

REGULAR MEETING
February 19, 2019

A REGULAR SCHEDULED COUNCIL MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Council Chambers of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Tuesday, February 19, 2019 at 7:08 P.M.

Mayor Craig Lahullier asked Claire Foy, Borough Clerk to call the roll: Mayor Craig Lahullier, Councilmen Robert Zimmermann, David Stoltz, Richard Bartlett, James Lenoy, Joseph Emerson and William Roseman were present.

Mayor Lahullier led all present in the Pledge of Allegiance to the Flag.

Mayor Lahullier called for a moment of silence for Jon Warbeck, a former Carlstadt firefighter and his son Luke Warbeck that were tragically killed by a car that careened off the highway while they were getting fuel at a gas station in Wayne.

Mayor Lahullier – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 5, 2019 and the Herald News on January 5, 2019 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

READING OF MINUTES:

Mayor Lahullier entertained a motion to accept the minutes of 1/4/19 Caucus Meeting, 1/4/19 Special Meeting, 1/17/19 Finance Meeting and 1/22/19 Council Meeting (Open and Closed Sessions). On motion by Emerson, seconded by Zimmermann. Councilmen Zimmermann, Stoltz, Bartlett, Emerson and Roseman voted yes. Councilman Lenoy abstained on 1/22/19 Council Meeting and voted yes on the other ones.

CORRESPONDENCE:

None to be read.

REPORT OF THE MAYOR:

Mayor Lahullier mentioned to the audience the tragic accident that happened to two people he knew and offered his condolences on behalf of the Mayor and Council and Borough residents to the Warbeck family.

SPECIAL REPORTS:

The Construction Official's report was read for the month of January. This report will be filed.

The Borough Clerk's report was read for the month of January. This report will be filed.

The Tax Collector's report was read for the month of January. This report will be filed.

REGULAR MEETING

February 19, 2019

Page 2

STANDING COMMITTEES:

FINANCE – Councilman Emerson said we have resolutions.

CONSENT AGENDA

RESOLUTION NO. 2019-54

**RESOLUTION AUTHORIZING THE EXECUTION OF A
SHARED SERVICES AGREEMENT BETWEEN THE
BOROUGH OF CARLSTADT, EAST RUTHERFORD AND
RUTHERFORD PERTAINING TO SHARED
CONSTRUCTION CODE OFFICIAL SERVICES**

WHEREAS, the Boroughs of Rutherford and Carlstadt have a need for a Construction Official; and

WHEREAS, the Borough of East Rutherford has the personnel to meet that need; and

WHEREAS, the Boroughs of East Rutherford, Rutherford and Carlstadt have agreed to enter into a Shared Services Agreement setting forth the terms and conditions pursuant to which East Rutherford will provide that service to Rutherford and Carlstadt (the “Shared Services Agreement”); and

WHEREAS, the form of Shared Services Agreement to be entered into is on file in the Borough Clerk’s Office and may be inspected by members of the public during normal business hours; and

NOW, THEREFORE, BE IT RESOVLED by the Mayor and Council of the Borough of Carlstadt, as follows:

1. The Mayor is authorized to execute, and the Clerk is authorized to attest, to the Shared Services Agreement.

2. A copy of said Shared Services Agreement will be kept on file within the Office of the Borough Clerk.

3. Certified copies of this resolution shall be forwarded to New Jersey Department of Community Affairs/DLGS, the East Rutherford Borough Clerk, the Rutherford Borough Clerk and any other interested parties.

AND, BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

RESOLUTION NO. 2019-59

AWARD OF CONTRACT

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey upon the recommendation of Neglia Engineering Associates that the Contract for:

Zimmermann Park Improvements (Bergen County Open Space Funded)

be awarded to DTS Trucking, LLC, 65 Royal Avenue, Hawthorne, New Jersey 07506 for the bid amount of Four Hundred Sixty Thousand Eight Hundred Ninety-Five Dollars and Zero Cents (\$460,895.00) (which represents the Base Bid A, Base Bid B, and Base Bid C) being the lowest of eight bids submitted. This Resolution to take effect upon certification of this Resolution by the Borough Treasurer that sufficient funds are available.

RESOLUTION NO. 2019-60

BE IT RESOLVED by the Mayor and Council that the proper Borough Officials are hereby authorized and directed to make the following disbursements:

Carlstadt Board of Education	\$	1,028,212.92
Regional Board of Education		620,552.07
Treasurer, State of New Jersey/1992 GT		4,764.22

RESOLUTION NO. 2019-61

BE IT RESOLVED by the Mayor and Council that the following payments made by the Chief Financial Officer from Valley National Bank during the month of January 2019 be ratified:

<u>Date</u>	<u>Ck #</u>	<u>Account</u>	<u>Payee</u>	<u>Amount</u>
1/23/19	501672	Current	Drain Busters	\$ 6,000.00
1/23/19	501673	Current	Medical	54,000.00
1/24/19	501674	Current	Lowe's	351.37
1/24/19	501675	Current	Sara Oehlmann	200.00
1/24/19	501676	Current	Dylan Caugley	100.00
1/30/19	501677	Current	Payroll	385,040.78
1/30/19	501678	Current	Payroll	23,097.54
1/30/19	501679	Current	Verizon	259.98
1/30/19	501680	Current	US Postal Service	2,500.00

RESOLUTION NO. 2019-62

WHEREAS, the Borough of Carlstadt received payment to redeem Tax Sale Certificate Number 20180004 that was sold on December 19, 2018 for 339 Seventh Street, Carlstadt, NJ, Block 79 Lot 3, in the amount of \$9,681.09; and

WHEREAS, US BANK CUST TOWER DBVIII TRST holds Tax Sale Certificate Number 20180004 and paid a premium for Tax Sale Certificate Number 20180004 in the amount of \$35,000.00.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the Borough Treasurer will issue a refund in the amount of \$54,606.88 (\$19,906.88 for the Tax Sale Certificate Redemption and \$35,000.00 for the premium) and the Carlstadt Tax Collector will adjust his books accordingly.

In addition the property owner paid \$93.12 towards the first quarter (February) 2019 property tax installment.

The payment should be made payable to: US Bank Cust Tower DBVIII Trst. and should be mailed to: US Bank Cust Tower DBV III TRST, 50 South 16th Street Ste. 2050, Philadelphia, PA 19102.

RESOLUTION NO. 2019-63

BOROUGH OF CARLSTADT

**RESOLUTION REQUESTING THE APPROVAL OF THE DIRECTOR OF LOCAL
GOVERNMENT SERVICES TO DEFER SCHOOL TAXES**

WHEREAS, the local district school tax levy for the 2018-2019 school year is \$12,338,555 and the regional high school tax levy is \$7,446,625.

BE IT RESOLVED that the Borough of Carlstadt does hereby request the consent of the Director of Local Government Services in the Department of Community Affairs to defer \$6,169,278 and \$3,723,312 not in excess of 50% of 2018-2019 levy.

RESOLUTION NO. 2019-64

WHEREAS, the Governing Body had previously authorized the Borough Clerk to advertise for bids for the purchase of Equipment for Recreation Purposes for the year 2019; and

WHEREAS, a notice for bids was advertised and one bid was received on February 7, 2019 from Stan's Sport Center, Inc. 528 Washington Street, Hoboken, NJ 07030; and

WHEREAS, the bid received from Stan's Sport Center was a completely responsive bid in the total amount of \$63,963.50; and

WHEREAS, the Chief Financial Officer/Treasurer has determined that sufficient funds will be available in the 2019 Budget for Recreation in the amount of \$63,963.50 for purchases made under this contract.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that:

1. The Contract for Equipment for Recreation Purposes for the year 2019 be awarded to Stan's Sport Center, 528 Washington Street, Hoboken, N.J. 07030, for the amount of sixty-three thousand, nine hundred sixty-three dollars and fifty cents. (\$63,963.50).
2. The Mayor and Clerk are hereby authorized to execute the necessary contract with Stan's Sport Center in an amount not to exceed \$63,963.50 in the form attached hereto.

Certification as to the availability of funds:

The Chief Financial Officer/Treasurer hereby certifies that sufficient funds will be available in the 2019 Recreation Budget to pay the amount of \$63,963.50 in accordance with the terms of the contract.

RESOLUTION NO. 2019-65

WHEREAS, Michael Barbire retired Police Captain has filed a request for reimbursement for Medicare Part B premiums on behalf of himself for the years 2018-2019 consistent with the Carlstadt SOA Contract and the Carlstadt PBA Local #312 following the filing a formal grievance and the matter having proceeded to Arbitration with a finding in favor of the Carlstadt PBA Local #312; and

WHEREAS, the Opinion and Award of the Public Employment Relations Commission, PERC Docket No. AR 2009-98 provides for a reimbursement to be made from the date of the Opinion and thereafter.

REGULAR MEETING

February 19, 2019

Page 6

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the Chief Financial Officer is hereby authorized to make payment representing reimbursement to Michael Barbire for the years 2018-2019 in the amount of \$810.00 as evidenced by the documents submitted as proof thereof. Subsequent payment for future reimbursements shall be made upon request and proof of deductions submitted by Michael Barbire.

RESOLUTION NO. 2019-66

WHEREAS, Joseph Edone, retired Police Sergeant has filed a request for reimbursement for Medicare Part B premiums on behalf of himself for the year 2018 consistent with the Carlstadt SOA Contract and the Carlstadt PBA Local #312 thereafter filing a formal grievance, and the matter having proceeded to Arbitration with a finding in favor of the Carlstadt PBA Local #312; and

WHEREAS, the Opinion and Award of the Public Employment Relations Commission, PERC Docket No. AR 2009-98 provides for a reimbursement to be made from the date of the Opinion and thereafter.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the Chief Financial Officer is hereby authorized to make payment representing reimbursement to Joseph Edone for the year 2018 as set forth in the Opinion and Award in PERC Docket No. AR 2009-98, attached hereto, in the amount of \$2,940.00 as evidenced by the documents submitted as proof thereof. Subsequent payment for future reimbursements shall be made upon request and proof of deductions submitted by Joseph and Janette Edone.

RESOLUTION NO. 2019-67

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the following bill for the NJEDA Project 40029 – Carlstadt Road and Storm Drainage Improvements having been approved by the Finance Committee are approved herewith for payment by the NJEDA:

Colonnelli Brothers Inc.	\$	122,686.20
Neglia Engineering		6,391.80

RESOLUTION NO. 2019-68

WHEREAS, the Board of Officers has approved the membership of Eugenio Sanchez as a probationary member of the Carlstadt Fire Department; and

WHEREAS, said individual has successfully passed the required physical examination.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that Eugenio Sanchez is hereby appointed as a probationary member to the Carlstadt Fire Department.

RESOLUTION NO. 2019-69

WHEREAS, Peter Coletti, retired Police Captain has filed a request for reimbursement for Medicare Part B premiums on behalf of himself and his spouse for the year 2018 consistent with the Carlstadt SOA Contract and the Carlstadt PBA Local #312 thereafter filing a formal grievance, and the matter having proceeded to Arbitration with a finding in favor of the Carlstadt PBA Local #312; and

WHEREAS, the Opinion and Award of the Public Employment Relations Commission, PERC Docket No. AR 2009-98 provides for a reimbursement to be made from the date of the Opinion and thereafter.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the Chief Financial Officer is hereby authorized to make payment representing reimbursement to Peter Coletti and his spouse for the year 2018 in the amount of \$2,820.00 as evidenced by the documents submitted as proof thereof. Subsequent payment for future reimbursements shall be made upon request and proof of deductions submitted by Peter and Joan Coletti.

RESOLUTION NO. 2019-70

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that permission is granted to the following for the use of facilities on the specified date:

Community Center

1. Carlstadt Little League – Friday, May 3, 2019 from 3:00 P.M. to 11:00 P.M. to have a Bingo Night Fundraiser.

Caucus Room

1. Carlstadt Babe Ruth – Thursday, January 10, 2019 at 7:00 P.M. to have a meeting.
2. Carlstadt Soccer – Wednesdays, January 16 and 20, 2019 from 7:00 P.M. to 9:00 P.M. to have a meeting.
3. Carlstadt Little League – Tuesday, January 29, 2019 from 7:00 P.M. to 9:00 P.M. to have a meeting.

REGULAR MEETING

February 19, 2019

Page 8

Council Chambers

1. Junior Booster Club – Wednesday, February 6, 2019 at 8:00 P.M. to have a meeting.
2. Carlstadt/East Rutherford Cub Scout Pack 51/65 - Thursday, February 21, 2019 from 6:30 P.M. to 10:00 P.M. to have a leaders meeting.

RESOLUTION NO. 2019-71

BOROUGH OF CARLSTADT
COUNTY OF BERGEN

RESOLUTION TO ADVERTISE FOR BIDS

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey upon the recommendation of the Borough Engineer, Gregory J. Polyniak, Neglia Engineering Associates that the plans & specifications for:

BID FOR GARBAGE DISPOSAL
BOROUGH OF CARLSTADT
BERGEN COUNTY, NEW JERSEY

are hereby approved and the Borough Clerk is hereby authorized to advertise for bids. This Resolution to take effect immediately.

Mayor Lahullier entertained a motion to approve the Consent Agenda. On motion by Emerson, seconded by Roseman, unanimous on call of roll.

POLICE/OEM – Mayor Lahullier read his report for the month of January. This report will be filed.

FIRE/WATER/AMBULANCE - Councilman Bartlett read his reports for the month of January. These reports will be filed.

PUBLIC WORKS/PUBLIC PROPERTY – Councilman Stoltz read his report for the month of January. This report will be filed.

PLANNING – Councilman Roseman read his report for the month of January. This report will be filed.

ZONING – Councilman Lenoy read his report for the month of January. This report will be filed.

PUBLIC HEALTH – Councilman Bartlett reported progress.

RECREATION – Councilman Emerson read his report for the month of January. This report will be filed.

BOROUGH EQUIPMENT – Councilman Zimmermann read his report for the month of January. This report will be filed.

RECYCLING – Councilman Lenoy read his report for the month of January. This report will be filed.

PROJECTS – Councilman Zimmermann read his report for the month of January. This report will be filed.

HUMAN RESOURCES – Mayor Lahullier had no report.

REPORTS OF SPECIAL COMMITTEES:

There were no reports of special committees.

READING OF BILLS:

RESOLUTION NO. 2019-72

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the following bills having been approved by the Finance Committee are approved herewith for payment:

<u>CAPITAL ACCOUNT</u>	
Patrol PC	\$ 4,337.00
Neglia Engineering Associates	1,907.49
Beyer Ford	89,272.37
<u>TRUST ACCOUNT</u>	
Neglia Engineering Associates	710.00
Neglia Engineering Associates	160.00
William J. Lauer Corp.	150.00
<u>DOG WARDEN TRUST</u>	
Tyco Animal Control Services	791.66
N.J. Dept. of Health & Senior Services	267.00

REGULAR MEETING

February 19, 2019

Page 10

CURRENT ACCOUNT

A&K EQUIPMENT CO.	1,128.40
AMERICAN PAPER & SUPPLY	584.87
APPRAISAL SYSTEMS INC.	600.00
ARAMARK UNIFORM SERVICES	76.26
ARROW ELEVATOR INC.	200.00
ATLANTIC COAST FIBERS	691.75
BALCO INDUSTRIES	47.50
MR. MICHAEL BARBIRE	402.00
B.C. PROSECUTORS OFFICE	6,000.00
BCPWA	75.00
BELLAQUA INC.	149.50
BERGEN COUNTY MUNC. CLERKS ASSOC.	100.00
BERGEN MUNICIPAL EMPLOYEE	17,317.00
BERGEN & PASSAIC REGISTRAR'S	50.00
BERGEN COUNTY DEPT. HEALTH SER.	540.00
BEVERLY FAIST	54.00
BEYER BROTHERS CORP.	199.62
BILL O'SHEA'S	106.95
BLUE STAR OF NEW JERSEY INC.	1,713.00
BOROUGH OF RUTHERFORD	5,905.79
CARLSTADT FIRE DEPARTMENT	537.71
CARGILL	3,170.11
CARTRIDGE WORLD MDLS	1,482.79
CARLSTADT BOARD OF EDUCATION	1,028,212.92
CHEEMA OIL CORPORATION	645.45
CHEM-TEC	187.00
CHRISTOPHER GARVIN ESQ.	600.00
CLIFFSIDE BODY CORP.	4,323.24
COMCAST	624.54
CYMAX	1,175.62
DELUXE SALES & SERVICE	114.82
DENISE OEHLMANN	36.00
DIRECT ENERGY BUSINESS	2,742.18
DOSCH KING CO. INC.	1,092.00
DRAGER INC.	205.50
ENFORSYS FIRE SYSTEM INC. DBA	250.00
ENVIRONMENTAL RENEWAL LLC	375.00
THE CHOI LAW GROUP LLC	4,622.09
FIRE & SAFETY SERVICES	956.84
FIRST CHOICE AUTO EQUIP. INC.	762.16
FRANCISCO SANCHEZ	130.00

REGULAR MEETING

February 19, 2019

Page 11

GARBARINI & CO.	20,750.00
GARDEN STATE HWY PRODUCTS	472.00
GEARGRID CORPORATION	39,590.16
GLOCK PROFESSIONAL INC.	250.00
GRAYCLIFF	13,600.00
GREATAMERICA FINANCIAL SERVICES	425.00
DOOR WORKS INC.	1,918.13
G.T.B.M. INC.	150.00
HARRIS UNIFORMS	1,354.00
HOMETOWN AUTO PARTS	936.77
HR DIRECT	43.99
HUDSON TIRE EXCHANGE	449.00
I.D.A.	79,101.81
IMPRESSIVE PRINTING	1,377.49
INTERGLOBE COMMUNICATIONS INC.	3,505.67
INTERNATIONAL ASSOCIATION	190.00
INTERSTATE WASTE SERVICES INC.	15,274.36
JESCO INC.	835.33
JOSEPH R. EDONE	2,940.00
JOSEPH R. DONAHUE LLC	3,900.00
LJ'S CORPORATE AND PRIVATE	871.78
MARIO'S LOCKSMITH	310.00
MEADOWLANDS HARDWARE	631.25
MEADOWLANDS AREA YMCA	780.00
MERCHANTS ALARM SYSTEMS	90.00
MID BERGEN REG. COMMISSION	6,865.50
MSI TECHNOLOGIES LLC	935.00
MUNICIPAL COURT ADMIN. ASSOC.	50.00
NARITA MARAJ LLC	782.08
NASSOR ELECTRICAL SUPPLY	368.56
NATURE'S CHOICE CORP.	912.00
NEGLIA ENGINEERING ASSOCIATES	10,197.83
NEXTEL COMMUNICATIONS	82.35
NICK'S TOWING SERVICE	900.00
NJLBHA	95.00
NJ PLANNING OFFICIALS	238.00
NJ STATE LEAGUE OF MUNICIPALITIES	150.00
NORTH JERSEY MEDIA GROUP INC.	124.01
OCCHIUZZO, JOHN	651.22
PASQUALE & DELEASA LLC	275.00
PAYROLL ACCOUNT	671.42
PETER & JOAN COLETTI	2,820.00

REGULAR MEETING

February 19, 2019

Page 12

PREMIER BUSINESS SOLUTIONS INC.	1,483.30
PRESTI, ROSARIO JR., ESQ.	1,354.99
PROFESSIONAL GOVERNMENT	180.00
PRO PACK SOLUTIONS INC.	35.78
PSE&G	23,102.63
RCM CEBERIO LLC	2,850.00
RE-TRON TECHNOLOGIES INC.	308.29
REGAL STAMP CO.	49.00
REGIONAL BOARD OF EDUCATION	620,552.07
RIDGEHURST AUTO PARTS	352.12
ROBERT T. REGAN, ESQ.	1,332.00
ENER-G RUDOX INC.	2,076.00
SCHUMACHER CHEVROLET	2,062.50
SHERWIN WILLIAMS INC.	62.81
SLOMIENSKI, WALTER M.	400.00
QUALITY AUTO MALL	2,291.73
STAPLES ADVANTAGE	1,634.76
TCTA OF BERGEN COUNTY	100.00
TMC INC.	579.97
TONY SANCHEZ LTD	1,137.52
T&R ALARM SYSTEMS INC.	210.00
TREASURER STATE OF NJ 1992 GT	4,764.22
TREASURER STATE OF NJ	191.00
SUEZ WATER NEW JERSEY	11,041.65
UNIVERSAL	272.00
UNUM LIFE INS. CO. OF AMERICA	1,134.02
U.S. BANK CUST. TOWER DBV III	54,606.88
ADPP ENTERPRISES INC.	92.80
VERIZON WIRELESS	1,511.91
VERIZON	1,744.46
VERIZON	229.98
V.E. RALPH & SON	63.92
WALLINGTON PLUMBING SUPPLY INC.	1,211.40
921-PRAXAIR DIST MID-ATLANTIC	140.23
WIDMER TIME RECORDER	115.00
MEDICAL BENEFITS ACCT	175,000.00
RICHARD R. USLAN	6.10
VALLEY NATIONAL BANK	253.75
THE BANCORP	3,590.66
MEDICAL BENEFITS ACCT	28,000.00
DOG WARDEN TRUST ACCOUNT	10,000.00
PAYROLL ACCOUNT	20,614.27

PAYROLL ACCOUNT	341,861.33
MEDICAL BENEFITS ACCT	77,000.00
TOTAL	\$2,699,653.37
TOTAL BILLS FOR THE MONTH	\$2,797,248.89

The Chief Financial Officer certified there are sufficient funds available for payment of the aforementioned bills.

On motion by Emerson, seconded by Zimmermann, unanimous on call of roll.

UNFINISHED BUSINESS:

None.

Mayor Lahullier entertained a motion to open the hearing of citizens. On motion by Roseman, seconded by Lenoy, unanimous on call of roll.

HEARING OF CITIZENS:

Donald Molzon, 530 Madison Street - he thanked the Mayor and Council for the signs that were installed regarding the pooper scooper law around the cemetery.

Mayor Lahullier entertained a motion to close the hearing of citizens. On motion by Roseman, seconded by Bartlett, unanimous on call of roll.

CONSIDERATION OF ORDINANCES:

None.

MISCELLANEOUS AND NEW BUSINESS:

None.

**EXECUTIVE SESSION MEETING ACT
RECESS INTO CLOSED SESSION**

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: property and personnel.

REGULAR MEETING

February 19, 2019

Page 14

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: property and personnel.

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Lahullier entertained a motion to go into closed session at 7:30 P.M. On motion by Emerson, seconded by Zimmermann, unanimous on call of roll.

The meeting went back into open session at 7:58 P.M. with the following members in attendance: Mayor Lahullier, Councilmen Zimmermann, Stoltz, Bartlett, Emerson, Lenoy and Roseman.

The Mayor and Council proceeded with the rescheduled Finance Meeting in the Caucus Room at 7:58 P.M.

APPROVED: _____
CRAIG LAHULLIER, MAYOR

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK

**FINANCE MEETING
February 19, 2019**

A RESCHEDULED FINANCE MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Tuesday, February 19, 2019 at 7:58 P.M.

Mayor Craig Lahullier asked Claire Foy, Borough Clerk to call the roll: Mayor Craig Lahullier, Councilmen Robert Zimmermann, David Stoltz, Richard Bartlett, James Lenoy, Joseph Emerson and William Roseman were present.

Mayor Lahullier led all present in the Pledge of Allegiance to the Flag.

The following notice was published in The Record on February 18, 2019:

**BOROUGH OF CARLSTADT
RESCHEDULED MEETING NOTICE**

The February 14, 2019 Finance Meeting of the Mayor and Council of the Borough of Carlstadt is rescheduled to Tuesday, February 19, 2019 in the Borough Hall Caucus Room, 500 Madison Street, Carlstadt, NJ 07072 following the regularly scheduled Council Meeting.

Sharon Dunn, Carlstadt Ambulance Corps President, was in attendance with regards to building renovations at the Ambulance Corps building and a new Lucas machine for a person who is in cardiac arrest. She went into detail on this matter. Regarding the building renovations, they are looking to do track work in the ceiling for updating lighting and some upgrading in the kitchen area. Mayor Lahullier said we can have our maintenance person install the ceiling track, but would need an electrician for the lighting. Mayor Lahullier said we would have to look into the Lucas machine as it is around \$30,000.00 and perhaps there is some grant money available.

Mayor Lahullier said we have to ratify a fruit basket for Joseph Orlando. On motion by Emerson, seconded by Bartlett, unanimous on call of roll.

Mayor Lahullier said we need to appoint the following individuals for the 153rd School Picnic Committee:

Chris Assenheimer
Doreen and Brian Curreri
Joseph Crifasi
Dominick Bracco
Debbie Foy
Councilman Zimmermann
Councilman Lenoy
Councilman Emerson
Kathy Sylvester

Marlene and Joe Biggy
Jean Kimak
Rev. Donald Pitches
Mirna Lopez
Mike and Elaine Stevens
Councilman Stoltz
Councilman Roseman
Councilman Bartlett
Carolyn Pennino

FINANCE MEETING

February 19, 2019

Page 2

Michele Marafelias

Lynn Biamonte

Lucia and David Suarez

OEM Coordinator

Fire Chief

CPS Superintendent

CPS Teachers Union President

Joseph Orlando

Eileen Milligan

Bobbie O'Connor

Police Chief

Ambulance Corps President

CPS Principal

CPS Board of Education President

Beth Penna

On motion by Emerson, seconded by Roseman, unanimous on call of roll.

Mayor Lahullier also mentioned that the Borough of Carlstadt will be celebrating their 125th Anniversary in June. They discussed when they should have this celebration. Councilman Roseman said perhaps we should celebrate the 125th Borough of Carlstadt celebration in September or October as a fall festival. Mayor Lahullier said it looks like we will have two separate celebrations this year.

Mayor Lahullier introduced the name of Monica Sidorick as a Board of Health member (Unexpired Term) to 12/31/2020. On motion by Zimmermann, seconded by Roseman, unanimous on call of roll.

RESOLUTION NO. 2019-73

**RESOLUTION APPOINTING MEMBERS TO THE
CARLSTADT SEWERAGE AUTHORITY**

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey, hereby confirms the following appointments to the Carlstadt Sewerage Authority:

	<u>Term</u>
Thomas Maloney	2/1/2018 – 1/31/2023
Thomas (Buddy) Davis	2/1/2017 – 1/31/2022
Vincent DeSimone	2/1/2016 – 1/31/2021
Craig Lahullier	2/1/2015 – 1/31/2020
Scott Judge	2/1/2019 – 1/31/2024

AND, BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to forward a copy of this Resolution to the Carlstadt Sewerage Authority.

On motion by Roseman, seconded by Bartlett, unanimous on call of roll.

Mayor Lahullier said we will leave the seat open for an alternate member at this time.

**EXECUTIVE SESSION MEETING ACT
RECESS INTO CLOSED SESSION**

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: personnel and property.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: personnel and property.

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Lahullier entertained a motion to go into closed session to discuss personnel and property at 8:55 P.M. On motion by Bartlett, seconded by Stoltz, unanimous on call of roll.

The meeting went back into open session at 9:45 P.M. with the following members in attendance: Mayor Lahullier, Councilmen Zimmermann, Stoltz, Bartlett, Lenoy, Emerson and Roseman.

CONSIDERATION OF ORDINANCES

FIRST READING

ORDINANCE NO. 18- 3

AN ORDINANCE TO FIX AND DETERMINE THE SALARIES AND COMPENSATION OF THE SEVERAL OFFICERS AND EMPLOYEES OF THE BOROUGH OF CARLSTADT, AND TO PROVIDE THE MANNER AND PAYMENT THEREOF, REVISED TO 2018	
BE IT ORDAINED , by the Mayor and Council of the Borough of Carlstadt, County of Bergen and State of New Jersey as follows:	

FINANCE MEETING

February 19, 2019

Page 4

SECTION 1 Bi-Weekly	
The rate of compensation of each officer and employee of the Borough of Carlstadt, whose salary shall be on an annual basis and shall be paid Bi-Weekly is:	
	2018
Borough Clerk	115,162.00
Deputy Borough Clerk	3,000.00
Chief Financial Officer / Treasur	112,081.00
Certified Qualified Purchasing Agent	14,897.00
Clerk for C.F.O.	2,000.00
Clerk for Construction Code Official	66,746.00
Clerk Typist - Full Time/Part Time	12.00-23.20
Full Time Clerical Court Administrator	16.24-30.60
	54,101.00
Housing Code Official/EMT 40hrs.	55,113.00
Legislative Research Officer	75,000 - 104,040
Borough Mechanic	104,243.00
Fleet and Equipment Maintenance Coordinator (8,646 With CDL License) (4,233 W/O CDL License)	4,233.00
Senior Payroll Clerk	73,212.00
Director of Public Works Operations, Maintenance and Equipment	52,020.00
DPW Operations Manager / Project Coordinator	81,534.00
Deputy Project Coordinator	77,263.00
Master Carpenter	71,400.00
Front Desk Reception	41,018.00
Secretary to the Recycling Coordinator (FT)	53,581.00
Senior Transport Driver	39,315.00
Tax Collector	65,285.00
Assistant Tax Collector	3,500.00
Zoning Code Enforcement Official	50,756.00
Zoning Code Enforcement Official W/Certification	2,500.00
Deputy Zoning Code Enforcement Official	6,000.00
Zoning Code Officer - PT	30,445.00
Code Enforcement Officer	12.00-15.50
Police Matron (minimum 2 hrs. - per hr.)	18.00
Special Police (per hour)	18.00
School Marshals (per shift)	36.90

FINANCE MEETING
February 19, 2019
Page 5

Police Dispatchers (Full time) Class B	26,000.00
Police Dispatchers (Full time) Class A	63,429.00
Part-time Police Dispatchers (\$13.50 per hour) (Max. 16 hrs per week)	13.50
EMT Drivers part-time or temporary (per hr.)	15.00
SECTION 2 Monthly	
2A The rate of compensation of each officer and employee of the Borough of Carlstadt, whose salary shall be on an annual basis, and shall be paid Monthly is as follows:	
Assessment Searcher	1,500.00
Assistant to the Assesor	1,500.00
Assistant to the Registrar	500.00
Assistant to Payroll Clerk	500.00
Assistant Records Management	5,000.00
Assistant to the Mayor	5,150.00
Assistant to Safety Delagate	2,000.00
Clerk Planning Board	2,000.00
Custodian 6th Street Firehouse	1,100.00
Custodian Washington Ave. Firehouse	1,100.00
Election Clerk	1,500.00
Emergency Mgt. Service Director	6,000.00
Land Use Administrator	1.00
Assistant Land Use Administrator	1.00
LOSAP Administrator	2,600.00
Community Insurance Officer	9,500.00
Communication Officer	10,000 - 20,000
Municipal Housing Liaison	1.00
Parks Inspector	3,000.00
Public Defender/Alternate Public Defender	\$200 per session 200.00
Personnel Officer	1.00
Tax Assessor	
Tax Searcher	1,500.00
Attorney to Zoning, Construction Board & Zoning Board of Adjustment	6,400.00
Secretary to Zoning Board of Adjustment	2,000.00
2 B Secretary of the Recycling Committee \$45.00 per meeting to be paid out of Recycling money.	45.00 per meeting

FINANCE MEETING

February 19, 2019

Page 6

2C The salary of the Social Services Coordinator of the Borough of Carlstadt shall be the sum of \$8,000.00 payable in equal monthly installments. In addition to the yearly salary, the Social Services Coordinator shall receive a telephone with an answering machine to be located in her home and paid for by the Borough.			8,000.00
Social Services Assistant Coordinator			1,500.00
2D			
Mayor			8,119.00
Each Council Member			6,385.00
Magistrate			29,705.20
Prosecutor			10,052.00
Recycling Coordinator			14,988.00
Sub-Code Building Inspector/Building			12,985.00
Sub-Code Electrical Inspector			21,642.00
Sub-Code Fire Official			25,971.00
Construction/Plumbing Code Official \$ 42.80/HR 15HR/Week			33,384.00
SECTION 3 SEMI-ANNUALLY			
The rate of compensation of each Officer and Employee of the Borough of Carlstadt, whose salary shall be on an Annual basis and shall be paid Semi-Annual is as follows - May & September:			
3 A Telephone allowance of \$600.00 per year for the Mayor and Council. \$600.00 per year (4) Fire Chiefs, DPW Operations Manager and (3) DPW Foremen.			
3 B Travel of \$600.00 per year for the CFO, Zoning Official and Deputy Zoning Official to be paid semi-annually.			
SECTION 4 ANNUALLY			
The rate of compensation of each Officer and Employee of the Borough of Carlstadt, whose salary shall be on an Annual basis and shall be paid Annual is as follows:			
OEM - Assistant Director			600.00
Off-Duty Gun Allowance			1.00
Borough Mechanic (Tool Allowance per year) (1)			500.00
Borough Mechanic (Shoe Allowance per year) (1)			300.00
Borough Mechanic (Non-accountable Clothing Allowance) (1)			200.00
SECTION 5 BOARD OF HEALTH			
The salary schedule for the Board of Health is hereby established as follows:			

5 A	The Registrar of Vital Statistics shall receive the sum of \$4,500.00 payable in equal monthly installments.	4,500.00
5 B	The Doctor of the Board of Health Baby Keep Well shall be paid \$125.00 per hour upon presentation of proper voucher.	
5 C	Board of Health - CHAPTER 329 The Attorney for the Board of Health shall receive \$150.00 for every regular meeting attended and fees for all legal services rendered as determined by the Mayor and Council upon presentation of proper voucher.	
	In addition to the hourly rate, the Secretary shall receive for duties designated by the Board of Health, in equal monthly installments	2,500.00
SECTION 6 FIRE SAFETY BUREAU		
The Fire Safety Bureau Compensation is hereby established as follows:		
	Fire Official (Full Time)	94,159.00
	Inspectors (per hour)	26.00
	Secretary	48,035.00
	Fire Official (yearly clothing allowance) (2)	500.00
	Fire Training Inspector	1,544.00
6A FIRE DEPARTMENT		
All members of the Volunteer Fire Department Clothing Allowance and reimbursement for losses, is hereby established as follows:		
	Answering 50% or more calls (per man)	1,991.00
(Less than 50% \$39.82 per % point of fires attended)		
	Chief	6,457.00
	1st. Assistant Chief	5,811.00
	Deputy Chief	5,166.00
	Battalion Chief	4,510.00
	Chiefs' Secretary	360.00
	President	600.00
	Board of Officers Secretary	600.00
	Board of Officers Treasurer	300.00
	Each Captain (5) (per man)	612.00
	Each 1st. Lieutenant (5) (per man)	510.00
	Each 2nd Lieutenant (5) (per man)	408.00
	Each Mechanic (11) (per man)	375.00
	Battery Man	375.00
	Department Mechanic (per Hour) (\$15,000.00 - 15,500.00 maximum)	25.91

FINANCE MEETING

February 19, 2019

Page 8

Probationary Member answering 50% or more calls (per man)	920.00
Probationary Members Less than 50% (\$18.40 per % point \$850.00 maximum)	
Retired Members	918.00
Members (with 25 years answering 25% or more calls)	1,991.00
(Less than 25% \$39.82 less for each percentage point below 25%)	
Board of Officers Committees (20)	195.00
Training Officer (2)	360.00
Quartermaster	360.00
Equipment Sourcing	360.00
Safety/Insurance	360.00
Losap Coordinator	360.00
Drill Coordinator	360.00
Historian	360.00
Chaplain	360.00
Public Information	360.00
Computer	360.00
Driver Instructor	360.00
FD Committees (30)	195.00
Department Safety Officer	370.00
FD Webmaster	360.00

SECTION 7 POLICE

	2018
Chief of Police	237,014.00
Deputy Police Chief	203,540.00
Each Captain	187,455.00
Each Lieutenant – (Per Contract Effective 1/1/2001)	158,949.00
Each Sergeant – (Per Contract Effective 1/1/2001)	146,663.00
Each Patrolman – (Per Contract Effective 1/1/2001-6/30/2011)	Below
Each Patrolman - (Per Contract Effective 1/1/2016-12/31/2019)	Below
The salary schedule for the Patrolman of the Carlstadt Police Department hired prior to July 1, 2011 is hereby established as follows: (Hired on or after January 1, 2000)	
	2018
0 – 1 Year	
1 - 2 Years	
2 - 3 Years	

3 - 4 Years	
4 - 5 Years	
5 - 6 Years	74,195.00
6 - 7 Years	106,290.00
Maximum (over 7 years)	136,349.00
The salary schedule for Patrolman of the Carlstadt Police Department hired on or after July 1, 2011 is hereby established as follows: (Hired on or after July 1, 2011)	
	2018
Academy	26,530.00
Remainder of 1st Year	31,836.00
1 - 2 Years	40,308.00
2 - 3 Years	48,779.00
3 - 4 Years	
4 - 5 Years	65,723.00
5 - 6 Years	74,194.00
6 - 7 Years	82,665.00
7 - 8 Years	91,137.00
8 - 9 Years	99,608.00
9 - 10 Years	108,080.00
MAXIMUM	139,075.00
7 A The members of the Detective Bureau shall receive an additional \$1,150.00 per year.	
7 B Unless otherwise provided for by individual Contract , Police Personnel shall receive College incentive pay at the rate of \$800.00 per year for A.A. Degree, \$1,100.00 per year for B.A. Degree and \$1,350.00 for and M.A. Degree. as per contract.	
7 C " Juvenile Officers shall receive the sum of six hundred (\$600.00) dollars per year which shall be included in the applicable officers annual salary, per contract."	
7 D Police Dispatcher's non-accountable clothing allowance per year	500.00
Special Police non-accountable clothing allowance per year	100.00
7 E Upon completion of twenty-five (25) years of service (as defined by the Police and Fire Pension Statutes) each employee of the Carlstadt Police Department shall receive compensation for six of the holidays in paid compensation.	
7 F Over time rate is based on 1936 hours beginning January 1, 2001	
SECTION 8 D.P.W. /BUILDINGS & GROUNDS	
Crewmen (per hour) new hires after January 1, 1997 :	
	2018
Building & Grounds	<u>42.42</u>
Foreman (per hour)	44.02
Laborers (per hour) new hires after January 1, 1997	40.42
Driver (per hour) new hires after January 1, 1997:	41.34

FINANCE MEETING

February 19, 2019

Page 10

Max (over 4 full years and 1 day) Hired after 1/1/08 and prior to 1/1/17	44.02
Max (over 14 full years and 1 day) Hired after 1/1/17	
New steps as of January 1, 2008:	
	2018
0-1 years	14.35
1-2 years	19.00
2-3 years	21.05
3-4 years	25.00
Max (over 4 full years and 1 day) Current Laborer Rate	
New steps as of January 1, 2017:	
	2018
1 year	17.00
2 years	20.00
3 years	23.00
4 years	25.00
5 years	26.00
6 years	28.00
7 years	29.00
8 years	31.00
9 years	32.00
10 years	35.00
11 years	37.00
12 years	39.00
13 years	41.00
14 years Current Laborer Rate	
8 A All members of the Building and Grounds Crew, Foremen, Drivers and Laborers of the Department of Public Works shall be paid time and one half for work periods after forty (40) hours.	
8 B All members of the Buildings and Grounds Department and Department of Public Works shall receive, in addition to the compensation herein set for them the sum of \$1,250.00 each for the purpose of defraying the cost of their clothing to be paid in Jan	

8 C In addition, each employee covered by the D.P.W. Contract shall be entitled to receive compensation at their regular current rate for any unused sick time remain from the current year, to be paid at the last pay period for the calendar year.			
8 D Drivers and/or laborers and/or helpers shall receive an additional fifty (.50) cents per hour when working on tree truck only when performing a task which requires the use of the elevated bucket, chipper, chain saw, stump grinder or other hazardous equipment			
8 E Year Round Part-Time Employees (25 hours per week max)		12.00	
8 F Summer employees for the Building and Grounds Department and D.P.W. shall be paid \$9.00 per hour. Summer Employees are not eligible to be paid for overtime, sick days, holidays, or vacation days.		9.00	
8 G Summer employees for Recreation shall be paid as follows:			
Director	(Maximum 8 weeks) (per week)		450.00
Assistant Director	(Maximum 6 weeks) (per week)		325.00
Counselors	(Maximum 6 weeks) (per hour)		8.50 per hr
Recreation Advisor	Annual		5,000.00
8 H Summer Employees are not eligible to be paid for overtime, sick days, holidays, or vacation days.			
8 I			
Audio/Visual Tech			per hour
Mini Bus Driver			per hour
Substitute Driver			per hour
Substitute Driver Sr. Transport			per hour

FINANCE MEETING

February 19, 2019

Page 12

SECTION 9 LONGEVITY
9 A In addition to the salaries and compensations to be paid to the foregoing Officers and Employees of the Borough of Carlstadt there shall be added to the base salary, for non-contractual employees hired prior to May 1, 1997, a longevity supplement of 1% upon completion of each 5 years of employment for full time employees.
9 B If the employee's anniversary date falls prior to June 30 longevity will be given in that year. However, employee's anniversary dates which fall after the June 30 cut off will receive longevity in the following calendar year.
9 C PBA - Pursuant to the current PBA Contract, the longevity supplement shall be 1% for every 4 years of employment for employees with nine (9) or less years of completed service. After 10 complete years of service, longevity shall be 1% for every 3 years of service. Maximum longevity for employees hired on or after January 1, 1996 shall not exceed eight (8%) percent. Employees hired on or after January 1, 2017 shall not be entitled to receive longevity.
9 D SOA - Pursuant to the current Superior Officers Association Contract, the longevity supplement shall be 1% for every 4 years of employment with nine (9) years or less of completed services. After 10 years of service, longevity shall be (1%) for every three (3) years. The maximum longevity for employees hired on or after January 1996 shall not exceed eight (8%) percent. Employees hired on or after January 1, 2017 shall not be entitled to receive longevity.
9 E DPW - Pursuant to the current DPW contract, the longevity supplement shall be: 1% after 3 years; 2% after six years; 3% after nine years; 4% after twelve years; 6% after eighteen years; 7% after twenty-one years; 8% after twenty-four years; 9% after twenty-seven years and 10% after thirty years. Employees hired on or after January 1, 2017 shall not be entitled to receive longevity.
SECTION 10
In the event that any provision of this ordinance shall be declared invalid by any court of competent jurisdiction, such declaration of invalidity shall not affect the remaining provisions of this ordinance except insofar as such provision of this ordinance as is declared invalid shall be inseparable from the reminder of any provisions thereof.
SECTION 11
Any ordinances or amendments thereto which are in conflict with or inconsistent with the terms of this ordinance are hereby repealed to the extent that they are in conflict with or inconsistent with the terms of this ordinance.
SECTION 12
This ordinance established shall take effect after publication pursuant to law as of January 1, 2018.

RESOLUTION NO. 2019-73-A

BE IT RESOLVED that the ordinance entitled:

AN ORDINANCE TO FIX AND DETERMINE THE SALARIES AND COMPENSATION OF THE SEVERAL OFFICERS AND EMPLOYEES OF THE BOROUGH OF CARLSTADT, AND TO PROVIDE THE MANNER AND PAYMENT THEREOF, REVISED TO 2019

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 18th day of March, 2019 at 7:00 o'clock P.M. or as soon thereafter as the matter can be reached, at the regular meeting place of the Carlstadt Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk be, and she hereby is, authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

On motion by Emerson, seconded by Zimmermann, unanimous on call of roll.

Mayor Lahullier said we have the Bergen County Utilities Authority Agreement that we need to approve for the Recycling Tonnage Grant Program. On motion by Emerson, seconded by Stoltz, unanimous on call of roll.

Mayor Lahullier entertained a motion to adjourn the meeting at 9:49 P.M. On motion by Bartlett, seconded by Zimmermann, the meeting was unanimously adjourned.

APPROVED: _____
CRAIG LAHULLIER, MAYOR

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK