

CAUCUS/FINANCE MEETING
October 4, 2023

A REGULAR SCHEDULED CAUCUS/FINANCE MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Wednesday, October 4, 2023 at 7:01 P.M.

Mayor Robert Zimmermann asked Claire Foy, Borough Clerk to call the roll: Mayor Robert Zimmermann, Council members David Stoltz, James Lenoy, Joseph Emerson and Suzanne Fonseca were present. Councilwoman Diane DeBiase was absent. Councilman William Roseman arrived at 7:11 P.M.

Joseph Crifasi, Borough Administrator and Joseph Donahue, Borough Attorney were also present.

Mayor Zimmermann led all present in the Pledge of Allegiance to the Flag.

Mayor Zimmermann – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 13, 2023 and the Herald News on January 13, 2023 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

PROFESSIONAL REPORTS

Gregory Polyniak of Neglia Engineering read his report for the month of September on projects that were done and present projects in the Borough of Carlstadt. A copy of his report is on file in the Borough Clerk's office.

Robert Ceberio of RCM Ceberio, LLC Management Consultants read his report for the month of September regarding projects that are being done in the Borough of Carlstadt. A copy of his report is on file in the Borough Clerk's office.

A lengthy discussion took place between the Council and the Borough Engineer on the construction delays for the Recreation Complex. The Borough has some events coming up at the Recreation Complex and they are concerned that the concession stand and other items are not going to be completed on time. The Borough Engineer told the Mayor and Council that they are going to hold the contractor accountable for the completion of the project on the date that was agreed upon.

CONSENT AGENDA

RESOLUTION NO. 2023-240

WHEREAS, notification was received that the following handicapped parking space is no longer needed and should be removed from this location:

1. 567 First Street

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the Borough Clerk notify the DPW to remove the above-mentioned handicapped parking space and that the Police Chief remove same from the certified list of handicapped parking spaces.

RESOLUTION NO. 2023-241

WHEREAS, Mehmet R. Kilic DBA Mronik, LLC operating from 800 Central Boulevard, Carlstadt, NJ 07072 has made an application to the Borough of Carlstadt for one (1) additional limousine license; and

WHEREAS, the application has been filed together with the requisite fee and proof of insurance and Power of Attorney as required under N.J.S.A. 48:16-14 and 16 and vehicle and driver information as required by the ordinance to the satisfaction of the Borough Clerk.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, County of Bergen, State of New Jersey that the application of Mehmet R. Kilic DBA Mronik, LLC for one (1) additional limousine license at 800 Central Boulevard, Carlstadt, NJ 07072 be and hereby is approved for VIN # 04318 nunc pro tunc.

AND, BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to issue the license to operate one (1) additional limousine at the above referenced location for the period of one year, commencing October 3, 2023 and ending on October 3, 2024 and a Certificate of Compliance with the requirements of N.J.S.A. 48:16-14 and 16, through the period indicated on the proof of insurance as submitted with the application.

RESOLUTION NO. 2023-242

RESOLUTION AUTHORIZING THE BOROUGH OF CARLSTADT TO RENEW THE SHARED SERVICE AGREEMENT WITH THE BOROUGH OF RUTHERFORD FOR FUEL SUPPLY SERVICES

WHEREAS, the Borough of Carlstadt is currently a party to a shared services arrangement with the Boroughs of East Rutherford and Rutherford to reduce the cost of the Borough's fuel supply; and

WHEREAS, the Borough of Rutherford is the owner of a Fueling Station; and

WHEREAS, the Borough of Carlstadt believes it is in its best interest to continue its shared services arrangement with the Boroughs of East Rutherford and Rutherford on modified terms than presently exists.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the Mayor and Clerk be and are hereby authorized to enter into an agreement for shared services with the Boroughs of Rutherford and East Rutherford pursuant to N.J.S.A. 40:8A-1, et seq. for the provision of Fuel Supply services, the form of which shall be satisfactory to the Mayor and Borough Attorney for the Borough of Carlstadt in conformance with the proposed agreement attached hereto as Exhibit “A”.

RESOLUTION NO. 2023-243
RESOLUTION AUTHORIZING THE BOROUGH OF CARLSTADT TO EXECUTE
THE SHARED SERVICE AGREEMENT WITH THE BOROUGH OF RUTHERFORD
FOR PROPERTY MAINTENANCE/CODE ENFORCEMENT OFFICER

WHEREAS, the Borough of Carlstadt and the Borough of Rutherford are both in need of a property maintenance/code enforcement officer; and

WHEREAS, a shared service agreement between the two Boroughs will be economically beneficial to each Borough.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the Mayor and Clerk be and are hereby authorized to enter into an agreement for shared services with the Borough of Rutherford pursuant to N.J.S.A. 40:8A-1, et seq. for the provision of property maintenance/code enforcement officer services, the form of which shall be satisfactory to the Mayor and Borough Attorney for the Borough of Carlstadt in conformance with the proposed agreement attached hereto as Exhibit “A”.

Mayor Zimmermann entertained a motion to adopt the Consent Agenda. On motion by Emerson, seconded by Fonseca, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to approve the Carlyle Court Street closing for a birthday party on Saturday, October 7, 2023 from 12:00 P.M. to 6:00 P.M. On motion by Emerson, seconded by Stoltz, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to purchase flowers for the family of Patricia Lane, Social Services Director. On motion by Stoltz, seconded by Roseman, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to open the floor to a hearing of citizens. On motion by Fonseca, seconded by Emerson, unanimous on call of roll of those present.

Donald Molzon, 530 Madison Street – he mentioned again his neighbor next to him about the property maintenance that needs to be done. The Borough Administrator said a letter was sent from the Construction Office.

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Gunter Kuprat, 507 Washington Street – he asked the Mayor and Council if the property at 447 Garden Street was purchased by the Borough and if they have any intentions to use it. Councilman Emerson replied we are doing some work inside but it will be utilized for recreation and DPW.

George Matos, 484 Fritsch Avenue – he mentioned to the Mayor and Council the ongoing situation with people not curbing their dogs. He said his front lawn is all ruined because of that. He made attempts reaching out to Borough officials but they did not provide him with any solution. The Mayor and Council gave Mr. Matos guidance on how to resolve his situation.

Mayor Zimmermann entertained a motion to close the floor to a hearing of citizens. On motion by Fonseca, seconded by Roseman, unanimous on call of roll of those present.

**EXECUTIVE SESSION MEETING ACT
RECESS INTO CLOSED SESSION**

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public to discuss one or more of the following subjects: personnel and property

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 Seq. for the purpose of discussing one or more of the following subjects: personnel and property.

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Zimmermann entertained a motion to go into closed session at 7:50 P.M. On motion by Emerson, seconded by Roseman, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to go back into open session at 9:20 P.M. On motion by Stoltz, seconded by Emerson, unanimous on call of roll of those present.

Councilman Emerson mentioned two invoices that were sent from Stan's unpaid from the years 2021-2022. The Borough Administrator explained to the Mayor and Council that most of the problem is too many people are getting invoices. It was decided to have the Borough Administrator be the one getting the invoices for all Borough business.

Mayor Zimmermann entertained a motion to allow the Police Chief to continue with the background checks on two Police Officer candidates, Steven Linde and Ali Abnousi. On motion by Emerson, seconded by Roseman, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to adjourn the meeting at 9:35 P.M. On motion by Fonseca, seconded by Emerson, the meeting was unanimously adjourned.

APPROVED: _____
ROBERT J. ZIMMERMANN, MAYOR

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK