

**CAUCUS MEETING**  
**June 19, 2024**

**A REGULAR SCHEDULED CAUCUS MEETING** of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Wednesday, June 19, 2024 at 7:00 P.M.

Mayor Robert Zimmermann asked Claire Foy, Borough Clerk to call the roll: Mayor Robert Zimmermann, Council members James Lenoy, Joseph Emerson, Suzanne Fonseca and Diane DeBiase were present. Councilman David Stoltz arrived at 7:12 P.M. Councilman William Roseman was absent.

Joseph Crifasi, Borough Administrator and Joseph Donahue, Borough Attorney were absent.

Mayor Zimmermann led all present in the Pledge of Allegiance to the Flag.

Mayor Zimmermann – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 10, 2024 and the Herald News on January 10, 2024 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

Mayor Zimmermann said the first order of business is the budget amendment.

Mayor Zimmermann entertained a motion to open the floor to a hearing of citizens.

On motion by Emerson, seconded by Lenoy, unanimous on call of roll of those present.

Mayor Zimmermann asked if any citizen wished to speak on the budget amendment.

Mayor Zimmermann said to let the record note there were no citizens to speak.

Mayor Zimmermann entertained a motion to close the hearing of citizens.

On motion by Emerson, seconded by Lenoy, unanimous on call of roll of those present.

**RESOLUTION NO.2024-145-A**  
**BOROUGH OF CARLSTADT**  
**RESOLUTION TO AMEND BUDGET**

**WHEREAS**, the local municipal budget for the year 2024 was approved on the 15th day of May, 2024; and

**WHEREAS**, the public hearing on said budget was held as advertised, and

**WHEREAS**, it is desired to amend said approved budget.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, County of Bergen, the following amendments to the approved budget of 2024 be made.

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	FROM	TO
	Introduced/Approved Budget	Budget Amendment #1
<b><u>ANTICIPATED REVENUES:</u></b>		
<b>General Revenues</b>		
<b>Misc. Revenues - Section F: Public and Private Revenues Offset with Approp.</b>		
Clean Community Program 2024	\$ -	\$ 17,065.59
<b>Total Misc. Revenues - Section F: Public and Private Revenues Offset with Approp.</b>	<b>\$ 721,764.81</b>	<b>\$ 738,830.40</b>
<b>Total Amount to be Raised by Taxes for Support of Municipal Budget</b>	<b>\$ 23,425,991.67</b>	<b>\$ 23,325,991.67</b>
<b>Total General Revenue</b>	<b>\$ 29,926,139.79</b>	<b>\$ 29,843,205.38</b>
<b><u>GENERAL APPROPRIATIONS:</u></b>		
<b>(A) Operations - within "CAPS"</b>		
Employee Group Insurance - Net	5,118,673.00	5,111,573.00
Health Benefits Waiver	147,200.00	154,300.00
<b>Total (A) Operations - within "CAPS"</b>	<b>\$ 19,865,703.00</b>	<b>\$ 19,865,703.00</b>
<b>Total General Appropriations for Municipal Purposes within "CAPS"</b>	<b>\$ 22,520,131.95</b>	<b>\$ 22,520,131.95</b>
<b>(A) Operations - Excluded from "CAPS"</b>		
<b>Public and Private Programs Offset by Revenues</b>		
Clean Community Program 2024	\$ -	\$ 17,065.59
<b>Total Public and Private Programs Offset by Revenues</b>	<b>\$ 721,764.81</b>	<b>\$ 738,830.40</b>
<b>Total Operations - Excluded from "CAPS"</b>	<b>\$ 3,900,662.84</b>	<b>\$ 3,917,728.43</b>
<b>(C) Capital Improvements - Excluded from "CAPS"</b>		
Capital Improvement Fund	\$ 400,000.00	\$ 300,000.00
<b>Total Capital Improvements Excluded from "CAPS"</b>	<b>\$ 400,000.00</b>	<b>\$ 300,000.00</b>
<b>Total General Appropriations - Excluded from "CAPS"</b>	<b>6,966,007.84</b>	<b>6,883,073.43</b>
<b>Total General Appropriations</b>	<b>\$ 29,926,139.79</b>	<b>\$ 29,843,205.38</b>

**AND, BE IT FURTHER RESOLVED** that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for their certification of the municipal budget so amended.

On motion by Emerson, seconded by Lenoy, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to open the floor to a hearing of citizens on the budget.

On motion by Fonseca, seconded by Emerson, unanimous on call of roll of those present.

Mayor Zimmermann asked if any citizen wished to be heard on the budget.

Mayor Zimmermann said to let the record note there were no citizens to speak.

Mayor Zimmermann entertained a motion to close the hearing of citizens.  
On motion by DeBiase, seconded by Emerson, unanimous on call of roll of those present.

**RESOLUTION NO. 2024-145-B**

**BE IT RESOLVED**, that the following statements of revenue and appropriations shall constitute the adopted Municipal Budget for the year 2024.

**General Appropriations**

Appropriations within "CAPS" - Municipal Purposes	\$22,520,131.95
Appropriations excluded from "CAPS" - Municipal Purposes	6,883,073.43
Reserve for Uncollected Taxes	440,000.00
<b>Total General Appropriations</b>	<b>29,843,205.38</b>
Less: Anticipated Revenues	5,423,932.67
Amount to be Raised by Taxes for Support of Municipal Budget	
Local Tax Municipal Purposes	23,325,991.67
Minimum Library Tax	1,093,281.04
<b>Total to be Raised by Taxes</b>	<b>\$24,419,272.71</b>

The Governing Body of the Borough of Carlstadt does hereby adopt the above as the Budget for the year 2024.

Mayor Zimmermann entertained a motion to adopt the budget.  
On motion by Emerson, seconded by Lenoy, unanimous on call of roll of those present.

**CORRESPONDENCE**

Mayor Zimmermann said we received a letter from Tony Santarelli of the Dunkin' Donuts franchise. He is inviting the Mayor and Council to join them for the grand reopening of their remodeled restaurant located at 440 Veterans Blvd. on Thursday, June 20 at 11:00 A.M. for the ceremonial ribbon cutting and check presentation.

Also, in conjunction with the Dunkin' Joy in Childhood Foundation, they will be donating \$3,000 to the Community Food Bank of New Jersey. Anybody from the Carlstadt Board of Health and anyone on the Governing Body is cordially invited to this.

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There is also a thank you note from Sal Penna. He is incredibly grateful for receiving his scholarship and sincerely thanks us for supporting his educational journey.

Mayor Zimmermann entertained a motion to open the floor to a hearing of citizens.

On motion by Fonseca, seconded by DeBiase, unanimous on call of roll of those present.

Mayor Zimmermann asked if any citizen wished to be heard.

Gunter Kuprat, 507 Washington Street – he, as the liaison for the Turn Hall, requested the bus September 21, 2024 for the Von Stuben Parade in New York. The cheerleaders are going but the problem is they need chaperones to go with them. They are working on that.

Mayor Zimmermann asked if any other citizen wished to be heard.

Karl Ross, 309 Division Avenue – he said the Planning Board meeting was canceled. He said the football program would like to know if they can have their parent meeting at Borough Hall Council Chambers. Mayor Zimmermann said that should be no problem. Karl said it will be this Monday, June 24, 2024.

Mayor Zimmermann asked if anyone else would like to speak.

Linda Kuprat, 742 Eighth Street – she said something happened last week with a deer that came into the Turn Hall parking lot. It was healthy and the police were called. The deer was frustrated about being in the fenced area and wanted to get out. She was not there but her husband was. She wanted to know what is the procedure for this. The animal was not wounded and Animal Control could not take it. She feels this was a safety issue. Someone said there is nothing we can do if it is not injured.

Mayor Zimmermann entertained a motion to close the floor to a hearing of citizens.

On motion by Fonseca, seconded by DeBiase, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to approve flowers for the Crifasi family.

On motion by Fonseca, seconded by DeBiase, unanimous on call of roll of those present.

**EXECUTIVE SESSION MEETING ACT  
RECESS INTO CLOSED SESSION**

**WHEREAS**, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: personnel and property.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: personnel and property.

**AND, BE IT FURTHER RESOLVED** that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

**AND, BE IT FURTHER RESOLVED** that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Zimmermann entertained a motion to go into closed session at 7:11 P.M. On motion by Emerson, seconded Fonseca, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to open the meeting at 7:50 P.M. On motion by Fonseca, seconded by DeBiase, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to approve Ryan Reid for DPW summer help for five weeks 6:00 A.M. to 11:00 A.M.

On motion by Lenoy, seconded by Emerson, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to authorize payment of \$2,515.31 for insurance to Michael Ranuro whose car was damaged by Carlstadt Police during a separate arrest and it damaged this person's window, doors and interior. On motion by Emerson, seconded by DeBiase, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to allow Rose Pagan of the Bergen Cemetery Association to place a plaque and flagpole at General Outwater Cemetery next to Quick Check.

On motion by DeBiase, seconded by Fonseca, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to hire Donald Chiappinelli for summer help and to approve a \$50.00 donation to the Veterans Home in memory of Marjorie Patak. On motion by DeBiase, seconded by Fonseca, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to adjourn the meeting at 7:55 P.M.

On motion by Fonseca, seconded by DeBiase, unanimous on call of roll of those present.

APPROVED: \_\_\_\_\_  
ROBERT J. ZIMMERMANN, MAYOR

ATTEST: \_\_\_\_\_  
CLAIRE FOY, BOROUGH CLERK