

CAUCUS/FINANCE MEETING
February 7, 2024

A REGULAR SCHEDULED CAUCUS/FINANCE MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Wednesday, February 7, 2024 at 7:04 P.M.

Mayor Robert Zimmermann asked Claire Foy, Borough Clerk to call the roll: Mayor Robert Zimmermann, Council members David Stoltz, James Lenoy, Joseph Emerson, William Roseman, Suzanne Fonseca and Diane DeBiase were present.

Joseph Crifasi, Borough Administrator and Joseph Donahue, Borough Attorney were also present.

Mayor Zimmermann led all present in the Pledge of Allegiance to the Flag.

Mayor Zimmermann – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 10, 2024 and the Herald News on January 10, 2024 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

PROFESSIONAL REPORTS

Robert Ceberio of RCM Ceberio, LLC Management Consultants read his report for the month of January regarding projects that being done in the Borough of Carlstadt. A copy of his report is on file in the Borough Clerk's office.

Gregory Polyniak of Neglia Engineering read his report for the month of January on projects that were done and present projects in the Borough of Carlstadt. A copy of his report is on file in the Borough Clerk's office.

CONSENT AGENDA

RESOLUTION NO. 2024-37
RESOLUTION TO ADVERTISE FOR BIDS

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey upon the recommendation of the Borough Engineer, the Neglia Group, that the plans & specifications for:

BROAD STREET ROADWAY IMPROVEMENTS (MONROE STREET TO
HACKENSACK STREET)
(NJDOT FUNDED)

BOROUGH OF CARLSTADT
BERGEN COUNTY, NEW JERSEY

are hereby approved and the Borough Clerk is hereby authorized to advertise for bids. This Resolution to take effect immediately.

RESOLUTION NO. 2024-38

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Borough Council of the Borough of Carlstadt, County of Bergen, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and

WHEREAS, the Mayor and Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Mayor and Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Bergen.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, County of Bergen, State of New Jersey hereby recognizes the following:

1. The Mayor and Council does hereby authorize submission of a strategic plan for the Carlstadt Municipal Alliance grant for fiscal year 2025 in the amount of:

GACADA Grant	\$3,836.33
Cash Match	\$ 959.08
In-Kind	\$2,877.25
2. The Mayor and Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

RESOLUTION NO. 2024-39

**RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION
TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FY2024
LOCAL RECREATION IMPROVEMENT GRANT PROGRAM**

WHEREAS, the Borough of Carlstadt desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$100,000.00 to carry out a project to install a Safety Surface at the Stephanik Park Playground.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt does hereby authorize the application for such a grant and recognizes and accepts that that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between Borough of Carlstadt and the New Jersey Department of Community Affairs; and

BE IT FURTHER RESOLVED that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successor in said title is authorized to sign the agreement, and any other documents necessary in connection therewith.

RESOLUTION NO. 2024-40

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the contract for the **Carlyle Court Improvements and Borough Hall Firehouse Driveway Expansion** has been completed by **Smith SONDY Asphalt Construction Company Incorporated** in accordance with the Plans and Specifications, as directed by the Project Engineer. The said construction is hereby accepted for Payment No. 2 in the amount of Fifty-Seven Thousand Six Hundred Four Dollars and Twenty-Four Cents (\$57,604.24) is hereby approved.

RESOLUTION NO. 2024-41

**RESOLUTION AUTHORIZING CHANGE ORDER № 1 AND FINAL FOR
ADJUSTMENTS IN QUANTITIES ACCORDING TO SITE CONDITIONS AND
REDUCTION IN UNUSED QUANTITIES**

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey upon the recommendation of the Borough Capital Improvements Engineer that the Change Order for the Contract listed below be and is hereby approved.

TITLE OF JOB: Small Street Roadway Improvements (CDBG Funded) and Various Parking Lot Improvements (Municipally Funded)

CONTRACTOR: D.L.S. Contracting, Inc.

CHANGE ORDER No.: 1 and Final

AMOUNT OF CHANGE THIS RESOLUTION: \$35,830.16 Decrease: -14.25%

This Resolution to take effect upon certification of this Resolution by the Borough Treasurer that sufficient funds are available.

RESOLUTION NO. 2024-42

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey, that the contract for the **Small Street Roadway Improvements (CDBG Funded) and Various Parking Lot Improvements (Municipally Funded)** has been completed by **D&L Paving Contractors, Inc., 675 Franklin Avenue, Nutley, New Jersey 07110** in accordance with the Plans and Specifications, as directed by the Project Engineer. The said construction is hereby accepted for Payment No. 2 and Final in the amount of **Thirty-Five Thousand, Eight Hundred Thirty Dollars, and Sixteen Cents (\$35,830.16)** is hereby approved.

RESOLUTION NO. 2024-43

WHEREAS, BERF, LLC operating from 800 Central Boulevard, Carlstadt, NJ 07072 has made application to the Borough of Carlstadt for the renewal of one (1) limousine license; and

WHEREAS, the application has been filed together with the requisite fee and proof of insurance and Power of Attorney as required under N.J.S.A. 48:16-14 and 16 and vehicle and driver information as required by the ordinance to the satisfaction of the Borough Clerk.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, County of Bergen, State of New Jersey that the application of BERF, LLC to renew one (1) limousine at 800 Central Boulevard, Carlstadt, NJ 07072 be and hereby is approved for VIN # 23441 nunc pro tunc.

AND, BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to renew the license to operate one (1) limousine at the above referenced location for the period of one year, commencing January 30, 2024 and ending on January 30, 2025 and a Certificate of Compliance with the requirements of N.J.S.A. 48:16-14 and 16, through the period indicated on the proof of insurance as submitted with the application.

RESOLUTION NO. 2024-44 (Rescinded on March 6, 2024)
**RESOLUTION DETERMINING PORTIONS OF THE BOROUGH AN AREA
IN NEED OF REHABILITATION**

WHEREAS, the Red Bank Borough Council has explored the utilization of the Local Housing and Redevelopment Law (40A:12A) to advance community interests and to employ legal redevelopment mechanisms efficiently; and

WHEREAS, the Borough Council, at this point, has no interest in utilizing two of the powers contained within the Local Housing and Redevelopment Law within this proposed rehabilitation area, namely the power of eminent domain and the power to enter into long-term tax abatements; and

WHEREAS, the Local Housing and Redevelopment Law contains three processes or designations a municipality can utilize under the law—A redevelopment area with condemnation, a redevelopment area without condemnation, and an area in need of rehabilitation; and

WHEREAS, the area in need of rehabilitation designation is the only one of the three that does not allow either condemnation or long-term tax abatements; and

WHEREAS, the Borough finds that a program of rehabilitation as defined in 40A:12A. Three may be expected to prevent deterioration and promote the overall development of the community; and

WHEREAS, the Borough Council has submitted to the Planning Board for its review and recommendation a proposed resolution determining a delineated area (Attachment A is the map, and Attachment B is the Block and Lot listing) within the Borough to be an area in need of rehabilitation in accordance with the Local Redevelopment and Housing Law, 40A:12A; and

WHEREAS, the Planning Board recommended adding six lots (Block 3, Lots 1.02, 2.01, 4.01, 6, 7.01 & 9.01) to the rehabilitation area, which are now included in Attachment A; and

WHEREAS, the Local Redevelopment and Housing Law (40A:12A-14) requires that at least one of six conditions exist to qualify as an area in need of rehabilitation; and

WHEREAS, one of the conditions qualifying an area in need of rehabilitation is that more than half of the housing stock in the delineated area is at least 50 years old; and

WHEREAS, as detailed in Attachment C, the delineated area contains approximately 217 total tax parcels, of which approximately 90 properties have residential units or housing stock. Of these 90 parcels, about 83 of the structures containing housing stock were constructed prior to 1967. Therefore, about 92% of the housing stock in the delineated area was built before 1967 or is at least 50 years old; and

WHEREAS, based upon the above, the delineated area of the Borough clearly meets the standard that more than half of the housing stock is at least 50 years old; and

WHEREAS, the overall conditions and requirements of the community, namely the distribution of the housing stock that is more than 50 years old throughout the delineated area, warrant the need for the area in need of rehabilitation designation for the delineated area within the municipality.

NOW, THEREFORE, BE IT RESOLVED by the Carlstadt Borough Council that the area delineated in Attachment A be designated an area needing rehabilitation under the Local Redevelopment and Housing Law.

RESOLUTION NO. 2024-45

WHEREAS, Herbert Scheidewig retired Deputy Police Chief has filed a request for reimbursement for Medicare Part B premiums on behalf of himself for the year of 2023 consistent with the Carlstadt SOA Contract and the Carlstadt PBA Local #312 following the filing a formal grievance and the matter having proceeded to Arbitration with a finding in favor of the Carlstadt PBA Local #312; and

WHEREAS, the Opinion and Award of the Public Employment Relations Commission, PERC Docket No. AR 2009-98 provides for a reimbursement to be made from the date of the Opinion and thereafter.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the Chief Financial Officer is hereby authorized to make payment representing reimbursement to Herbert Scheidewig for the year 2023 in the amount of \$1,978.80 as evidenced by the documents submitted as proof thereof. Subsequent payment for future reimbursements shall be made upon request and proof of deductions submitted by Herbert Scheidewig.

RESOLUTION NO. 2024-46

WHEREAS, David Ferrell, retired Police Captain has filed a request for reimbursement for Medicare Part B premiums on behalf of himself and his spouse for the year 2023 consistent with the Carlstadt SOA Contract and the Carlstadt PBA Local #312 thereafter filing a formal grievance, and the matter having proceeded to Arbitration with a finding in favor of the Carlstadt PBA Local #312; and

WHEREAS, the Opinion and Award of the Public Employment Relations Commission, PERC Docket No. AR 2009-98 provides for a reimbursement to be made from the date of the Opinion and thereafter.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the Chief Financial Officer is hereby authorized to make payment representing reimbursement to David Ferrell for the year 2023 as set forth in the Opinion and Award in PERC Docket No. AR 2009-98, attached hereto, in the amount of \$5,701.20 as evidenced by the documents submitted as proof thereof. Subsequent payment for future reimbursements shall be made upon request and proof of deductions submitted by David and Diana Ferrell.

RESOLUTION NO. 2024-47

WHEREAS, Richard Kirk, retired employee of the Carlstadt Department of Public Works has filed a request for reimbursement for the purchase of a Medicare supplement; and

WHEREAS, pursuant to the CDPWBA Contract Article XVII D 1.the amount of said reimbursement for the year 2023 is \$2,348.40.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the Chief Financial Officer is hereby authorized to make payment in the amount of \$2,348.40 representing reimbursement for his Medicare supplement for the year 2023, pursuant to Article XVII D 1. of the Contract between the Borough of Carlstadt and the CDPWBA.

RESOLUTION NO. 2024-48

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the contract for the **Garden Orchard Recreation Complex - Phase II & III Development (BCOS Funded)** has been completed by **Union Paving & Construction Co., Inc., 1140 Globe Avenue, Mountainside, NJ 07902** in accordance with the Plans and Specifications, as directed by the Project Engineer. The said construction is hereby accepted for Payment No. 13 in the amount of **Two Hundred Eighty-One Thousand, Eight Hundred Seventy-Four Dollars and Thirty-Seven Cents (\$281,874.37)** is hereby approved.

RESOLUTION NO. 2024-49

**RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEAL
ENTITLED EMPIRE SRG, LLC V. BOROUGH OF CARLSTADT
AT 5 EMPIRE BOULEVARD, BLOCK 131.01, LOT 7 HM
FOR TAX YEAR 2013.**

WHEREAS, Empire SRG, LLC has filed action with the Tax Court of New Jersey against the Borough of Carlstadt challenging the tax assessed against property located at 5 Empire Boulevard and identified on the Borough's tax maps as Block 131.01, Lot 7 HM for tax year 2013; and

WHEREAS, the Borough Appraiser, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Tax Appeal Attorney, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Assessor, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

WHEREAS, the Borough Assessor, the Borough Tax Appeal Attorney and Borough Appraiser, after independent review and upon consulting with each other, jointly recommends that this matter be settled according to the terms listed below;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the Borough Tax Appeal Attorney be hereby authorized and directed to execute any and all documents necessary in order to settle this matter according to the following proposed terms:

- 1) The assessment for tax year 2013 to be reduced from \$5,975,500 to \$5,500,000.
- 2) Freeze Act and Statutory Interest to be waived by taxpayer.

RESOLUTION NO. 2024-50

WHEREAS, the Borough of Carlstadt desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately Two Million Dollars (\$2,000,000.00) to carry out a project: **Garden/Orchard Street Recreation Complex.**

BE IT THEREFORE, RESOLVED that the Borough of Carlstadt does hereby authorize the application for such a grant and recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Borough of Carlstadt and the New Jersey Department of Community Affairs; and

BE IT FURTHER RESOLVED that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith.

RESOLUTION 2024-51
BOROUGH OF CARLSTADT

**RESOLUTION REQUESTING THE APPROVAL OF THE DIRECTOR OF LOCAL
GOVERNMENT SERVICES TO DEFER SCHOOL TAXES**

WHEREAS, the local district school tax levy for the 2022-2023 school year is \$13,037,167 and the regional high school tax levy is \$7,386,622.

BE IT RESOLVED, that the Borough of Carlstadt does hereby request the consent of the Director of the Division of Local Government Services in the Department of Community Affairs to defer \$6,518,584 and \$3,693,311 not in excess of 50% of 2023-2024 levy.

Mayor Zimmermann entertained a motion to approve the Consent Agenda. On motion by Emerson, seconded by DeBiase, unanimous on call of roll.

Mayor Zimmermann entertained a motion to open the floor to a hearing of citizens.

On motion by Fonseca, seconded by Stoltz, unanimous on call of roll.

HEARING OF CITIZENS

Mayor Zimmermann asked if any citizen wished to be heard.

Gunter Kuprat, 507 Washington Street – he brought up something with nostalgia regarding the Turn Hall from 1857 to 1957. He said it's about the pioneers who founded the Turnvein. He had a book with had a lot of photos and information. He also said you have to do something with the Turn Hall. Don't lose the icon of Carlstadt. Mayor Zimmermann said the Council and I will talk about this. The President of the Turn Hall also spoke. Joseph Crifasi said the only public discussion we had was the Mayor and Council wanted the Borough Attorney and I sit with you and go over the financials to take over the building and keep it as is. Perhaps we can meet next week. There was further discussion with regards to the building that is next to the Post Office. The President of the Turn Hall mentioned a company was interested in the building and wanted to park their vehicles in the parking lot as well as the street. Mayor Zimmermann stated the area is a residential area and that is not permitted.

Donald Molzon, 530 Madison Street – he wanted to know what is going on with the complex across the street from the Post Office that has apartments being constructed.

Mayor Zimmermann said we have been in talks with them but we can't go into detail. We are trying to move that along. It is moving along.

Mayor Zimmermann asked if anyone else wished to speak.

Mayor Zimmermann entertained a motion to close the floor to a hearing of citizens.

On motion by Fonseca, seconded by Stoltz, unanimous on call of roll.

CORRESPONDENCE

Mayor Zimmermann said we received correspondence from the Becton Baseball and Softball Diamond Club. They are hosting a comedy night Tricky Tray on March 8, 2024. They are seeking a donation that would go to Becton Baseball and Softball players.

Mayor Zimmermann entertained a motion to donate \$250.00 to the Becton Diamond Club.

On motion by Roseman, seconded by DeBiase, unanimous on call of roll.

Mayor Zimmermann said we received correspondence from Becton Regional High School. They will be hosting the Senior Awards Assembly on June 6, 2024. They are looking for a donation of a \$500.00 gift card.

Mayor Zimmermann entertained a motion to approve the donation.

On motion by DeBiase, seconded by Emerson, unanimous on call of roll.

Mayor Zimmermann said we received correspondence from Becton Regional High School for Project Graduation for June 14, 2024. They are looking for a donation for their Fashion Show Tricky Tray in the amount of \$1,000.00.

Mayor Zimmermann entertained a motion to approve the donation.

On motion by Fonseca, seconded by DeBiase, Council members Stoltz, Lenoy, Roseman, Fonseca

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and DeBiase voted yes. Councilman Emerson abstained.

Mayor Zimmermann said we received correspondence from Pastor Jason Klebes of the Carlstadt Christian Assembly. They are looking to have a celebration on Sunday, April 28, 2024 for their 100th Anniversary as a church starting at 10:00 A.M. They are requesting assistance with securing an area 75 feet alongside the church on Washington Street. As part of the festivities, they are offering free horse and wagon rides for the community. They are requesting our assistance in securing an area of 75 feet alongside the church on Washington Street to be designated for riders to board and disembark the wagon. They are also seeking permission to utilize the parking lot attached to the Carlstadt Recreation Center on Broad Street for parking the horse trailer. Retired Carlstadt Police Chief John Occhuizzo Jr. and his son Darren, proprietors of the North Jersey Carriage Company, have generously provided their services along with the horse and wagon.

Mayor Zimmermann entertained a motion to approve this request. On motion by Roseman, seconded by DeBiase, unanimous on call of roll.

FIRST READING

ORDINANCE NO. 24-1

**BOROUGH OF
CARLSTADT**

CALENDAR YEAR 2024

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK**

(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Mayor and Council of the Borough of Carlstadt (the "Borough") in the County of Bergen finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Mayor and Council hereby determines that a **1%** increase in the budget for said year, amounting to **\$210,725** in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and

necessary; and,

WHEREAS, the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Borough shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$737,539 and that the CY 2024 municipal budget for the Borough be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

RESOLUTION NO. 2024-52

BE IT RESOLVED that the ordinance entitled:

**BOROUGH OF CARLSTADT
CALENDAR YEAR 2024
MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:45-14)**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 21st day of February, 2024 at 7:00 o'clock P.M. or as soon thereafter as the matter can be reached, at the regular meeting place of the Carlstadt Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk be, and she hereby is authorized and directed to publish said ordinance according to law with a notice of its introduction and passage of first reading and of the time and place when and where said ordinance will be further considered for final passage.

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Mayor Zimmermann entertained a motion to introduce Ordinance No. 24-1.
On motion by Emerson, seconded by Lenoy, unanimous on call of roll.

Councilman Stoltz mentioned that today Rob Healey and Hernan Lopez attended the Senior Meeting and they got sixteen seniors to sign up for the new Smart 911 Emergency Notification. They will do it again next month.

Councilman Emerson mentioned that the DPW did work at the Ambulance Corps building today. They painted the floor and both Rob and Hernan wanted to thank us. They really appreciated it. Mayor Zimmermann said he got his real ID license today. DMV has been here this week and the three ladies that were there said they thanked the Fire Department as the firemen made them coffee and they didn't want to leave. They really like this town. We got a lot of good feedback on this.

Joseph Crifasi, Borough Administrator said he had three quotes to redo the Sixth Street Firehouse/Historical Society. The lowest of the three is \$25,000.00. We do have funds that were put in a bond last year and it falls within our price quotes for Messini Roofing for siding, windows and gutters, 32 Samuel Avenue, Clifton, N.J.

RESOLUTION NO. 2024-52-A

WHEREAS, the Borough of Carlstadt has solicited quotes for the roof replacement at the 6th Street Firehouse Museum; and

WHEREAS, the money for said project has been appropriated in a capital improvement bond; and

WHEREAS, of the three (3) received solicitations, the quote of Mezini Roofing, 32 Samuel Avenue, Clifton, NJ 07013, in the amount of \$25,000.00 was the lowest responsible quote for the Base Bid and complete in all respects.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that:

1. An award of contract for the roof replacement at the 6th Street Firehouse Museum shall be made to Mezini Roofing, 32 Samuel Avenue, Clifton, NJ 07013 in the quote amount of \$25,000.00.
2. This resolution to take effect upon certification of this resolution by the Chief Financial Officer that sufficient funds are available.

Certification as to the availability of funds:

The Chief Financial Officer/Treasurer hereby certifies that sufficient funds are available to pay the anticipated amount of the fees and disbursement for these services.

On motion by Stoltz, seconded by DeBiase, unanimous on call of roll.

Mr. Crifasi said he spoke to Councilman Emerson and Police Chief, Cox. At our last meeting we interviewed two dispatchers to fill the two open positions. We need to pass a resolution to hire them.

RESOLUTION NO. 2024-53

WHEREAS, the Mayor and Council of the Borough of Carlstadt desire to hire two (2) Police Dispatchers to the Carlstadt Police Department to maintain a safe and acceptable staff; and

WHEREAS, the Police Chief as appropriate authority, under the direction of the Mayor and Council, conducted thorough interviews and background checks to complete his recommendations.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that Anthony Milne and Anthony Thomas be and hereby are hired as Police Dispatchers in the Carlstadt Police Department effective February 12, 2024, with annual salaries of \$50,000 and \$45,000 respectively, according to job experience.

Mayor Zimmermann entertained a motion to adopt the resolution.

On motion by Emerson, seconded by Fonseca, unanimous on call of roll.

**EXECUTIVE SESSION MEETING ACT
RECESS INTO CLOSED SESSION**

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: personnel and property.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: personnel and property.

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Zimmermann entertained a motion to go into closed session at 7:52 P.M.

On motion by Fonseca, seconded by Emerson, unanimous on call of roll.

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Mayor Zimmermann entertained a motion to go into open session at 10:00 P.M. On motion by Roseman, seconded by Fonseca, unanimous on call of roll.

Mayor Zimmermann entertained a motion to do a background check for Vanessa Jaramillo. On motion by Emerson, seconded by Fonseca, unanimous on call of roll.

Mayor Zimmermann entertained a motion to approve the Police Chief's contract. On motion by Emerson, seconded by Roseman, unanimous on call of roll.

Mayor Zimmermann entertained a motion to adjourn the meeting at 10:01 P.M. On motion by DeBiase, seconded by Roseman, unanimous on call of roll.

APPROVED: _____
ROBERT J. ZIMMERMANN, MAYOR

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK