

CAUCUS/FINANCE MEETING

April 6, 2022

A REGULAR SCHEDULED CAUCUS/FINANCE MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Council Chambers of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Wednesday, April 6, 2022 at 7:03 P.M.

Mayor Robert Zimmermann asked Claire Foy, Borough Clerk to call the roll: Mayor Robert Zimmermann, Council members David Stoltz, James Lenoy, Joseph Emerson, Suzanne Fonseca and Diane DeBiase were present. Councilman William Roseman arrived at 7:32 P.M. Joseph Crifasi, Borough Administrator and Joseph Donahue, Borough Attorney were also present.

Mayor Zimmermann led all present in the Pledge of Allegiance to the Flag.

Mayor Zimmermann asked everyone to remain standing for a moment of silence for Erwin Fedkenheuer who served our community for a long time.

Mayor Zimmermann – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 6, 2022 and the Herald News on January 6, 2022 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

PROFESSIONAL REPORTS

Gregory Polyniak of Neglia Engineering read his report for the month regarding projects that are being done in the Borough of Carlstadt. A copy of his report is on file in the Borough Clerk's office. Councilwoman Fonseca had a question regarding the Garden Orchard Sports Complex. She wanted to know if we are going to see all the details and renderings before and asked if there is going to be a commercial kitchen and concession stand. Mr. Polyniak replied it will be a commercial kitchen which will include an oven, ice cream freezer and regular freezer and refrigerator and also a fryer and hood.

Robert Ceberio of RCM Ceberio, LLC Management Consultants read his report. He mentioned he carried over one item from last month that was the development of Russo on the Henkel property. They have been in contact and met with Ed Russo in terms of what his schedule is for the purpose of developing a warehouse on that site. Two years ago they were looking to build a 220,000 to 240,000 square foot warehouse on the site and at that time there were still some issues dealing with clean up. It turned out the DEP gave a no further action letter that somebody did not tell EPA. They had to go back in and deal with the EPA issue. Mr. Russo said at their meeting he indicated that his biggest impediment is the Sports Authority, specifically the initial ask by Russo Development was to include them in the Paterson Plank Road Redevelopment which is part of the items they are working on right now. Mr. Ceberio went into detail on this matter.

Mr. Ceberio went over all of his other projects he is doing for the Borough of Carlstadt. A copy of his report is on file in the Borough Clerk's office.

Mayor Zimmermann thanked Karl Ross, Recreation Advisor for the Spring Fest that was held on

CAUCUS/FINANCE MEETING

April 6, 2022

Page 2

April 2, 2022.

Karl Ross, 309 Division Avenue - he mentioned that with recreation we had some issues with the way we go out to bid. When the bid goes out, we should add to the bid they have thirty days to sit down with the organizations for spring sports and receive the requisitions to purchase items within thirty days of winning that bid. This way everything is going out before February 1st. That will give them eight weeks to get out the items in time. This went into a lengthy discussion.

Karl asked Gregory Polyniak of Neglia Engineering if he could look at the First Presbyterian Church again because with the last rain we had, the water got into the church basement and asked again for the catch basins to be looked at.

NEW BUSINESS

Mayor Zimmermann read the following names of the 156th Carlstadt School Picnic Committee for approval:

- | | |
|------------------------------|----------------------------------|
| Chris Assenheimer | Marlene and Joe Biggy |
| Doreen and Brian Curreri | Jean Kimak |
| Joseph Crifasi | Mirna Lopez |
| Dominick Bracco | Mike and Elaine Stevens |
| Debbie Foy | Councilman Stoltz |
| Councilwoman Fonseca | Councilman Roseman |
| Councilman Lenoy | Councilwoman DeBiase |
| Councilman Emerson | Carolyn Pennino |
| Michele Marafelias | Eileen Milligan |
| Lynn Biamonte | Deputy Police Chief |
| Lucia and David Suarez | Ambulance Corps President |
| OEM Coordinator | CPS Principal |
| Fire Chief | CPS Board of Education President |
| CPS Superintendent | Beth Penna |
| CPS Teachers Union President | Karl Ross |

Mayor Zimmermann entertained a motion to approve the School Picnic Committee. On motion by Stoltz, seconded by Fonseca, unanimous on call of roll of those present.

CONSENT AGENDA

RESOLUTION NO. 2022-105

PROCLAMATION SUPPORTING THE “UDRIVE. UTEXT. UPAY.” DISTRACTED DRIVING 2022 CRACKDOWN

WHEREAS, in 2018 alone, 2,841 people were killed in distracted driving crashes and driver inattention has remained the most frequently cited cause of fatal and incapacitating crashes in NJ,

over seven times higher than the total crashes cited for unsafe speed over the past five years (2015-2019); and

WHEREAS, unsafe speed was the contributing circumstance in 5.4 percent of all crashes in 2019, a decrease from 6 percent in 2018; and

WHEREAS, driver inattention was a contributing circumstance in nearly 49 percent of crashes in 2019, down from 50 percent in 2018; and

WHEREAS, an enforcement crackdown is planned to combat distracted driving; and

WHEREAS, April is National Distracted Driver Month, which is a time to remind New Jersey motorists of the state's distracted driving laws, which include a ban on hand-held cell phone use and text messaging by all drivers and a ban on all cell phone use (hand held or hands free) by novice drivers; and

WHEREAS, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the "*U*Drive. *U*Text. *U*Pay." *Distracted Driving 2022 Crackdown*; and

WHEREAS, the project will involve increased distracted driving enforcement from April 1, 2022 through April 30, 2022; and

WHEREAS, an increase in distracted driving enforcement and a reduction in distracted driving will save lives on our roadways.

NOW, THEREFORE BE IT RESOLVED that the Borough of Carlstadt declares its support for the "*U*Drive. *U*Text. *U*Pay." *Distracted Driving 2022 Crackdown* from April 1, 2022 through April 30, 2022 and pledges to increase awareness of the dangers of distracted driving.

RESOLUTION NO. 2022-106
BOROUGH OF CARLSTADT
COUNTY OF BERGEN

RESOLUTION TO ADVERTISE FOR BIDS

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey upon the recommendation of the Borough Engineer, Gregory J. Polyniak, Neglia Engineering Associates that the plans & specifications for:

8TH STREET IMPROVEMENTS – SECTION 2 (NJDOT FUNDED)

BOROUGH OF CARLSTADT
BERGEN COUNTY, NEW JERSEY

CAUCUS/FINANCE MEETING

April 6, 2022

Page 4

are hereby approved and the Borough Clerk is hereby authorized to advertise for bids. This Resolution to take effect immediately.

RESOLUTION NO. 2022-107

WHEREAS, Adila Enterprise, LLC DBA Danaro Limousines, Inc. 321 Tenth Street, Carlstadt, NJ 07072 has made application to the Borough of Carlstadt for the renewal of four (4) limousine licenses; and

WHEREAS, the application has been filed together with the requisite fee, and proof of insurance and Power of Attorney as required under N.J.S.A. 48:16-14 and 16 and vehicle and driver information as required by the ordinance to the satisfaction of the Borough Clerk.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, County of Bergen, State of New Jersey that the application of Adila Enterprise, LLC DBA Danaro Limousines, Inc., 321 Tenth Street, Carlstadt, NJ 07072 for the renewal of four (4) limousine licenses be and hereby is approved for VIN # 04036, # 01265, # 08202 and #00001.

AND, BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to renew said licenses at the above referenced location for the period of one year, commencing April 7, 2022 and ending April 7, 2023 and a Certificate of Compliance with the requirements of N.J.S.A. 48:16-14 and 16, through the period indicated on the proof of insurance as submitted with the application.

RESOLUTION NO. 2022-108

RESOLUTION

TO ENTER A GRANT AGREEMENT

BE IT RESOLVED, that the Mayor and Council of the Borough of Carlstadt wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$146,050.00 in 2021 Community Development Block Grant funds for:

MONROE STREET ROAD IMPROVEMENTS

MONROE STREET

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorizes Mayor Robert J. Zimmermann to be a signatory for the aforesaid grant agreement; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorizes Domenick Giancaspro, CFO to sign all County vouchers submitted in connection with the aforesaid project; and

BE IT FURTHER RESOLVED, that the Mayor and Council recognizes that the Borough of Carlstadt is liable for any funds not spent in accordance with the Grant Agreement; and that liability of the Mayor and Council is in accordance with HUD requirements.

RESOLUTION NO. 2022-109
BOROUGH OF CARLSTADT
COUNTY OF BERGEN

RESOLUTION TO ADVERTISE FOR BIDS

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey upon the recommendation of the Borough Engineer, Gregory J. Polyniak, Neglia Engineering Associates that the plans & specifications for:

BID FOR GARBAGE DISPOSAL
BOROUGH OF CARLSTADT
BERGEN COUNTY, NEW JERSEY

are hereby approved and the Borough Clerk is hereby authorized to advertise for bids. This Resolution to take effect immediately.

RESOLUTION NO. 2022-110
BOROUGH OF CARLSTADT
COUNTY OF BERGEN

AGREEMENT FOR PROFESSIONAL SERVICES

WHEREAS, Neglia Engineering Associates has provided the Borough with an Agreement for Professional Services for the Small Street (Bergen County Community Development Block Grant Funded), Borough Police Department Parking Lot, Borough Civic Center / Ambulance Building Parking Lot, and New Borough Hall Parking Lot project; and

WHEREAS, the Agreement for Professional Services includes a lump sum cost of \$65,175.00 representing Engineering, Surveying, and Bidding Services Costs; and

WHEREAS, the CFO has certified that these funds have been appropriately budgeted for; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute the agreement of services for the project for Neglia Engineering Associates, 34 Park Avenue, Lyndhurst, New Jersey.

RESOLUTION NO. 2022-111

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the Carlstadt PTA, 550 Washington Street, Carlstadt, NJ 07072 be granted permission to hold games of chance at Lindbergh Field, 554 Interstate Place, Carlstadt, NJ 07072 on April 28, 2022 from 5:00 – 9:00 PM, April 29, 2022 from 6:00 – 10:00 PM, April 30, 2022 from 2:00 – 10:00 PM and May 1, 2022 from 12:00 – 5:00 PM for which the application, fee and findings and determination sheet shall be forwarded to the Legalized Games of Chance Control Commission.

RESOLUTION NO. 2022-112

BE IT RESOLVED, by the Mayor and Council of the Borough of Carlstadt that a handicapped parking space is hereby approved at the following location:

1. 510 Broad Street Apt. # 2

all in accordance with the requirements as stated in Chapter 10-3.10 and with the recommendation of the Deputy Police Chief of the Carlstadt Police Department.

BE IT FURTHER RESOLVED that said location shall be added to the certified list of designated handicapped parking spaces.

RESOLUTION NO. 2022-113

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that permission is granted to the following for use of the Community Center on the specified dates:

1. Carlstadt PTA – Friday, April 8, 2022 from 6:00 P.M. to 9:00 P.M. to distribute sweatshirts to the Eighth Grade Students.
2. Carlstadt Library – Wednesdays, July 27, 2022, August 24, 2022, September 28, 2022, October 26, 2022 and December 28, 2022 from 6:00 P.M. to 9:00 P.M. to sponsor various programs.

RESOLUTION NO. 2022-114

RESOLUTION APPOINTING MUNICIPAL HOUSING LIAISON

WHEREAS, Borough of Carlstadt (the “Borough”) brought a declaratory judgment action in the Superior Court under Docket No.: **BER-L-6392-15** seeking a Court Approval of its Housing Element and Fair Share Plan; and

WHEREAS, the Borough’s Fair Share Plan promote an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et seq.) and COAH’s Third Round Substantive Rules (N.J.A.C. 5:94-1, et seq.); and

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et seq. the Borough is required to appoint a Municipal Housing Liaison for the administration of its affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et seq.; and

WHEREAS, the Borough Code, at Section 2-39 provides for the appointment of an MHL to administer its affordable housing program.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that Joseph Crifasi is hereby appointed as the Municipal Housing Liaison for the administration of the affordable housing program pursuant to and in accordance with the Borough Code.

RESOLUTION NO. 2022-115
RESOLUTION APPOINTING ADMINISTRATIVE AGENT

WHEREAS, Borough of Carlstadt (the “Borough”) brought a declaratory judgment action in the Superior Court under Docket No.: **BER-L-6392-15** seeking a Court Approval of its Housing Element and Fair Share Plan; and

WHEREAS, under authorization of the New Jersey Fair Housing Act (N.J.S.A. 52:27D-301, *et seq.*, hereinafter the “Act”) the Borough is implementing a program to provide affordable housing units to low- and moderate-income households desiring to live within the Borough; and

WHEREAS, at Title 5, Chapter 80, Subchapter 26 of the New Jersey Administrative Code, the State has promulgated affordability controls in regulations designed to implement the Act, by assuring that low- and moderate-income units that are created under the Act are occupied by low- and moderate-income households for an appropriate period of time (the “Rules”); and

WHEREAS, Section 5:80-26.14 of the Rules provides that affordability controls shall be administered by an administrative agent acting on behalf of a municipality; and

WHEREAS, the Municipality has selected Frank Piazza of Piazza Associates to be the Administrative Agent for the purposes of providing affordability control services for all affordable housing within the municipality; and

WHEREAS, The Administrative Agent shall perform the duties and responsibilities of an administrative agent as are set forth in the Rules, including those set forth in Sections 5:80-26.14, 16 and 18 thereof, which includes:

- (1) Affirmative Marketing

CAUCUS/FINANCE MEETING

April 6, 2022

Page 8

(a) Conducting an outreach process to insure affirmative marketing of affordable housing units in accordance with the Affirmative Marketing Plan of the Borough and the provisions of N.J.A.C. 5:80-26.15;

(b) Attending continuing education opportunities on affordability controls, compliance monitoring, and affirmative marketing as offered or approved by COAH; and

(c) Providing counseling or contracting to provide counseling services to low- and moderate-income applicants on subjects such as budgeting, credit issues, mortgage qualification, rental lease requirements, and landlord/tenant law.

(2) Household Certification

(a) Soliciting, scheduling, conducting and following up on interviews with interested households;

(b) Conducting interviews and obtaining sufficient documentation of gross income and assets upon which to base a determination of income eligibility for a low- or moderate-income unit;

(c) Providing written notification to each applicant as to the determination of eligibility or non-eligibility;

(d) Requiring that all certified applicants for restricted units execute a certificate substantially in the form, as applicable, of either the ownership or rental certificates set forth in Appendices J and K of N.J.A.C. 5:80-26.1 et. seq.;

(e) Creating and maintaining a referral list of eligible applicant households living in the housing region and eligible applicant households with members working in the housing region where the units are located; and

(f) Employing a random selection process as provided in the Affirmative Marketing Plan of the Borough when referring households for certification to affordable units.

(3) Affordability Controls

(a) Furnishing to attorneys or closing agents forms of deed restrictions and mortgages for recording at the time of conveyance of title of each restricted unit;

(b) Creating and maintaining a file on each restricted unit for its control period, including the recorded deed with restrictions, recorded mortgage and note, as appropriate;

(c) Ensuring that the removal of the deed restrictions and cancellation of the mortgage note are effectuated and properly filed with the appropriate county's register of deeds or county clerk's office after the termination of the affordability controls for each restricted unit;

(d) Communicating with lenders regarding foreclosures; and

(e) Ensuring the issuance of Continuing Certificates of Occupancy or certifications pursuant to N.J.A.C. 5:80-26.10.

(4) Resale and rental

(a) Instituting and maintaining an effective means of communicating information between owners and the Administrative Agent regarding the availability of restricted units for resale or rental; and

(b) Instituting and maintaining an effective means of communicating information to low- and moderate-income households regarding the availability of restricted units for resale or re-rental.

(5) Processing requests from unit owners

(a) Reviewing and approving requests from owners of restricted units who wish to take out home equity loans or refinance during the term of their ownership;

(b) Reviewing and approving requests to increase sales prices from owners of restricted units who wish to make capital improvements to the units that would affect the selling price, such authorizations to be limited to those improvements resulting in additional bedrooms or bathrooms and the cost of central air conditioning systems; and

(c) Processing requests and making determinations on requests by owners of restricted units for hardship waivers.

(6) Enforcement

(a) Securing lists of all affordable housing units for which tax bills are mailed to absentee owners, and notifying all such owners that they must either move back to their unit or sell it;

(b) Securing from all developers and sponsors of restricted units, at the earliest point of contact in the processing of the project or development, written acknowledgement of the requirement that no restricted unit can be offered, or in any other way committed, to any person, other than a household duly certified to the unit by the Administrative Agent;

(c) The posting annually in all rental properties, including two-family homes, of a notice as to the maximum permitted rent together with the telephone number of the Administrative Agent where complaints of excess rent can be made;

(d) Sending annual mailings to all owners of affordable dwelling units, reminding them of the notices and requirements outlined in N.J.A.C. 5:80-26.18(d)4;

(e) Establishing a program for diverting unlawful rent payments to the municipality's affordable housing trust fund or other appropriate municipal fund approved by the DCA;

(f) Creating and publishing a written operating manual, as approved by COAH, setting forth procedures for administering such affordability controls; and

(g) Providing annual reports to COAH as required.

(7) Public Records.

Records received, retained, retrieved, or transmitted in performance of these administrative duties may constitute public records of the Borough defined by N.J.S.A. 47:3-16, and are legal property of the Borough. The Administrative Agent named in this resolution must agree to administer and dispose of such records in compliance with the State's public records laws and

CAUCUS/FINANCE MEETING

April 6, 2022

Page 10

associated administrative rules. The Borough of Carlstadt has identified the following as public records, subject to the above-cited provisions:

- Affordable Housing Project File
- Affordable Housing Project File-Approved
- Affordable Housing Project File-Denied/Withdrawn
- Affordable Housing Project File-Referral List
- Affordable Housing Application File-Individual
- Affordable Housing Application File-Certification Denied or Expired
- Affordable Housing Unit File
- Affordable Housing Unit File-Mailing Notification of Responsibilities
- Affordable Housing Unit Inventory
- Affordable Housing Trust Fund Bank Account
- Enforcement File-Projects and Units
- Monitoring Reports-Annual Submission
- Operations Manual

Although the Borough has used its best efforts to identify all records which qualify as public records, the Borough reserves the right to amend the above list from time to time as warranted.

(8) Authority.

The Administrative Agent shall have authority to take all actions necessary and appropriate to carry out its responsibilities hereunder.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council the Borough of Carlstadt that Frank Piazza of Piazza Associates is hereby appointed as the Administrative Agent for the administration of the affordable housing program, and that the Mayor and Borough Clerk are authorized to enter into the attached contract with such person or entity.

Mayor Zimmermann entertained a motion to approve the Consent Agenda. On motion by DeBiase, seconded by Emerson, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to carry over Ordinance No. 22-5 (Affordable Housing). On motion by Lenoy, seconded by Emerson, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to approve the minutes of 2/2/2022 Caucus/Finance Meeting, 2/16/22 Caucus Meeting and 2/16/22 Council Meeting (Open and Closed Sessions). On motion by Emerson, seconded by Fonseca, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to ratify flowers for Erwin Fedkenheuer. On motion by Stoltz, seconded by Fonseca, unanimous on call of roll of those present.

CORRESPONDENCE

Mayor Zimmermann said we received a letter from Christopher Assenheimer, Clerk to the Planning Board. At their meeting of March 28, 2022 there was a discussion on new BACKLIT signs that are being approved and installed throughout Carlstadt. Borough Ordinances prohibit BACKLIT SIGNS, NEON SIGNS. Section 21-20 SIGNS AND BILLBOARDS. Section g. The Planning Board asks that this issue be given to the Enforcement Officers so that this situation can be corrected. In addition, the Zoning Department should be aware of new signs being applied for that are backlit or neon.

HEARING OF CITIZENS

Mayor Zimmermann entertained a motion to open the floor to a hearing of citizens.

On motion by DeBiase, seconded by Fonseca, unanimous on call of roll of those present.

Mayor Zimmermann asked if any citizen wished to be heard.

Mayor Zimmermann said to let the record note there was no citizen here to speak.

Mayor Zimmermann entertained a motion to close the floor to a hearing of citizens.

On motion by Fonseca, seconded by DeBiase, unanimous on call of roll of those present.

COUNCILMAN JOSEPH EMERSON

He thanked everyone on the Recreation Committee and everyone else involved for a great time for the Spring Festival over the weekend. It was a nice day for the community. He thanked Councilwomen Fonseca and DeBiase for their participation and all the assistance they gave to making this event possible.

COUNCILWOMAN SUZANNE FONSECA

A big thanks to Karl Ross for doing the Spring Fest. It would not have gone off unless he took care of it. It was a very good day.

COUNCILMAN DAVID STOLTZ

The Festival was a great turnout and he can't thank everyone enough. He also mentioned the landscapers with blowing grass in the streets. They need to be registered. Joseph Crifasi said the resolution is up to you and it doesn't have to be an ordinance, it can be a resolution. If you want, you can vote tonight to pass a resolution that requires the landscapers that work as hired by the resident that each year they must register with the Construction Department and get a copy of the zoning and maintenance rules. You can put a fee or not.

Mayor Zimmermann entertained a motion for a resolution to be approved regarding landscapers. On motion by Fonseca, seconded by Stoltz, unanimous on call of roll.

COUNCILWOMAN DIANE DEBIASE

She also wanted to thank Karl Ross for an outstanding Spring Fest. We had double the amount of people. The kids were having a lot of fun. It was such a great day for everyone.

CAUCUS/FINANCE MEETING

April 6, 2022

Page 12

COUNCILMAN JAMES LENOY

He had nothing to discuss at this time.

**EXECUTIVE SESSION MEETING ACT
RECESS INTO CLOSED SESSION**

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: personnel and property.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 Seq. for the purpose of discussing one or more of the following subjects: personnel and property.

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Zimmermann entertained a motion to go into closed session at 7:35 P.M. On motion by Roseman, seconded by Fonseca, unanimous on call of roll.

Mayor Zimmermann entertained a motion to go back into open session at 8:52 P.M. On motion by Fonseca, seconded by Roseman, unanimous on call of roll.

Mayor Zimmermann entertained a motion to allow Deputy Chief Cox to move forward to set up the interviews for four candidates. On motion by DeBiase, seconded by Stoltz, unanimous on call of roll.

Mayor Zimmermann entertained a motion to post the position for the Human Resources Specialist. On motion by Roseman, seconded by Fonseca, unanimous on call of roll.

Mayor Zimmermann entertained a motion to adjourn the meeting at 8:57 P.M. On motion by Emerson, seconded by DeBiase, unanimous on call of roll.

APPROVED: _____
ROBERT J. ZIMMERMANN, MAYOR

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK

