicating the location of the outfall pipe (including the alphanumeric identifier), the repair start date, and the repair completion date.

1. Has the municipality developed a prioritized list of outfall pipes requiring outfall pipe stream scouring remediation?	N/A - no outfalls meet the stream scouring requirement
---	--

De-icing Material and Sand Storage

1. Does the municipality have a permanent structure for all de-icing material storage?	Yes
2. If sand is being stored outside, is it set back 50 feet from storm sewer inlets, ditches or other stormwater conveyance channels, and surface water bodies?	Yes

Fueling Operations

1. Is the municipality implementing Standard Operating Procedures for vehicle fueling and receiving of bulk fuel deliveries at maintenance yard operations?	N/A - no fueling
---	------------------

Vehicle Maintenance

1. Is the municipality implementing Standard Operating Procedures for vehicle maintenance and repair activities at maintenance yard operations?	Yes
---	-----

Good Housekeeping Practices

1. Is the municipality implementing Good Housekeeping Practices for all materials or machinery listed in the Inventory Requirements for Municipal Maintenance Yard Operations (including maintenance activities and ancillary operations)?	Yes
--	-----

Equipment and Vehicle Washing

1. Has the municipality implemented measures to properly handle the discharge of equipment and vehicle wash wastewater from municipal maintenance yard operations?	Yes
2. Please indicate which option you implemented to eliminate the unpermitted discharge:	Ceased the discharge (no longer wash onsite)
3. Date the management measure was implemented:	09/14/2010
4. What is the NJPDES permit number that authorizes the discharge of vehicle and equipment wash wastewater?	
5. Is the municipality maintaining records of vehicle and equipment washing?	No

Annual Employee Training

1. Did the municipality conduct training for employees on stormwater related topics as required under the MS4 permit (e.g., police officers trained on ordinances)?	Yes
2. List date(s) of employee training:	16 December 2016

Report Details - Part F

Sharing of Responsibilities

Does the municipality share services with another entity to satisfy a permit requirement?	Yes
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For each of the following, indicate if you are relying on another entity to satisfy all or part of any permit requirements. Please provide additional information for any "Yes" answers in the provided Comments field.

1. Public notice:	No
2. Comments:	
3. Ensure compliance with RSIS for stormwater management:	No
4. Comments:	
5. Municipal stormwater management plan:	No

6. Comments:	
7. Municipal stormwater control ordinance:	No
8. Comments:	
9. Long term operation and maintenance of BMPs (post-construction):	No
10. Comments:	
11. Storm drain inlet design standard (post-construction):	No
12. Comments:	
13. Local public education program:	No
14. Comments:	
15. Storm Drain Inlet Labeling Program:	No
16. Comments:	
17. Illicit connection elimination program:	No
18. Comments:	
19. Street sweeping:	No
20. Comments:	
21. Storm drain inlet retrofitting:	No
22. Comments:	
23. Maintenance of municipally operated stormwater facilities:	No
24. Comments:	
25. Outfall pipe stream scouring:	No
26. Comments:	
27. De-icing and sand storage:	No
28. Comments:	
29. Fueling operations:	Yes
30. Comments:	Fueling is done in conjunction with local fueling stations, all off site.
31. Vehicle maintenance:	No
32. Comments:	
33. Good Housekeeping:	No
34. Comments:	
35. Vehicle and Equipment Washing:	Yes
36. Comments:	Agreement with local company that has water reclamation system
37. Employee Training:	No
38. Comments:	

Incidents of Non-compliance

Based on the answers you provided above, the Department has identified the following possible permit compliance issues. Please complete the Incidents of Non-compliance section and identify steps being taken to correct these deficiencies.

- Your municipality is not maintaining records of vehicle and equipment washing.

1. Did your Public Complex have any incidents of non-compliance?	Yes
2. Identify the steps being taken to remedy the noncompliance and to prevent such incidents from recurring. (If the text box is not large enough to complete this section, please provide your report as an attachment and upload it on the next screen. Please reference the attachment in the textbox.)	Vehicles are washed as needed at off site facilities.

Certification

Certifier: Robert Healey
Certifier ID: HORDE4E
Challenge/Response Question: What is your favorite movie?
Challenge/Response Answer: *****
Certification PIN: *****
Date/Time of Certification: 04/26/2017 14:44

"I certify under penalty of law that this Annual Report and Certification and all attached documents were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate this information. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering this information, the information in this Annual Report and Certification and all attached documents is, to the best of my knowledge and belief, true, accurate and complete.

"I certify that the municipality is in compliance with its stormwater program, Stormwater Pollution Prevention Plan (SPPP) and the NJPDES Tier A Municipal Stormwater General Permit No. NJG0153907 except for any incidents of non-compliance which are identified herein. For any incidents of non-compliance, the Annual Report identifies the steps being taken to remedy the non-compliance and to prevent such incidents from recurring.

"I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for purposely, knowingly, recklessly, or negligently submitting false information."

Please note, no changes will be allowed to be made to this report upon its certification. If you need to correct or modify the report after certification, please contact your case manager at (609) 633-7021 so they may enable that function.

Robert Healey 04/26/2017
General Date