

**BOARD OF HEALTH ADJOURNED MEETING**  
**January 23, 2024**

**BOARD OF HEALTH**  
**BOROUGH OF CARLSTADT**  
**ADJOURNED MEETING**  
**January 23, 2024**

**A RESCHEDULED ADJOURNED BOARD OF HEALTH MEETING** of the Borough Carlstadt was held in the Council Chambers of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Tuesday, January 23, 2024 at 7:00 P.M.

**This meeting has been called pursuant to the Open Public Meetings Law and in accordance with section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of this meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record Newspaper on January 16, 2023 and the Herald News on January 16, 2023 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Board of Health Secretary.**

Board President Sidorick asked Hernan Lopez, Board Secretary to call the roll: Lillian Milanes, Andrea Recanati, Monica Sidorick, Lori Nunziato, Geovany Valencia, Stephanie Figueroa and Hernan Lopez were present. Also, one alternate was present Jeannette Saez. Alternate member Kimberly Kronyak was absent.

Also, present were a representative from Mid-Bergen and Katherine Fabrizio, Environmental Inspector and Health Official Jim Fedorko.

Board President Sidorick led all present in the Pledge of Allegiance to the Flag.

Board President Sidorick read the following notice which was published in The Record and Herald News on January 12, 2024.

**Borough of Carlstadt**  
**Rescheduled Meeting Notice**

The January 9, 2024 Board of Health Meeting at 7:00 P.M. is rescheduled to Tuesday, January 23, 2024 in the Borough Hall Council Chambers, 500 Madison Street, Carlstadt, NJ 07072 due to the weather advisories.

Board President Sidorick administered the oath of office to Board members Hernan Lopez and Lori Nunziato,

Board President Sidorick entertained a motion to approve the minutes of December 12, 2023 regular meeting. On motion by Nunziato, seconded by Valencia, unanimous on call of roll.

BOARD OF HEALTH ADJOURNED MEETING

PAGE 2

January 23, 2024

Board President Sidorick asked the members if there was any old business that needed to be closed out prior to the re-organization.

There was no old business to be discuss at the time.

President Sidorick entertained a motion to close the end of the year meeting at 7:29 P.M. On motion by Milanes, seconded by Valencia, unanimous on call of roll.

The Re-organization Meeting started immediately thereafter at 7:29 P.M.

APPROVED: \_\_\_\_\_  
MONICA SIDORICK, BOARD PRESIDENT

ATTEST: \_\_\_\_\_  
HERNAN LOPEZ, BOARD SECRETARY

**BOARD OF HEALTH RE-ORGANIZATION MEETING**  
**January 23, 2024**

**BOARD OF HEALTH**  
**BOROUGH OF CARLSTADT**  
**REORGANIZATION MEETING**  
**January 23, 2024**

**A RESCHEDULED REORGANIZATION BOARD OF HEALTH MEETING** of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Tuesday, January 23, 2024 at 7:29 P.M.

**This meeting has been called pursuant to the Open Public Meetings Law and in accordance with section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of this meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record Newspaper on January 16, 2023 and the Herald News on January 16, 2023 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Board of Health Secretary.**

Board President Sidorick asked Hernan Lopez, Board Secretary to call the roll: Lillian Milanes, Andrea Recanati, Monica Sidorick, Lori Nunziato, Geovany Valencia, Stephanie Figueroa and Hernan Lopez were present. Also, alternate member Jeannette Saez was present. Alternate member Kimberly Kronyak was absent.

Also, present were representatives from Mid-Bergen Katherine Fabrizio, Environmental Inspector and Jim Fedorko, Health Official. Board Attorney Warren Stroedecke was absent.

Board President Nunziato read the following notice which was published in The Record and Herald News on January 12, 2024.

**Borough of Carlstadt**  
**Rescheduled Meeting Notice**

The January 9, 2024 Board of Health Meeting at 7:00 P.M. is rescheduled to Tuesday, January 23, 2024 in the Borough Hall Council Chambers, 500 Madison Street, Carlstadt, NJ 07072 due to the weather advisories.

The January 9, 2024 Board of Health Meeting at 7:00 P.M. is rescheduled to Tuesday, January 23, 2024 in the Borough Hall Council Chambers, 500 Madison Street, Carlstadt, NJ 07072 due to the weather advisories.

At this time President Sidorick appointed Health Official, Jim Fedorko Chairman pro tempore for nominations for President for the year 2024.

Health Official, Jim Fedorko entertained a motion for the nomination of President for the year 2024.

Board member Sidorick made a motion to nominate Lori Nunziato for the position of President, seconded by

## **BOARD OF HEALTH RE-ORGANIZATION MEETING**

**January 23, 2024**

Page 2

Figueroa, Board members Milanes, Sidorick, Figueroa, Recanati, Lopez and Valencia voted yes. Board member Nunziato abstained. =

There were no other nominations.

Board member Nunziato accepted her nomination for President for the year 2024.

Health Official, Jim Fedorko entertained a motion for the nomination of Vice-President for the year 2024.

Board member Lopez made a motion to nominate Lillian Milanes for the position of Vice-President, seconded by Sidorick, Board members Nunziato, Sidorick, Figueroa, Lopez, Recanati and Valencia voted yes. Board member Milanes abstained.

There were no other nominations.

Board member Lillian Milanes accepted her nomination for Vice-President for the year 2024.

Board President Nunziato closed the nominations. On motion by Milanes, seconded by Recanati, unanimous on call of roll.

Board President Nunziato entertained a motion to appoint Hernan Lopez as the Board of Health Secretary for the year 2024. On motion by Figueroa, seconded by Recanati. Board members Sidorick, Nunziato, Figueroa, Milanes, Recanati and Valencia voted yes. Board member Lopez recused himself from the vote.

### **CONSENT AGENDA RESOLUTIONS**

#### **RESOLUTION NO. BH-2024-1**

**WHEREAS**, there exists a need for the services of a Board of Health Attorney; and

**WHEREAS**, the Board wishes to set an hourly rate for the appointment of said Attorney and an attendance at meeting fee; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40:11-1, et. seq.) requires that the Resolution authorizing the award of Contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

**NOW, THEREFORE BE IT RESOLVED** by the Board of Health of the Borough of Carlstadt as follows:

1. That Warren Stroedecke, Esq. is hereby appointed Board of Health Attorney for one year commencing January 1, 2024 and ending December 31, 2024.

2. That compensation shall be at the rate of Three Hundred Dollars (\$300.00) per meeting and One-Hundred and Fifty Dollars (\$150.00) per hour for all other services to be performed.

**BOARD OF HEALTH RE-ORGANIZATION MEETING**

**January 23, 2024**

Page 3

3. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with 40: A: 11-5(1) (a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.

4. A notice of this action shall be printed once in The Record Newspaper and/or any other official newspaper.

Board President Nunziato entertained a motion to appoint Warren Stroedecke, Esq., as the Board of Health Attorney for the year 2024. On motion by Sidorick, seconded by Figueroa, unanimous on call of roll.

**RESOLUTION NO. BH- 2024-2**

**BE IT RESOLVED**, by the Board of Health of the Borough of Carlstadt, that in compliance with the provisions of the Open Public Meetings Act and in order to provide the public with adequate notice of the Regular Meetings of the Board of Health, for the year, 2024 that the public be notified.

That the Regular Meetings shall be held in the Caucus Room of the Municipal Building, 500 Madison Street, Carlstadt, New Jersey, at 7:00 P.M. on the following dates:

February 13, 2024  
March 12, 2024  
April 9, 2024  
May 14, 2024  
June 11, 2024  
September 10, 2024  
October 8, 2024  
November 12, 2024  
December 10, 2024  
January 14, 2025 (Reorganization)

**ALL MATTERS CONCERNING** the operation of the Board of Health including but not limited to the adoption of Ordinances, Budgets, and expenditures of funds and every other matter concerning the operation of the Board may be taken up at any or all of the above enumerated meetings.

**BE IT FURTHER RESOLVED** that the following two (2) newspapers be designated as the newspapers in which all notice of changes and Special Meetings shall be placed for the year 2023 are:

1. The Record
2. The Herald News

**BOARD OF HEALTH RE-ORGANIZATION MEETING**

**January 23, 2024**

Page 4

**BE IT FURTHER RESOLVED** that the Board Secretary be directed to place a copy of this resolution on the bulletin board reserved for all other public notices in the Municipal Building and that he be further directed to publish this notice in The Record and the Herald News forthwith.

Board President Nunziato entertained a motion to approve the Board of Health Meeting dates for the year 2024. On motion by Milanese, seconded by Sidorick, unanimous on call of roll.

**RESOLUTION NO. BH- 2024-3**

**WHEREAS**, there exists a need for the services of Public Health Programs; and

**WHEREAS**, the Board wishes to enter into a yearly agreement with Mid-Bergen Regional Health Commission; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40:11-1, et. seq.) requires that the Resolution authorizing the award of Contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Health of the Borough of Carlstadt as follows:

1. Mid-Bergen Regional Health Commission is hereby appointed Public Board of Health Services on an annual basis commencing on January 1, 2024 and ending December 31, 2024.
2. That Contract shall be forty-three thousand six hundred eighty dollars (\$ 43,680.00) annually as provided for in the Budget for the Borough of Carlstadt.
3. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with 40: A: 11-5(1) (a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.
4. A notice of this action shall be printed once in The Record Newspaper and/or any other official newspaper.

Board President Nunziato entertained a motion to appoint Mid-Bergen Regional Health Program to provide the Borough of Carlstadt with Public Health Services to 12/31/2024. On motion by Figueroa, seconded by Recanati, unanimous on call of roll.

**RESOLUTION NO. BH- 2024-4**

**WHEREAS**, there exists a need for the services of Public Health Nursing Services; and

**WHEREAS**, the Board wishes to enter into a yearly agreement with Holy Name Hospital;  
and

**BOARD OF HEALTH RE-ORGANIZATION MEETING**

**January 23, 2024**

Page 5

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40:11-1, et. seq.) requires that the Resolution authorizing the award of Contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Health of the Borough of Carlstadt as follows:

1. Holy Name Hospital Contract is hereby appointed by the Board of Health for Public Health Nursing Services on an annual basis commencing on January 1, 2024 and ending December 31, 2024.
2. That Contract shall be eight thousand forty-three dollars (\$8,043.00) annually as provided for in the Budget for the Borough of Carlstadt.
3. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with 40: A: 11-5(1) (a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.
4. A notice of this action shall be printed once in The Record Newspaper and/or any other official newspaper.

Board President Nunziato entertained a motion to appoint Holy Name Hospital to provide the Borough of Carlstadt with Public Health Nursing Services to 12/31/2024. On motion by Figueroa, seconded by Recanati, unanimous on call of roll.

**PUBLIC HEARING OF CITIZENS**

None.

**REPORTS –**

**Health Officer, Jim Fedorko** – The members reviewed Sam's report for the month of December.

**Registrar, Kim Koziel** – The members reviewed Kim's report for the month of December.

**Registered Environmental Health Inspector, Katherine Fabrizio** – The members reviewed Katherine's report for the month of December.

**Board Secretary, Hernan Lopez** – The members reviewed Hernan's report for the month of December.

All reports are on file in the secretary's office for review.

## **BOARD OF HEALTH RE-ORGANIZATION MEETING**

**January 23, 2024**

Page 6

Board President Nunziato entertained a motion to approve the reports as read and reviewed. On motion by Figueroa, seconded by Sidorick, unanimous on call of roll.

### **COMMITTEE REPORTS –**

Board President Sidorick went over the committee assignments.

Health Fair – Nunziato, Recanati, Figueroa

Holy Name Hospital – Recanati, Valencia, Lopez

Publicación – Sidorick, Milanese, Figueroa

Municipal – Lopez, Nunziato, Figueroa

Finance – Sidorick, Milanese, Valencia

Resolución & Ordinances– Figueroa, Valencia, Lopez

### **CORRESPONDENCE**

- Packets were e-mailed on January 22, 2024.

### **EXECUTIVE SESSION MEETING ACT**

#### **RECESS INTO CLOSED SESSION**

**WHEREAS**, it is necessary for the Board of Health of the Borough of Carlstadt to conduct an executive session closed to the public to discuss one or more of the following subjects: personnel.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Health of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: personnel.

**AND, BE IT FURTHER RESOLVED** that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

**AND, BE IT FURTHER RESOLVED** that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Board President Nunziato entertained a motion to go into closed session at 7:42 P.M. On motion by Milanese, seconded by Recanati, unanimous on call of roll.

Board President Nunziato entertained a motion to go back into open session at 7:55 P.M. On motion by Sidorick, seconded by Figueroa, unanimous on call of roll.

**BOARD OF HEALTH RE-ORGANIZATION MEETING**  
**January 23, 2024**  
Page 7

**CONSIDERATION OF ORDINANCES –**  
**None.**

**OLD BUSINESS –**  
**None.**

**NEW BUSINESS –**

Board Secretary mentioned to the Board members the need to create an ordinance to require business of any type including Multi-dwellings to contract with a pest control company to maintain and mitigate infestation of rodents or insects on their premises. Also, discussed was the need to amend the schedules and fees ordinance to include a fee for a temporary mobile truck and after a long discussion was decided to add a \$200.00 fee. The dogs and cats census were discussed again with the Health Official and with the intentions of Mid Bergen Regional Health to pay for the census program so it was decided to have the Municipal Committee Members to meet and discuss it and bring the proposal to the general board.

\  
Board President Nunziato entertained a motion to adjourn the meeting at 8:12 P.M. On motion by Milanes, seconded by Recanati, unanimous on call of roll.

The next meeting will be on February 13, 2024 at 7:00 P.M.

APPROVED: \_\_\_\_\_  
LORI NUNZIATO, BOARD PRESIDENT

ATTEST: \_\_\_\_\_  
HERNAN LOPEZ, BOARD SECRETARY