

CAUCUS/FINANCE MEETING
February 3, 2021

A REGULAR SCHEDULED CAUCUS/FINANCE MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Council Chambers of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Wednesday, February 3, 2021 at 7:04 P.M.

Mayor Robert Zimmermann asked Claire Foy, Borough Clerk to call the roll: Mayor Robert Zimmermann, Council members David Stoltz, Joseph Emerson, William Roseman, Suzanne Fonseca and Diane DeBiase were present. Councilman James Lenoy was absent.

Gregory Polyniak of Neglia Engineering was present. Joseph Donahue, Borough Attorney was present telephonically.

Mayor Zimmermann led all present in the Pledge of Allegiance to the Flag.

Mayor Zimmermann – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 7, 2021 and the Herald News on January 7, 2021 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

PROFESSIONAL REPORT

Gregory Polyniak of Neglia Engineering read his report for the month regarding projects that are being done in the Borough of Carlstadt. A copy of his report is on file in the Borough Clerk's office.

NEW & UNFINISHED BUSINESS

Sharon Dunn, President of the Carlstadt Volunteer Ambulance Corp. was present to confirm the hiring of paid Emergency Medical Responders. Mayor Zimmermann needed further clarification from PIA, the Borough's insurance carrier, regarding the hiring of non-residents.

He suggested a meeting with PIA, himself and the CVAC so all questions can be answered regarding the hiring of new personnel for the Corp.

Ms. Dunn clarified that the CVAC's By-Laws will be amended to reflect the requirements for the EMRs. All new hires must also join the CVAC and volunteer hours for service.

Ms. Dunn was advised that current salary ranges for the CVAC is listed in the Borough's current Salary Ordinance.

Further, LUCAS machines for mechanical chest compressions were discussed. Ms. Dunn was informed by Councilman Emerson that the CFO, Domenick Giancaspro, requires specifications and price quotes.

CAUCUS/FINANCE MEETING

February 3, 2021

Page 2

Mayor Zimmermann thanked the CVAC for their work especially during the snow storm of February 1st and 2nd.

Ms. Dunn thanked the Mayor and Council for their support.

Mayor Zimmermann entertained a motion to approve the purchase of two plaques for the Voice of Democracy winners.

On motion by Stoltz, seconded by Fonseca, unanimous on call of roll.

Mayor Zimmermann entertained a motion to purchase a \$200.00 booster for the Carlstadt Public School 2020 yearbook.

On motion by DeBiase, seconded by Emerson, unanimous on call of roll.

Mayor Zimmermann entertained a motion to make a donation of \$1,000.00 to the Becton Regional High School Project Graduation.

On motion by Emerson, seconded by Fonseca, unanimous on call of roll.

Mayor Zimmermann informed the Council that Remington and Vernick Engineers, the Borough's Planners (COAH only) requested additional spending funds for the Borough's Housing Element and Fair Share Plan.

Mayor Zimmermann requested that the Clerk prepare a resolution for the next meeting to approve the funds.

Mayor Zimmermann held over Vincent DeSimone as an appointment at the Carlstadt Sewerage Authority. His term ended January 31, 2021.

Mayor Zimmermann asked if anyone had other matters to discuss.

COUNCILMAN DAVID STOLTZ

He thanked the DPW for their work during and after the snow storm of February 1st and 2nd.

The Mayor and Council discussed snow parking signage and future snow removal strategies.

Also, Councilman Stoltz inquired as to the status of a new recycling location since the Atlantic Coast Fiber location in Passaic was destroyed by fire.

Mayor Zimmermann said they would look into another location.

COUNCILWOMAN DIANE DeBIASE

She made a motion to commend Carlstadt Police Officers Pangaro and D'Amico for the heroic efforts in saving the lives of a baby and mother from a car accident across Route 17.

Mayor Zimmermann and Council agreed.

Mayor Zimmermann entertained such motion.
On motion by DeBiase, seconded by Stoltz, unanimous on call of roll.

COUNCILMAN JOSEPH EMERSON

He asked for the Borough Attorney to review the upcoming baseball season's Best Practices.

COUNCILWOMAN SUZANNE FONSECA

She had nothing to discuss at this time.

COUNCILMAN WILLIAM ROSEMAN

He had nothing to discuss at this time.

BOROUGH ATTORNEY, JOSEPH DONAHUE

He had nothing to discuss at this time.

BOROUGH CLERK, CLAIRE FOY

She informed the Mayor and Council that the 2021 recreation bids were picked up by Stan's Sport Center prior to the meeting.

**EXECUTIVE SESSION MEETING ACT
RECESS INTO CLOSED SESSION**

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: personnel and property.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: personnel and property.

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Zimmermann entertained a motion to go into closed session at 7:38 P.M. On motion by Stoltz, seconded by Fonseca, unanimous on call of roll.

CAUCUS/FINANCE MEETING

February 3, 2021

Page 4

Mayor Zimmermann entertained a motion to go back to open session at 8:40 P.M. On motion by DeBiase, seconded by Fonseca, unanimous on call of roll.

Mayor Zimmermann entertained a motion to adjourn the meeting at 8:40 P.M. On motion by Stoltz, seconded by Emerson, unanimous on call of roll.

APPROVED: _____
ROBERT J. ZIMMERMANN, MAYOR

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK