

# Virtual Court Information

## Prior to Virtual Court

Zoom invitations are sent via email two business days before your virtual court date. Make sure to check your junk or spam mail for the invitation.

We recommend that you familiarize yourself with Zoom <https://zoom.us/> before your virtual court date. **It is the public's responsibility to ensure their own ability to connect to the court hearing.**

To request the Public Defender, fill out the [Financial Questionnaire to Establish Indigency](#) and return it to us **before** your court appearance. The Judge will determine your eligibility during your Virtual Court appearance.

## Keys to a Successful Virtual Court Appearance

Try to minimize background noise and stay muted until you are called.

To ensure that you are informed of your rights, you must watch the Municipal Court Opening Statement prior to your virtual court appearance. Go here [NJ Courts Opening Statements](#) to access the video, which is available in multiple languages and ASL.

Make sure you can see chat messages. This is how the Host will communicate with you for most of the session.

You will have the opportunity to privately speak to the Municipal Prosecutor. Please be patient, as the prosecutor will need to speak with everyone scheduled. When finished, return to the main session, and wait for the Judge to call your case.

If you have questions or concerns while you are waiting, you may direct them to the Zoom Host via chat message. Please do not call the court about wait times. The court staff are not in the Zoom session and will not be able to answer your question.

Have your Complaint/Summons #(s) available during court. You will need this information for any fines and costs incurred during sentencing, which can be paid online by visiting [njmcdirect.com](http://njmcdirect.com).

## Using Zoom

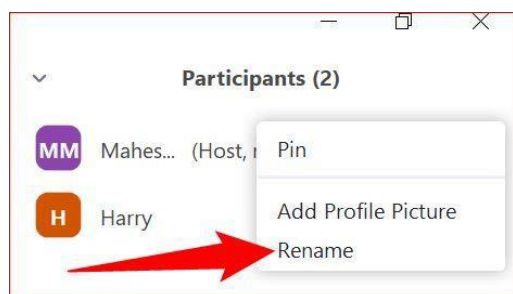
Click here, [Join a Zoom Meeting](#), for assistance setting up Zoom.

You can dial into the proceeding and appear by phone. Dial \*6 to mute/unmute and \*9 to raise hand. See instructions here: [Join Zoom by Phone](#)

**Make sure you are connected to audio.** If your device doesn't have a built-in audio setting, you can connect by phone. Please make sure to test your audio and microphone before your virtual hearing.

Join the meeting using your first and last name so that we can identify you. You can also change your name once you're in the meeting. **From the participant list click MORE then:**

### On Desktop



### On Mobile

