

CAUCUS MEETING
March 15, 2023

A REGULAR SCHEDULED CAUCUS MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Wednesday, March 15, 2023 at 7:00 P.M.

Mayor Robert Zimmermann asked Claire Foy, Borough Clerk to call the roll: Mayor Robert Zimmermann, Councilmembers James Lenoy, Joseph Emerson, Suzanne Fonseca and Diane DeBiase were present. Councilmen David Stoltz and William Roseman were absent.

Joseph Crifasi, Borough Administrator and Joseph Donahue, Borough Attorney were also present.

Mayor Zimmermann led all present in the Pledge of Allegiance to the Flag.

Mayor Zimmermann – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 13, 2023 and the Herald News on January 13, 2023 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

EXECUTIVE SESSION MEETING ACT
RECESS INTO CLOSED SESSION

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: personnel and property.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act. N.J.S.A. 10:4-6 et Seq. for the purpose of discussing one or more of the following subjects: personnel and property.

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentially no longer exists.

Mayor Zimmermann entertained a motion to go into closed session at 7:02 P.M. On motion by Emerson, seconded by Fonseca, unanimous on call of roll of those present.

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Mayor Zimmermann entertained a motion to adjourn the meeting at 8:00 P.M. On motion by Fonseca, seconded by DeBiase, unanimous on call of roll of those present.

APPROVED: _____
ROBERT J. ZIMMERMANN, MAYOR

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK

COUNCIL MEETING
March 15, 2023

A REGULAR SCHEDULED COUNCIL MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Council Chambers of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Wednesday, March 15, 2023 at 8:02 P.M.

Mayor Robert Zimmermann asked Claire Foy, Borough Clerk to call the roll: Mayor Robert Zimmermann, Council members David Stoltz, James Lenoy, Joseph Emerson, Suzanne Fonseca and Diane DeBiase were present. Councilman William Roseman was absent.

Joseph Crifasi, Borough Administrator and Joseph Donahue, Borough Attorney were also present.

Mayor Zimmermann led all present in the Pledge of Allegiance to the Flag.

Mayor Zimmermann – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 13, 2023 and the Herald News on January 13, 2023 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

APPROVAL OF MINUTES

Mayor Zimmermann entertained a motion to accept the minutes of the 1/1/2023 Reorganization Meeting, 1/6/2023 Special Meeting, 1/6/2023 Caucus/Finance Meeting, 1/18/2023 Caucus Meeting, 1/18/2023 Council Meeting, 2/1/2023 Caucus/Finance Meeting, 2/15/2023 Caucus Meeting and 2/15/2023 Council Meeting (Open and Closed Sessions).

On motion by DeBiase, seconded by Emerson, unanimous on call of roll of those present.

Mayor Zimmermann said he would like to suspend the regular order of business to ask everyone to stand for a moment of silence for Robert Moore. Councilman Stoltz also stated that Frank Milano who gave a lot to this town also passed.

CORRESPONDENCE

A letter of resignation was received from Kara Santoro, part-time Police Dispatcher effective May 12, 2023. Mayor Zimmermann entertained a motion accepting the resignation of Kara Santoro with regret. On motion by Emerson, seconded by Fonseca, unanimous on call of roll of those present. Also, a letter was received from the Becton Wildcats Track Club asking for a donation. Mayor Zimmermann entertained a motion to donate \$250.00 to the Becton Wildcats Track Club. On motion by Fonseca, seconded by Lenoy, unanimous on call of roll of those present.

REPORT OF THE MAYOR

At this time Mayor Zimmermann entertained a motion to approve the position of the Police Chief Thomas Cox, Jr. on his recommendation. On motion by Emerson, seconded by Lenoy, unanimous on call of roll of those present.

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SPECIAL REPORTS

The Construction Official's report was read for the month of February. This report will be filed.

The Borough Clerk's report was read for the month of February. This report will be filed.

The Tax Collector's report was read for the month of February. This report will be filed.

STANDING COMMITTEES

FINANCE – Councilman Emerson said we have resolutions.

CONSENT AGENDA

RESOLUTION NO. 2023-93

BE IT RESOLVED, by the Mayor and Council that the proper Borough Officials are hereby authorized and directed to make the following disbursements:

Carlstadt Board of Education	\$	1,072,863.92
Regional Board of Education		566,224.58
Police and Firemen's Retirement System		1,463,970.39
Public Employees' Retirement System		659,151.54

RESOLUTION NO. 2023-94

WHEREAS, Kenneth Schwarz, retired Mechanic of the Borough of Carlstadt has filed a request for reimbursement for the purchase of a Medicare supplement; and

WHEREAS, pursuant to Resolution 2009-168 and the CDPWBA Contract Article XVII D 1. the amount of said reimbursement for the year 2023 is \$1,125.00.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the Chief Financial Officer is hereby authorized to make payment in the amount of \$1,125.00 representing reimbursement for his Medicare supplement for the year 2023 pursuant to Article XVII D 1. of the Contract between the Borough of Carlstadt and the CDPWBA.

RESOLUTION NO. 2023-95
BOROUGH OF CARLSTADT

**RESOLUTION REQUESTING THE APPROVAL OF THE DIRECTOR OF LOCAL
GOVERNMENT SERVICES TO DEFER SCHOOL TAXES**

WHEREAS, the local district school tax levy for the 2022-2023 school year is \$12,874,367 and the regional high school tax levy is \$6,794,695.

BE IT RESOLVED, that the Borough of Carlstadt does hereby request the consent of the Director of the Division of Local Government Services in the Department of Community Affairs to defer \$6,437,184 and \$3,397,348 not in excess of 50% of 2022-2023 levy.

RESOLUTION NO. 2023-96

WHEREAS, Title 40A:4-59 of the New Jersey Statutes provides that should it be necessary, during the first three months of any fiscal year, the amount of any appropriation reserve for the immediately preceding fiscal year is insufficient to pay the claims authorized or incurred during said preceding year which were chargeable to said appropriation, and there shall be an excess in any appropriation reserve over and above the amount deemed to be necessary to fulfill its purpose, the Governing Body may, by resolution adopt (by not less than 2/3 vote of the full membership thereof) transfer the amount of such excess of those appropriation reserves deemed to be insufficient.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough Carlstadt that the Borough Treasurer be and is hereby authorized to make the following transfer of the 2022 appropriation reserves:

	IN	OUT
Fire Official		
Other Expenses	\$ 1,200.00	
Finance Dept.		
Other Expenses	2,300.00	
Assessment		
Other Expenses	3,900.00	
Engineering		
Other Expenses	3,200.00	
Tax Appeals Professional Fees		
Other Expenses	8,600.00	
Other Insurance		
Other Expenses	4,600.00	
Fire Dept.		
Other Expenses	2,000.00	
Police Department		
Other Expenses	8,000.00	
Salary & Wages		\$ 37,000.00

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Building & Grounds

Other Expenses 500.00

Borough. Mechanic

Other Expenses 3,700.00

Recreation

Salaries & Wages 3,700.00

Other Expenses 1,600.00

Electric & Utilities

10,810.00

Friendship Club

Other Expenses 800.00

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Solid Waste Disposal

10,510.00

TOTAL

\$51,210.00

\$51,210.00

RESOLUTION NO. 2023-97

TEMPORARY BUDGET APPROPRIATIONS

WHEREAS, the total emergency temporary resolutions adopted in the year 2023 pursuant to the provisions of Chapter 96, PL. 1951 (R.S. 40A:4-20) including this resolution total \$6,180,425.00.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that in accordance with R.S. 40A:4-20 the following temporary emergency resolution be made for the purpose set forth:

GENERAL APPROPRIATIONS:

Mayor and Council

Salaries and Wages \$ 14,000.00

Borough Clerk Office

Salaries and Wages 155,000.00

Other Expenses 25,000.00

Elections

Salaries and Wages 500.00

Other Expenses 1,500.00

Financial Administration	
Salaries and Wages	80,000.00
Other Expenses	45,000.00
Annual Audit	12,000.00
Assessment of Taxes	
Salaries and Wages	7,000.00
Other Expenses	24,000.00
Collection of Taxes	
Salaries and Wages	22,500.00
Other Expenses	4,000.00
Professional Fees/Tax Appeals	
Other Expenses	57,000.00
Legal Services & Costs	
Other Expenses	40,000.00
Prosecutor	
Salaries and Wages	3,000.00
Engineering Services and Costs	
Other Expenses	50,000.00
Public Buildings & Grounds	
Salaries and Wages	200,000.00
Other Expenses	40,000.00
Planning Board	
Salaries and Wages	2,000.00
Other Expenses	900.00
Board of Adjustment	
Salaries and Wages	2,250.00
Other Expenses	375.00
Insurance	
Group Insurance Plan for Employees	2,000,000.00
Workman's Compensation	25,000.00
Unemployment Compensation Insurance	9,000.00

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Fire

Other Expenses 40,000.00

Police

Salaries and Wages 1,500,000.00

Other Expenses 50,000.00

Special Police

Salaries and Wages 5,000.00

First Aid Organization

Salaries and Wages 30,000.00

Other Expenses 8,750.00

Zoning Official

Salaries and Wages 35,000.00

Other Expenses 1,250.00

Fire Official

Salaries and Wages 50,000.00

Other Expenses 4,000.00

Emergency Management Services

Other Expenses 10,000.00

Road Repairs and Maintenance

Salaries and Wages 210,000.00

Other Expenses 40,000.00

Animal Control

Other Expenses 3,000.00

Board of Health

Salaries and Wages 17,000.00

Other Expenses 1,500.00

Social Service Director

Salaries and Wages 3,000.00

Recreation

Salaries and Wages 28,000.00

Other Expenses 40,000.00

Senior Citizen Program	
Other Expenses	8,000.00
Borough Mechanic	
Salaries and Wages	20,000.00
Other Expenses	50,000.00
Garbage and Trash Removal	
Salaries and Wages	75,000.00
Other Expenses	75,000.00
Recycling	
Salaries and Wages	50,000.00
Construction Code Officials	
Salaries and Wages	54,000.00
Street Lighting	20,000.00
Fire Hydrant Service	35,000.00
Gasoline	40,000.00
Gas	10,000.00
Electric	50,000.00
Telephone	25,000.00
Water	8,000.00
Social Security System (O.A.S.I.)	120,000.00
P.E.R.S.	100,000.00
P.F.R.S.	250,000.00
Municipal Court	
Salaries and Wages	17,000.00
Other Expenses	5,000.00
Public Defender	1,200.00
Sewer – Contractual – BCUA	30,000.00
Joint Meeting	5,000.00

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Maintenance of Free Public Library
(P.L. 1985, Chap. 82 & 541)

225,000.00

Shared Services Municipal Court
Wallington

31,500.00

TOTAL CURRENT FUND APPROPRIATIONS \$ 6,180,425.00

RESOLUTION NO. 2023-98
RESOLUTION-PREPARATION OF ESTIMATED TAX BILLS

WHEREAS, the Governing Body has determined that there will be insufficient cash flow to support operations in late July 2023 unless third quarter revenue is received on time; and

WHEREAS, the Tax Collector, Chief Financial Officer, Domenick Giancaspro and Borough Auditor, Paul Garbarini have reviewed and computed an estimated tax levy in accordance with N.J.S.A. 54: 4-66.3.

NOW, THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Carlstadt, County of Bergen, State of New Jersey, hereby authorizes that:

1. The Tax Collector is directed to prepare and issue estimated tax bills for the Borough of Carlstadt for third quarter, August, 2023, in accordance with the provisions of N.J.S.A. 54: 4-66.2 et seq.
2. The estimated tax levy for 2023 is hereby set at \$ 49,691,121.93 and an estimated tax rate of 1.771 (105% of the 2022 Tax Levy).
3. The Tax Collector takes any additional steps necessary to immediately implement this Resolution.
4. On the advice of the Tax Collector, Chief Finance Officer Domenick Giancaspro, and Borough Auditor should the need to process Estimated Tax Bills not be required then said Estimated Tax Bills will not be processed.

Approved for review: D. Giancaspro, CFO Carlstadt.

95%: \$ 44,958,634.12	Rate: \$ 1.603%
100%: \$ 47,324,878.03	Rate: \$ 1.688%
105%: \$ 49,691,121.93	Rate: \$ 1.771%

RESOLUTION NO. 2023-99

WHEREAS, it is upon the advice and recommendation of the Borough Counsel, Tax Assessor, Special Tax Appeal Counsel, Appraisal and Financial Consultants to seek formal approval of this property tax appeal matter as follows:

Block 131.01, Lot 7 5 Empire Boulevard

The property is owned by Plaintiff, 5 Empire Blvd LLC.

The within Resolution relates to the settlement of the pending tax appeal matter entitled 5 Empire Blvd LLC v. Borough of Carlstadt, filed in the Tax Court of New Jersey under Docket Nos. 007037-17; 001818-18; 005408-19; 006483-20; 004568-21; 003966-22.

The proposed settlement terms and conditions related to this matter reflect a refund of \$35,860.55.

Refund payment to be made within ninety (90) days of the Tax Court judgment.

WHEREAS, it is in the best interest of the Borough to approve the proposed settlement to avoid the cost and uncertainty of litigation; and

NOW, THEREFORE BE IT RESOLVED by the Mayor & Council of the Borough of Carlstadt, County of Bergen, State of New Jersey that the Borough Tax Counsel is hereby authorized and directed to further prepare, execute any and all documents necessary in order to facilitate the further processing for the above stated tax appeal settlement, with copies of same to the Borough Clerk, Borough Attorney, Borough Tax Collector and Borough Tax Assessor.

RESOLUTION NO. 2023-100
AGREEMENT FOR PROFESSIONAL SERVICES

WHEREAS, Neglia Engineering Associates has provided the Borough with an Agreement for Professional Services for the Small Street (Bergen County Community Development Block Grant Funded) and Various Parking Lots (Municipally Funded); and

WHEREAS, the Agreement for Professional Services includes a not to exceed cost to be invoiced on a time basis (schedule in contract) of \$45,965.00 representing Construction Management Services; and

WHEREAS, the CFO has certified that these funds have been appropriately budgeted for; and

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BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute the agreement of services for the project for Neglia Engineering Associates, 34 Park Avenue, Lyndhurst, New Jersey.

RESOLUTION NO. NO. 2023-101

WHEREAS, the State has created a voluntary program to certify firefighters; and

WHEREAS, the Mayor and Council of the Borough of Carlstadt has reviewed, discussed and voted to participate in the program.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby appoints the Fire Department Training Officer as the authorized signatory to sign any documents necessary to implement the Firefighter Certification Program in the Borough of Carlstadt.

RESOLUTION NO. 2023-102

WHEREAS, it is upon the advice and recommendation of the Borough Counsel, Tax Assessor, Special Tax Appeal Counsel, Appraisal and Financial Consultants to seek formal approval of this property tax appeal matter as follows:

- **Block 130, Lot 12 655 Washington Ave**
- The property is owned by Plaintiff, Washington East Realty LLC.
- The within Resolution relates to the settlement of the pending tax appeal matter entitled Washington East Realty v. Borough of Carlstadt, filed in the Tax Court of New Jersey under Docket No. 013348-17.
- The proposed settlement terms and conditions related to this matter reflect a refund of \$1,906.00.
- Refund payment to be made within ninety (90) days of the Tax Court judgment.

WHEREAS, it is in the best interest of the Borough to approve the proposed settlement to avoid the cost and uncertainty of litigation; and

NOW, THEREFORE BE IT RESOLVED by the Mayor & Council of the Borough of Carlstadt, County of Bergen, State of New Jersey that the Borough Tax Counsel is hereby authorized and directed to further prepare, execute any and all documents necessary in order to facilitate the further processing for the above stated tax appeal settlement, with copies of same to the Borough Clerk, Borough Attorney, Borough Tax Collector and Borough Tax Assessor.

RESOLUTION NO. 2023-103

WHEREAS, TA Carlstadt Logistics Center, LLC was issued permit number 20230036 on February 6, 2023 for the construction of a new warehouse to be located at 511 Thirteenth Street, Carlstadt, NJ 07072; and

WHEREAS, as per N.J.A.C. 5:23-4.18, the volume to determine fees for warehouses should be limited to twenty feet; and

WHEREAS, due to the miscalculation of volume, the applicant was incorrectly charged and requests a refund in the amount of \$33,646.00.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that a refund of \$33,646.00 be issued to TA Carlstadt Logistics Center, LLC.

RESOLUTION NO. 2023-104

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the contract for the **Emergency Catch Basin Repair for Street Paving on Madison Street and Division Avenue** has been completed by **Balitano Contracting Company, Inc., 298 Forest Road, Fort Lee, New Jersey 07024** in accordance with the Emergency Declaration quote, as directed by the Borough Engineer. The said construction is hereby accepted for Payment No. 1 in the amount of **Four Thousand Dollars and Zero Cents (\$4,000.00)** is hereby approved.

RESOLUTION NO. 2023-105

WHEREAS, Domenick Giancaspro has notified the Borough of Carlstadt of his intent to retire from the position of CFO/QPA/Treasurer in the Finance Department on July 1, 2023; and

WHEREAS, pursuant to the terms and conditions set forth in the attached letter, he has been granted terminal leave of six (6) months in recognition of his 34 years of dedicated service to the Borough of Carlstadt which will be paid on or about June 30, 2023 with all allowable and standard payroll deductions.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the retirement of Domenick Giancaspro effective July 1, 2023, be and hereby is accepted; and

BE IT FURTHER RESOLVED that consistent with the attached letter, the Senior Payroll Clerk is hereby directed and authorized to pay to Domenick Giancaspro, an amount equal to six (6) months' salary, which includes all allotted time regardless of nature, together with any other amounts that may be due to him upon separation from service; and

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BE IT FURTHER RESOLVED that in recognition of his dedicated service to the Borough in excess of 34 years, the Mayor and Council approve and authorize continuation of prescription, eyeglass and dental benefits, reimbursement for a Medicare Supplement Part B of his choice for he and his wife Linda Doris upon submission of the annual cost thereof and reimbursement for individual life insurance valued at \$10,000 upon submission of the annual cost thereof effective January 1, 2024.

RESOLUTION NO. 2023-106

WHEREAS, the Borough of Carlstadt has solicited quotes for the re-construction of a collapsed retaining wall at Lindbergh Field in the Borough of Carlstadt; and

WHEREAS, the money for said project has been appropriated in the DPW budget; and

WHEREAS, of the three (3) received solicitations, the quote of Lawnboys Landscaping & Design, LLC of 4 Stuber Lane, Hackettstown, New Jersey 07840, in the amount of \$12,500.00 was the lowest responsible quote for the Base Bid, and complete in all respects.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that:

1. An award of contract for the Lindbergh Field Retaining Wall Re-Construction shall be made to Lawnboys Landscaping & Design, LLC, Stuber Lane, Hackettstown, New Jersey 07840 in the quote amount of \$12,500.00; and
2. This resolution to take effect upon certification of this resolution by the Chief Financial Officer that sufficient funds are available.

Certification as to the availability of funds:

The Chief Financial Officer/Treasurer hereby certifies that sufficient funds are available to pay the anticipated amount of the fees and disbursement for these services.

RESOLUTION NO. 2023-107

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF CARLSTADT, IN THE COUNTY OF BERGEN, NEW JERSEY, COVENANTING TO COMPLY WITH THE PROVISIONS OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, APPLICABLE TO THE EXCLUSION FROM GROSS INCOME FOR FEDERAL INCOME TAX PURPOSES OF INTEREST ON OBLIGATIONS ISSUED BY THE BOROUGH OF CARLSTADT AND AUTHORIZING THE MAYOR, BOROUGH CLERK, CHIEF FINANCIAL OFFICER AND OTHER BOROUGH OFFICIALS TO TAKE SUCH ACTION AS THEY MAY DEEM NECESSARY OR ADVISABLE TO EFFECT SUCH COMPLIANCE.

WHEREAS, the Borough of Carlstadt, in the County of Bergen, New Jersey (the "Borough"), from time-to-time issues bonds, notes and other obligations, the interest on which is excluded from gross income for Federal income tax purposes, and desires to take such action as may be necessary or advisable to establish and maintain such exclusion; and

WHEREAS, the Internal Revenue Code of 1986, as amended (the "Code"), contains provisions with respect to the exclusion from gross income for Federal income tax purposes of interest on obligations, including provisions, among others, that require issuers of tax-exempt obligations, such as the Borough, to account for and rebate certain arbitrage earnings to the United States Treasury and to take such other action to establish and maintain such Federal tax exclusion; and

WHEREAS, the Borough intends to issue a \$2,476,000 bond anticipation note, dated March 24, 2023 and payable May 5, 2023 (the "Note").

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, in the County of Bergen, New Jersey, as follows:

SECTION 1. The Borough Council hereby covenants on behalf of the Borough, to the extent permitted by the Constitution and the laws of the State of New Jersey, to do and perform all acts and things permitted by law and necessary to assure that interest paid on bonds, notes or other obligations of the Borough (including the Note) be and remain excluded from gross income of the owners thereof for Federal income tax purposes pursuant to Section 103 of the Code.

SECTION 2. The Mayor, Borough Clerk, Chief Financial Officer and other officials of the Borough are hereby authorized and directed to take such action, make such representations and give such assurances as they may deem necessary or advisable to effect compliance with the Code.

SECTION 3. This resolution shall take effect immediately upon its adoption.

Mayor Zimmermann entertained a motion to approve the Consent Agenda.

On motion by Emerson, seconded by Lenoy, Council members Lenoy, Emerson and Fonseca voted yes. Councilman Stoltz abstained on Resolution No. 2023-100 and 2023-105 and voted yes on the other ones. Councilwoman DeBiase abstained on Resolution No. 2023-93 and voted yes on the other ones. Councilman Roseman was absent.

FINANCE – Councilman Emerson reported progress.

POLICE – Councilman Emerson read his report. This report will be filed.

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FIRE/OEM/AMBULANCE – Councilman Stoltz said as for the Fire Department everyone knows in town the Fire Department had a devastating loss this week, Fire Official Robert Moore who actually ran the Fire Safety Department for the last forty years. No one knows what he did for this department. He does not have a report for Fire or OEM. This has been a bad week for him personally in town and apologized.

PUBLIC WORKS/PUBLIC PROPERTY – Councilman Lenoy reported progress.

PLANNING/BUILDING – In the absence of Councilman Roseman, Councilman Lenoy read the report. This report will be filed.

ZONING – Councilman Lenoy read his report. This report will be filed

HEALTH/SOCIAL SERVICES – Councilwoman Fonseca read her report. This report will be filed.

RECREATION – Councilman Emerson read his report. This report will be filed.

BOROUGH EQUIPMENT – Councilwoman DeBiase read her report. This report will be filed.

RECYCLING – Councilman Stoltz reported progress.

PROJECTS – Councilwoman DeBiase read her report. This report will be filed.

HUMAN RESOURCES – Councilwoman Fonseca reported progress.

REPORTS OF SPECIAL COMMITTEES

None.

READING OF BILLS

RESOLUTION NO. 2023-108

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the following bills having been approved by the Finance Committee are approved herewith for payment:

MEDICAL BENEFITS ACCT	\$ 143,156.18
MEDICAL BENEFITS ACCT	470,763.49
MEDICAL BENEFITS ACCT	62,000.00
NEW JERSEY MOTOR VEHICLE	120.00
ABSOLUTELY FISH INC	351.93
ALLEGIANCE TRUCK PARTS	309.30
ALPHADOG SOLUTIONS, INC.	1,095.00
AMERICAN HOSE & HYDRAULICS INC	134.45
A.N.D. SERVICE	1,990.55

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ARROW ELEVATOR INC.	230.00
ATLANTIC SALT INC	12,340.92
AT&T MOBILITY	1.30
AXON ENTERPRISE INC	314.40
BCUA	213,541.39
BELLAQUA INC	129.30
BERGEN MUNICIPAL EMPLOYEE	17,794.00
BLUE LINE BEASTS, LLC	1,085.25
BLUE STAR OF NEW JERSEY INC.	960.00
BOSSTAB CORP	723.91
BRAEN STONE INDUSTRIES INC	791.30
BRICKFIELD & DONAHUE	6,089.16
BRUNO ASSOCIATES INC	2,916.66
CANDLEWYCK DINER	215.92
CARLSTADT BOARD OF EDUCATION	1,072,863.92
CARLSTADT RECREATION BASKETBAL	800.00
CHEEMA OIL CORPORATION	451.14
COMCAST	720.98
COPYTEXT I LLC	438.00
DELGADO INTERPRETING SERVICES	720.00
DIRECT ENERGY BUSINESS	4,112.46
FDU	1,800.00
MARTIN J. FRONTIN	4,937.62
GARBARINI & CO.	22,750.00
GARDEN STATE HWY PRODUCTS INC	79.78
GATES FLAGS AND BANNER INC	1,040.99
THE GRAYCLIFF CATERING, INC.	16,850.00
GRAINGER, INC.	3,091.57
GREATAMERICA FINANCIAL SVCS.	850.00
G.T.B.M. INC	5,924.54
HARRIS UNIFORMS INC	3,081.70
HOMETOWN AUTO PARTS	3,594.91
HUDSON TIRE EXCHANGE	349.00
I.D.A.	124,995.06
IMPRESSIVE PRINTING INC	15,719.48
INSTITUTE FOR PROFESSIONAL	50.00
INTERNATIONAL CODE COUNCIL	406.50
INTERSTATE WASTE SERVICES INC	17,631.59
JOINT MEETING	10,000.00
KIMBALL MIDWEST	1,073.04
KIPP & ALLEN L.L.P.	4,554.50
KK TROPHY AND APPAREL	300.00
LINDE GAS & EQUIPMENT INC	805.36

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LOWE'S BUSINESS ACCT/GEMB	780.19
MARK WONG	110.88
MARIO'S LOCKSMITH	1,086.36
MATERA'S NURSERY, INC	215.50
MCI COMM SERVICE	759.79
MCNERNEY & ASSOCIATES, INC	7,450.00
MEADOWLANDS HARDWARE	92.37
MEADOWLANDS AREA YMCA	315.00
MEADOWLANDS ELECTRONICS	1,145.97
METRO FIRE & SAFETY EQUIP, INC	2,489.00
MIDBERGEN REGIONAL HEALTH COMM	9,000.00
MSI TECHNOLOGIES LLC	2,538.81
NASSOR ELCTRICAL SUPPLY, INC.	186.51
NATIONAL PEN COMPANY	114.99
NJLBHA	95.00
NORTH JERSEY MEDIA GROUP INC	74.35
NORTHEAST SWEEPERS INC	885.75
PAC TOOL & SUPPLY CO, INC	82.52
PAYROLL ACCOUNT	814.53
PAYCOM PAYROLL LLC	8,253.10
PUBLIC EMPLOYEE RETIREMENT SYS	659,151.54
ESS, INC	520.00
POLICE & FIREMEN'S RETIREMENT	1,463,970.39
PORTRAITS N PLAY LLC	450.00
POWERDMS INC.	6,788.21
PRESTI, ROSARIO JR., ESQ.	418.33
PRINCETON HYDRO	11,390.00
PSE&G	23,625.63
QUALIFICATION TARGETS INC	180.41
REDICARE LLC	483.44
REGIONAL BOARD OF EDUCATION	566,224.58
REMINGTON AND VERNICK	878.75
RIEDEL SIGN CO., INC.	700.00
ROBERT T. REGAN ESQ.	865.80
K.J. ROSS	1,075.00
R.R. DONNELLEY	297.00
SCHWARZ, KENNETH	1,125.00
SENIOR FRIENDSHIP CLUB	982.40
SHARON DUNN	198.00
SHERWIN WILLIAMS, INC.	467.93
SIRCHIE FINGERPRINT LAB	413.67
STAPLES ADVANTAGE	6,061.14
STATE TOXICOLOGY LABORATORY	135.00

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STREET COP TRAINING	450.00
SURACE ANTHONY	160.00
TAYLOR'S LEATHERWARE INC.	908.00
TCTANJ	100.00
TCTA OF BERGEN COUNTY	195.00
THE STANDARD INSURANCE CO.	6,846.80
THE RECORD	145.45
TRAFFIC SAFETY & EQUIPMENT INC	6,550.82
TRI-STATE RENTALS	165.68
ULINE, INC.	527.84
VEOLIA WATER NEW JERSEY	12,861.70
UNIVERSAL	56.84
UNITED FORD	127.95
UNUM LIFE INS. CO. OF AMERICA	1,231.28
ADPP ENTERPRISES INC	846.95
VERIZON	1,169.98
VERIZON	4,410.37
VERIZON	283.99
VERIZON BUSINESS	43.41
VISUAL COMPUTER SOLUTIONS INC	1,896.25
WALK THE TALK CONSULTANTS, LLC	675.00
W.B. MASON COMPANY, INC.	239.18
WESTERN PEST SERVICES	915.00
WILLIAM DERMODY PUBLIC LIBRARY	59,000.00
BECTON WILDCATS DIAMOND CLUB	250.00
WILDCO PES	2,268.00
Y-PERS INC	172.68
PAYROLL ACCOUNT	2,515,118.31
NJ DEPT OF HEALTH & SENIOR SRV	307.20
ADVANCED ELECTRONICS & DESIGN	58,803.18
GARBARINI & CO.	3,000.00
NIELSEN FORD OF MORRISTOWN INC	264,154.64
UNION PAVING & CONSTRUCTION	1,541,460.68
TREASURER, STATE OF NJ	4,915.00

(TOTAL) \$ 9,530,196.57

TOTAL BILLS FOR THE MONTH \$ 9,530,196.57

The Chief Financial Officer certified there are sufficient funds available for payment of the aforementioned bills.

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On motion by Emerson, seconded by DeBiase, Council members Lenoy, Emerson, Fonseca and DeBiase voted yes. Councilman Stoltz abstained on Neglia Engineering checks and voted yes on the other ones. Councilman Roseman was absent.

Mayor Zimmermann entertained a motion to approve a fruit basket for the Oehlmann family and a dish garden for the Moore family. On motion by Fonseca, seconded by Lenoy, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to open the floor to a hearing of citizens. On motion by Fonseca, seconded by Stoltz, unanimous on call of roll of those present.

Mayor Zimmermann asked if any citizen wished to speak.

Cory Mastbeth, 200 Floral Lane - he is speaking on behalf of his mother, Vilona Mastbeth, who owns the house. He was at the last meeting to talk about 100 Industrial Road that was given a nonconforming use variance to run at night. The County had been down there. Maureen, who is in the County, said to see the Mayor and Council because you are the only people she had not spoken to yet. When she was there, there were forty-one violations in one hour. There were also a lot of trucks idling and they received tickets. The company also got fined a substantial fine. He had all the paperwork she wrote up and what the ordinances and the laws of the town they are not abiding by. He also attended the zoning meeting when this was voted on. It's just too close. He went into detail on how the company operates during the night. He mentioned that there are cars running to get loaded up and all the fumes are going into his rooms in the back of their house. Mayor Zimmermann said to leave all this paper work with him and we will have to contact the police for violating the noise ordinance and have them get down there to control this.

Mr. Mastbeth said the way they are running this business, it is not the building to run that business there. They don't use it during the day. It is empty. They don't have any refrigeration and they are not even storing freight in the building. Everything comes in at night and goes out in the morning in cars. He went into a lengthy discussion on this matter.

Janet Ruymen, 407 Berry Avenue - she was there with regards to Berry Avenue. This is a little dead-end street off Hackensack Street. There is one driveway that has a twenty-four foot opening. She walks extensively in this town and this is the biggest driveway she has seen. She knows a two family house has an eighteen foot driveway. She has a two family house and the street does not extend to the end of her property. Therefore, they cannot make full use of it. She is asking the town for the full use of their driveway. She is also asking the town to look at the north side of Berry Avenue to extend the street an extra ten or twenty feet. There is also a barricade there because it is a dead-end. The person that has the twenty-four foot driveway also has a handicapped spot across from her driveway. This has really gotten crazy and out of hand. She asked everyone to take a ride down that street and look at the parking situation.

Mayor Zimmermann entertained a motion to close the hearing of citizens. On motion by DeBiase, seconded by Fonseca, unanimous on call of roll of those present.

**CONSIDERATION OF ORDINANCES
FIRST READING**

**ORDINANCE NO. 23-2
BOROUGH OF
CARLSTADT CALENDAR
YEAR 2023
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Mayor and Council of the Borough of Carlstadt (the "Borough") in the County of Bergen finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Mayor and Council hereby determines that a **1%** increase in the budget for said year, amounting to **\$194,967** in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE BE IT ORDAINED by the Mayor and Council of the Borough in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Borough shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by **3.5%**, amounting to **\$682,384**, and that the CY 2023 municipal budget for the Borough be approved and adopted in accordance with this ordinance; and

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BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

RESOLUTION NO. 2023-109

BE IT RESOLVED that the ordinance entitled:

**BOROUGH OF
CARLSTADT CALENDAR
YEAR 2023**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 19th day of April, 2023 at 7:00 o'clock P.M. or as soon thereafter as the matter can be reached, at the regular meeting place of the Carlstadt Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk be, and she hereby is, authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Mayor Zimmermann entertained a motion to approve Ordinance No. 23-2 on first reading. On motion by Emerson, seconded by Stoltz, unanimous on call of roll of those present.

FIRST READING

ORDINANCE NO. 23-3

AN ORDINANCE TO FIX AND DETERMINE THE SALARIES AND COMPENSATION OF THE SEVERAL OFFICERS AND EMPLOYEES OF THE BOROUGH OF CARLSTADT, AND TO PROVIDE THE MANNER AND PAYMENT THEREOF, REVISED TO 2023	
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BE IT ORDAINED , by the Mayor and Council of the Borough of Carlstadt, County of Bergen and State of New Jersey as follows:	
<u>SECTION 1 Bi-Weekly</u>	
The rate of compensation of each officer and employee of the Borough of Carlstadt, whose salary shall be on an annual basis and shall be paid Bi-Weekly is:	
2023	
Borough Clerk	132,528.69
Deputy Borough Clerk	3,000.00
Chief Financial Officer / Treasurer	128,992.05
Certified Qualified Purchasing Agent	17,144.88
Assistant Certified Qualified Purchasing Agent	5,000.00 – 7,500.00
Assistant CFO/Treasurer	50,000.00 – 75,000.00
Clerk for C.F.O.	2,000.00
Zoning Dept Clerk / Construction Dept Clerk	68,426.57
Reports Management Clerk	55,208.94
Records Management Clerk Part Time	26.11/hr
Clerk Typist - Full Time/Part Time	17.75-24.00/hr
Police Records Clerk/Crossing Guard Coordinator	51,500.00
Carlstadt Court Administrator	62,264.67
Deputy Court Administrator Carlstadt/Wallington Shared Service	54,372.71
Wallington Court Administrator	15,809.00
Housing Code Official	63,428.43
Borough Vehicle & Equipment Coordinator / Snow Control	50,000.00 -(70,000.00)– 75,000.00
Senior Payroll Clerk / Insurance Officer	94,978.74
Assistant to Senior Payroll Clerk	50,000.00
Director of Public Works Operations, Maintenance and Equipment / Borough Administrator	66,114.97
DPW Operations Manager / Project Coordinator	93,836.84
Front Desk Reception	47,207.99
Public Works Administrative Assistant	68,132.06
Part Time Public Works Administrative Assistant	20.00-30.00/hr
Senior Transport Driver	43,928.69
Tax Collector	79,304.66
Assistant Tax Collector	3,500.00
Deputy Zoning Code Enforcement Official	6,000.00

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Zoning Code Officer - PT Commercial/Industrial zone	40,000.00 (45,000.00)	50,000.00
Code Enforcement Officer -FT		32,476.69
Code Enforcement - PT	13.30 – 15.00/hr	
Police Matron (minimum 2 hrs. - per hr.)		18.00 / hr
Special Police (per hour)		18.00 / hr
Special Police Traffic Detail (per hour)		40.00/hr
School Marshals (per shift)	41.13 / shift	
Police Dispatchers (Full time) Class B	40,000.00 - (42,436.00)-	45,000.00
Part-time Police Dispatchers (Max.16 Hrs per week)		16.00 / hr
EMT Drivers part-time or temporary		18.00 / hr
SECTION 2 Monthly		
2A The rate of compensation of each officer and employee of the Borough of Carlstadt, whose salary shall be on an annual basis, and shall be paid Monthly is as follows:		
Assessment Searcher		1,500.00
Assistant to the Assessor		1,500.00
Assistant to the Registrar		500.00
Assistant Records Management		5,000.00
Assistant to Safety Delegate		2,000.00
Clerk Planning Board		5,200.00
Custodian Washington Ave. Firehouse		1,100.00
Election Clerk		1,500.00
Emergency Mgt. Service Director		6,000.00
Land Use Administrator	2,500.00 (5,200.00)	10,000.00
Assistant Land Use Administrator	2,500.00 (5,200.00)	10,000.00
LOSAP Administrator		3,000.00
Communication Officer		15,000 - 20,000
Municipal Housing Liaison		1.00
Parks Inspector		3,000.00
Public Defender/Alternate Public Defender	200.00 / per session	
Information Technology (IT) Coordinator		5,000 – 15,000
Tax Assessor		27,870.00
Tax Searcher		1,500.00
Borough Attorney	85,000.00 (98,500.00)	110,000.00
Attorney to Zoning, Construction Board & Zoning Board of Adjustment		6,400.00
Secretary to Zoning Board of Adjustment		2,000.00
2 B Secretary of the Recycling Committee \$100.00 per meeting to be paid out of Recycling money.		100.00 / per meeting

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Chairperson of Recycling Committee	1,000.00 / per year
2C Social Services Coordinator of the Borough of Carlstadt payable in equal monthly installments. In addition to the yearly salary, the Social Services Coordinator shall receive a telephone with an answering machine to be located in her home and paid for by the Borough.	
	5,000.00
Social Services Assistant Coordinator	4,500.00
2D	
Mayor	9,334.64
Each Council Member	6,840.47
Magistrate	33,433.08
Prosecutor	11,314.10
Sub-Code Building Inspector/Building	14,189.06
Sub-Code Electrical Inspector	23,648.80
Sub-Code Fire Official	34,096.40
Sub-Code Fire Official with HHS Certification	12,500.00
SECTION 3 SEMI-ANNUALLY	
The rate of compensation of each Officer and Employee of the Borough of Carlstadt, whose salary shall be on an Annual basis and shall be paid Semi-Annual is as follows - May & September:	
3 A Telephone allowance of \$600.00 / yr for the Mayor & Council, (4) Fire Chiefs and (2) DPW Foremen	
3 B Travel allowance of \$600.00 / yr CFO, Deputy Zoning Code Enforcement Official, Mayor and Council members	
SECTION 4 ANNUALLY	
The rate of compensation of each Officer and Employee of the Borough of Carlstadt, whose salary shall be on an Annual basis and shall be paid Annual is as follows:	
OEM – Assistant Director	600.00
Off-Duty Gun Allowance	1.00
SECTION 5 BOARD OF HEALTH	
The salary schedule for the Board of Health is hereby established as follows:	
5 A The Registrar of Vital Statistics shall receive equal monthly installments.	5,064.79
5 B The Doctor of the Board of Health Baby Keep Well shall be paid \$125.00 per hour upon presentation of proper voucher.	
5 C Board of Health – CHAPTER 329 The Attorney for the Board of Health shall receive \$150.00 for every regular meeting attended and fees for all legal services rendered as determined by the Mayor and Council upon presentation of proper voucher.	

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In addition to the hourly rate, the Secretary shall receive for duties designated by the Board of Health, in equal monthly installments	2,731.82
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SECTION 6 FIRE SAFETY BUREAU
 The Fire Safety Bureau Compensation is hereby established as follows:

Fire Official (Part Time)	61,800.00
Senior Fire Inspector (per hour)	32.00
Fire Inspectors (per hour)	27.58
Secretary	55,281.51
Fire Official (yearly clothing allowance)	500.00
Fire Training Inspector	1,590.00

6A FIRE DEPARTMENT
 All members of the Volunteer Fire Department Clothing Allowance and reimbursement for losses, is hereby established as follows:

LOSAP (in accordance with department policy and ordinance qualifications)	1,611.59
Answering 50% or more calls (per man)	2,060.00
(Less than 50% \$41.20 per % point of fires attended)	
Chief	6,651.00
1 st . Assistant Chief	5,985.00
Deputy Chief	5,321.000
Battalion Chief	4,645.00
Chiefs' Secretary	371.00
President	618.00
Board of Officers Secretary	618.00
Board of Officers Treasurer	309.00
Each Captain (5) (per man)	630.00
Each 1 st . Lieutenant (5) (per man)	525.00
Each 2 nd Lieutenant (5) (per man)	420.00
Each Mechanic (11) (per man)	386.00
Battery Man	386.00
Department Mechanic (per Hour) (\$15,000.00 – 20,000.00 maximum)	27.00
Probationary Member answering 50% or more calls (per man)	948.00
Probationary Members Less than 50% (\$18.96 per % point \$948.00 maximum)	
Retired Members	946.00
Members (with 25 years answering 25% or more calls)	2,060.00
(Less than 25% \$41.20 less for each percentage point below 25%)	
Board of Officers Committees (20)	201.00

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Training Officer (2)		371.00
Quartermaster		371.00
Equipment Sourcing		371.00
Safety/Insurance		371.00
Losap Coordinator		371.00
Drill Coordinator		371.00
Historian		371.00
Chaplain		371.00
Public Information		371.00
Computer		371.00
Driver Instructor		371.00
FD Committees (30)		201.00
Department Safety Officer		381.00
FD Webmaster		371.00
Record Clerk		800.00
SECTION 7 POLICE		
	<u>2022</u>	<u>2023</u>
Chief of Police		
Deputy Chief	180,455.00	188,000.00
Each Lieutenant – Per Contract	178,455.00	184,255.00
Each Sergeant – Per Contract	164,662.00	170,013.00
Each Patrolman – Per Contract		Below
Each Patrolman - Per Contract		Below
The salary schedule for the Patrolman of the Carlstadt Police Department hired prior to July 1, 2011 is hereby established as follows: (Hired on or after January 1, 2000)		
	<u>2022</u>	<u>2023</u>
0 – 1 Year	60,611.00	62,581.00
1 - 2 Years	69,611.00	71,873.00
2 - 3 Years	80,862.00	83,490.00
3 - 4 Years	92,276.00	95,275.00
4 - 5 Years	100,299.00	103,559.00
5 - 6 Years	105,806.00	109,245.00
6 - 7 Years	119,334.00	123,212.00
Maximum (over 7 years)	153,080.00	158,055.00

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The salary schedule for Patrolman of the Carlstadt Police Department hired on or after July 1, 2011 is hereby established as follows: (Hired on or after July 1, 2011)		
	<u>2022</u>	<u>2023</u>
Academy	29,786.00	30,754.00
Remainder of 1st Year	35,743.00	36,905.00
1 - 2 Years	45,254.00	46,725.00
2 - 3 Years	54,765.00	56,545.00
3 - 4 Years	64,277.00	66,366.00
4 - 5 Years	73,788.00	76,186.00
5 - 6 Years	83,299.00	86,006.00
6 - 7 Years	92,810.00	95,827.00
7 - 8 Years	102,321.00	105,647.00
8 - 9 Years	111,833.00	115,467.00
9 - 10 Years	121,343.00	125,286.00
MAXIMUM	153,080.00	158,055.00
7 A The members of the Detective Bureau shall receive an additional \$1,150.00 per year.		
7 B Unless otherwise provided for by individual Contract, Police Personnel shall receive College incentive pay at the rate of \$1,000.00 per year for A.A. Degree, \$1,500.00 per year for B.A./B.S. Degree and \$2,000.00 for M.A. Degree. as per contract.		
7 C " Juvenile Officers shall receive the sum of six hundred (\$600.00) dollars per year which shall be included in the applicable officer's annual salary, per contract."		
7 D Police Dispatcher's non-accountable clothing allowance per year		500.00
Special Police non-accountable clothing allowance per year		100.00
7 E Upon completion of twenty-five (25) years of service (as defined by the Police and Fire Pension Statutes) each employee of the Carlstadt Police Department shall receive compensation for six of the holidays in paid compensation.		
7 F Over time rate is based on 1936 hours beginning January 1, 2001		
SECTION 8 D.P.W. /BUILDINGS & GROUNDS		
Crewmen (per hour) new hires after January 1, 1997 :		
		2023
Building & Grounds (per hour)		48.93
Foreman (per hour)		50.78
Laborers (per hour) new hires after January 1, 1997		46.62
Driver (per hour) new hires after January 1, 1997:		47.69
Max (over 4 full years and 1 day) Hired after 1/1/08 and prior to 1/1/17		
Max (over 14 full years and 1 day) Hired after 1/1/17		

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New steps as of January 1, 2017:	Contractual 2021 - 2023
	2023
1 year	17.00
2 years	21.00
3 years	23.00
4 years	26.00
5 years	29.00
6 years	30.00
7 years	31.00
8 years	32.00
9 years	33.00
10 years	34.00
11 years	36.00
12 years	37.00
13 years	41.00
14 years Current Laborer Rate	
8 A All members of the Building and Grounds Crew, Foremen, Drivers and Laborers of the Department of Public Works shall be paid time and one half for work periods after forty (40) hours.	
8 B All members of the Buildings and Grounds Department and Department of Public Works shall receive, in addition to the compensation herein set for them the sum of \$1,250.00 each for the purpose of defraying the cost of their clothing to be paid in Jan. Only for employees in the pay steps until they meet top scale.	
8 C In addition, each employee covered by the D.P.W. Contract shall be entitled to receive compensation at their regular current rate for any unused sick time remain from the current year, to be paid at the last pay period for the calendar year.	
8 D Drivers and/or laborers and/or helpers shall receive an additional fifty (.50) cents per hour when working on tree truck only when performing a task which requires the use of the elevated bucket, chipper, chain saw, stump grinder or other hazardous equipment	
8 E Year Round Part-Time Employees (25 hours per week max) Part Time Employees are not eligible to be paid for overtime, sick days, holidays, or vacation days. 15.00 / hr	
8 F Part Time employees for the Building and Grounds Department and D.P.W. paid as follows: Part Time Employees are not eligible to be paid for overtime, sick days, holidays, or vacation days. 15.00 / hr	
8 G Summer employees for Recreation shall be paid as follows: Summer Employees are not eligible to be paid for overtime, sick days, holidays, or vacation days.	
Director	(Maximum 7 weeks) 30 hrs max/wk 900.00 / week
Assistant Director	(Maximum 7 weeks) 30 hrs max/wk 750.00 / week
Senior Counselors (2)	(Maximum 7 weeks) 30 hrs max/wk 16.00 / hr

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Counselors	(Maximum 6 weeks)	30 hrs max/wk	14.50 / hr
Recreation Advisor	Annual Range		3,000.00 - (9,600.00) - 15,000.00
8 H			
Audio/Visual Tech part time/per assignment	per hour		15.00
Mini Bus Driver part time	per hour		25.00
Substitute Driver part time	per hour		22.00
Substitute Driver Senior Transport part time	per hour		15.00
8 I			
Full Time Crossing Guards Clothing Allowance once per year payable in June			150.00
Part-Time Crossing Guards Clothing Allowance once per year payable in June			75.00
SECTION 9 LONGEVITY			
9 A In addition to the salaries and compensations to be paid to the foregoing Officers and Employees of the Borough of Carlstadt there shall be added to the base salary, for non-contractual employees hired prior to May 1, 1997, a longevity supplement of 1% upon completion of each 5 years of employment for full time employees.			
9 B If the employee's anniversary date falls prior to June 30 longevity will be given in that year. However, employee's anniversary dates which fall after the June 30 cut off will receive longevity in the following calendar year.			
9 C PBA - Pursuant to the current PBA Contract, the longevity supplement shall be 1% for every 4 years of employment for employees with nine (9) or less years of completed service. After 10 complete years of service, longevity shall be 1% for every 3 years of service. Maximum longevity for employees hired on or after January 1, 1996 shall not exceed eight (8%) percent. Employees hired on or after January 1, 2017 shall not be entitled to receive longevity.			
9 D DPW - Pursuant to the current DPW contract, the longevity supplement shall be: 1% after 3 years; 2% after six years; 3% after nine years; 4% after twelve years; 6% after eighteen years; 7% after twenty-one years; 8% after twenty-four years; 9% after twenty-seven years and 10% after thirty years. Employees hired on or after January 1, 2017 shall not be entitled to receive longevity.			
SECTION 10			
In the event that any provision of this ordinance shall be declared invalid by any court of competent jurisdiction, such declaration of invalidity shall not affect the remaining provisions of this ordinance except insofar as such provision of this ordinance as is declared invalid shall be inseparable from the remainder of any provisions thereof.			
SECTION 11			
Any ordinances or amendments thereto which are in conflict with or inconsistent with the terms of this ordinance are hereby repealed to the extent that they are in conflict with or inconsistent with the terms of this ordinance.			

SECTION 12

This ordinance established shall take effect after publication pursuant to law as of January 1, 2023.

RESOLUTION NO. 2023-110

BE IT RESOLVED that the ordinance entitled:

AN ORDINANCE TO FIX AND DETERMINE THE SALARIES AND COMPENSATION OF THE SEVERAL OFFICERS AND EMPLOYEES OF THE BOROUGH OF CARLSTADT, AND TO PROVIDE THE MANNER AND PAYMENT THEREOF, REVISED TO 2023

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 19th day of April, 2023 at 7:00 o'clock P.M. or as soon thereafter as the matter can be reached, at the regular meeting place of the Carlstadt Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk be, and she hereby is, authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

Mayor Zimmermann entertained a motion to approve Ordinance No. 23-3 on first reading. On motion by Emerson, seconded by Lenoy. Council members Lenoy, Emerson, Fonseca and DeBiase voted yes. Councilman Stoltz abstained. Councilman Roseman was absent.

**EXECUTIVE SESSION MEETING ACT
RECESS INTO CLOSED SESSION**

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: personnel and property.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: personnel and property.

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

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AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Zimmermann entertained a motion to go into closed session at 8:32 P.M. On motion by Lenoy, seconded by Emerson, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to go back into open session at 10:39 P.M. On motion by Fonseca, seconded by Emerson, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to approve Larry Wood to attend the Fire Department Conference in Atlantic City for \$147.00 for the hotel and \$130.00 for the class. On motion by Stoltz, seconded by DeBiase, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to accept Dylan Kronyak as a part-time laborer for the DPW at \$15.00 an hour. On motion by Lenoy, seconded by Emerson, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to approve Keith Dalton as a Fire Sub Code Official at \$12,500.00 per year and an appointment for a one-year period to December 31, 2023. On motion by Lenoy, seconded by Stoltz, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to approve an estimate of \$5,700.00 for the Caucus Room upgrades. On motion by DeBiase, seconded by Fonseca, unanimous on call of roll of those present.

RESOLUTION NO. 2023-110-A
RESOLUTION APPOINTING MEMBERS TO THE
CARLSTADT SEWERAGE AUTHORITY

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey, hereby confirms the following appointments to the Carlstadt Sewerage Authority:

	<u>Term</u>
David Ravettine	2/1/2023 – 1/31/2028
Thomas (Buddy) Davis	2/1/2022 – 1/31/2027
Vincent DeSimone	2/1/2021 – 1/31/2026
Craig Lahullier	2/1/2020 – 1/31/2025
Scott Judge	2/1/2019 – 1/31/2024

AND, BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to forward a copy of this Resolution to the Carlstadt Sewerage Authority.

Mayor Zimmermann entertained a motion to approve the Sewerage Authority Commissioners. On motion by Emerson, seconded by Stoltz, Councilwoman Fonseca abstained. Councilmembers Stoltz, Lenoy, Emerson and DeBiase voted yes. Councilman Roseman was absent.

Mayor Zimmermann entertained a motion on the recommendation of Police Chief Cox to approve all eight officers who are on probation for their promotion. On motion by Emerson, seconded by Fonseca, unanimous on call of roll of those present.

Councilman Stoltz would like to thank Chief Cox and his department for what they did today and what they are going to do tomorrow for the funeral.

Mayor Zimmermann entertained a motion to adjourn the meeting at 10:45 P.M. On motion by DeBiase, seconded by Emerson, the meeting was unanimously adjourned.

APPROVED: _____
ROBERT J. ZIMMERMANN, MAYOR

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK