

BOARD OF HEALTH RE-ORGANIZATION MEETING
January 14, 2025

BOARD OF HEALTH
BOROUGH OF CARLSTADT
REORGANIZATION MEETING
January 14, 2025

A RESCHEDULED REORGANIZATION BOARD OF HEALTH MEETING of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Tuesday, January 14, 2025 at 7:20 P.M.

This meeting has been called pursuant to the Open Public Meetings Law and in accordance with section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of this meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record Newspaper on January 25, 2024 and the Herald News on January 25, 2024 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Board of Health Secretary.

Board President Nunziato asked Hernan Lopez, Board Secretary to call the roll: Lillian Milanes, Monica Sidorick, Lori Nunziato, Geovany Valencia, Stephanie Figueroa, Hernan Lopez and alternate Rosa Aponte were present. Board member Andrea Recanati and alternate member Jeannette Saez were absent.

Also, present were a Health Official, James Fedorko, Environmental Inspectors Katherine Fabrizio and Danny Dabrowski, Bergen County Animal Control Officer Vanessa Staiger and Councilwoman Liaison Suzzane Fonseca.

At this time President Nunziato appointed Board Attorney, Warren Stroedecke Chairman pro tempore for nominations for President and Vice-President for the year 2025.

Board Attorney called for nomination of President for the year 2025.

Board member Lopez made a motion to nominate Lori Nunziato for the position of President, seconded by Figueroa, board members Milanes, Sidorick, Figueroa, Lopez and Valencia voted yes. Board member Nunziato abstained.

There were no other nominations.

Board member Nunziato accepted her nomination for President for the year 2025.

Board Attorney called for nomination of Vice-President for the year 2025.

Board member Lopez made a motion to nominate Lillian Milanes for the position of Vice-President, seconded by Sidorick, Board members Nunziato, Sidorick, Figueroa, Lopez and Valencia voted yes. Board member Milanes abstained.

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There were no other nominations.

Board member Lillian Milanes accepted her nomination for Vice-President for the year 2025.

Board Attorney, Warren Stroedecke closed the nominations. On motion by Milanes, seconded by Valencia, unanimous on call of roll of those present.

Board President Nunziato entertained a motion to appoint Hernan Lopez as the Board of Health Secretary for the year 2025. On motion by Figueroa, seconded by Valencia. Board members Sidorick, Nunziato, Figueroa, Milanes and Valencia voted yes. Board member Lopez recused himself from the vote.

CONSENT AGENDA RESOLUTIONS

RESOLUTION NO. BH-2025-1

WHEREAS, there exists a need for the services of a Board of Health Attorney; and

WHEREAS, the Board wishes to set an hourly rate for the appointment of said Attorney and an attendance at meeting fee; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40:11-1, et. seq.) requires that the Resolution authorizing the award of Contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

NOW, THEREFORE BE IT RESOLVED by the Board of Health of the Borough of Carlstadt as follows:

1. That Warren Stroedecke, Esq. is hereby appointed Board of Health Attorney for one year commencing January 1, 2025 and ending December 31, 2025.
2. That compensation shall be at the rate of Three Hundred Dollars (\$300.00) per meeting and One-Hundred and Fifty Dollars (\$150.00) per hour for all other services to be performed.
3. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with 40: A: 11-5(1) (a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.
4. A notice of this action shall be printed once in The Record Newspaper and/or any other official newspaper.

Board President Nunziato entertained a motion to appoint Warren Stroedecke, Esq., as the Board of Health Attorney for the year 2025. On motion by Sidorick, seconded by Figueroa, unanimous on call of roll of those present.

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RESOLUTION NO. BH- 2025-2

BE IT RESOLVED, by the Board of Health of the Borough of Carlstadt, that in compliance with the provisions of the Open Public Meetings Act and in order to provide the public with adequate notice of the Regular Meetings of the Board of Health, for the year, 2025 that the public be notified.

That the Regular Meetings shall be held in the Caucus Room of the Municipal Building, 500 Madison Street, Carlstadt, New Jersey, at 7:00 P.M. on the following dates:

February 11, 2025
March 11, 2025
April 8, 2025
May 13, 2025
June 10, 2025
September 9, 2025
October 14, 2025
November 11, 2025
December 9, 2025
January 13, 2026 (Reorganization)

ALL MATTERS CONCERNING the operation of the Board of Health including but not limited to the adoption of Ordinances, Budgets, and expenditures of funds and every other matter concerning the operation of the Board may be taken up at any or all of the above enumerated meetings.

BE IT FURTHER RESOLVED that the following two (2) newspapers be designated as the newspapers in which all notice of changes and Special Meetings shall be placed for the year 2025 are:

1. The Record
2. The Herald News

BE IT FURTHER RESOLVED that the Board Secretary be directed to place a copy of this resolution on the bulletin board reserved for all other public notices in the Municipal Building and that he be further directed to publish this notice in The Record and the Herald News forthwith.

RESOLUTION NO. BH- 2025-3

WHEREAS, there exists a need for the services of Public Health Programs; and

WHEREAS, the Board wishes to enter into a yearly agreement with Mid-Bergen Regional Health Commission; and

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WHEREAS, the Local Public Contracts Law (N.J.S.A. 40:11-1, et. seq.) requires that the Resolution authorizing the award of Contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE BE IT RESOLVED by the Board of Health of the Borough of Carlstadt as follows:

1. Mid-Bergen Regional Health Commission is hereby appointed Public Board of Health Services on an annual basis commencing on January 1, 2025 and ending December 31, 2025.
2. That Contract shall be Twenty-Nine Thousand Two Hundred Thirty-Six Dollars (\$29,236.00) annually for 8 hours/week as provided for in the Budget for the Borough of Carlstadt.
3. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with 40: A: 11-5(1) (a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.
4. A notice of this action shall be printed once in The Record Newspaper and/or any other official newspaper.

Board President Nunziato entertained a motion to appoint Mid-Bergen Regional Health Program to provide the Borough of Carlstadt with Public Health Services to 12/31/2025. On motion by Figueroa, seconded by Milanes, unanimous on call of roll of those present

RESOLUTION NO. BH- 2025-4

WHEREAS, there exists a need for the services of Public Health Nursing Services; and

WHEREAS, the Board wishes to enter into a yearly agreement with Holy Name Hospital;
and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40:11-1, et. seq.) requires that the Resolution authorizing the award of Contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE BE IT RESOLVED by the Board of Health of the Borough of Carlstadt as follows:

5. Holy Name Hospital Contract is hereby appointed by the Board of Health for Public Health Nursing Services on an annual basis commencing on January 1, 2025 and ending December 31, 2025.

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6. That Contract shall be Eight Thousand Four Hundred Forty-Five dollars and Fifteen Cents (\$8,445.15) annually as provided for in the Budget for the Borough of Carlstadt.
7. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with 40: A: 11-5(1) (a) of the Local Public Contracts Law, because the services are to be performed by a person authorized by law to practice a recognized profession.
8. A notice of this action shall be printed once in The Record Newspaper and/or any other official newspaper.

Board President Nunziato entertained a motion to appoint Holy Name Hospital to provide the Borough of Carlstadt with Public Health Nursing Services to 12/31/2025. On motion by Figueroa, seconded by Valencia, unanimous on call of roll of those present.

RESOLUTION NO. BH-2025-5

WHEREAS, the Borough of Carlstadt is in need of the services of an Animal Control Officer; and

WHEREAS, Bergen County Department of Health Services has proposed an Agreement whereby they will provide Animal Control Services to the Borough for two (2) year period January 1, 2025 to December 31, 2026 for a total fee of \$20,836.44.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey, that:

1. The Contract between Bergen County Department of Health Services and the Borough of Carlstadt for provision of Animal Control Services for the period January 1, 2025 to December 31, 2026 for the amount of Twenty Thousand Eight Hundred Thirty-Six Dollars and Forty-Four Cents (\$20,836.44) be and hereby is approved and authorized.
2. The Mayor and Borough Clerk are hereby authorized and directed to execute the Agreement as proposed, a copy of which is attached hereto.

Certification as to the availability of funds:

The CFO/Treasurer hereby certifies that sufficient funds are available to pay the amount of \$20,836.44 in accordance with the terms of the contract.

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PUBLIC HEARING OF CITIZENS

None.

REPORTS –

Health Officer, Jim Fedorko – The members reviewed Sam’s report for the month of December.

Registrar, Kim Koziel – The members reviewed Kim’s report for the month of December.

Registered Environmental Health Inspector, Katherine Fabrizio – The members reviewed Katherine’s report for the month of December.

Board Secretary, Hernan Lopez – The members reviewed Hernan’s report for the month of December.

Public Health Nurse, Hilda Ventiglimia - The members reviewed Hilda’s report for the month of December.

Bergen County Animal Control Officer – Introduced herself and said she is looking forward to work with the Borough in 2025.

All reports are on file in the secretary’s office for review.

Board President Nunziato entertained a motion to approve the reports as read and reviewed. On motion by Figueroa, seconded by Sidorick, unanimous on call of roll of those present.

COMMITTEE REPORTS –

Board President Nunziato went over the committee assignments.

Health Fair – Nunziato, Recanati, Figueroa, Aponte

Holy Name Hospital – Lori, Valencia, Lopez

Publicación – Sidorick, Milanese, Figueroa

Municipal – Lopez, Nunziato, Valencia

Finance – Sidorick, Milanese, Valencia

Resolución & Ordinances – Lopez Figueroa, Valencia

CORRESPONDENCE

- Packets were e-mailed on January 10, 2025.

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EXECUTIVE SESSION MEETING ACT

RECESS INTO CLOSED SESSION

WHEREAS, it is necessary for the Board of Health of the Borough of Carlstadt to conduct an executive session closed to the public to discuss one or more of the following subjects: Contractual Agreement.

NOW, THEREFORE BE IT RESOLVED that the Board of Health of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: contractual agreement.

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Board President Nunziato entertained a motion to go into closed session at 7:38 P.M. On motion by Milanese, seconded by Valencia, unanimous on call of roll of those present.

Board President Nunziato entertained a motion to go back into open session at 7:48 P.M. On motion by Sidorick, seconded by Figueroa, unanimous on call of roll of those present.

CONSIDERATION OF ORDINANCES –

None.

OLD BUSINESS –

None.

NEW BUSINESS –

None.

Board President Nunziato entertained a motion to adjourn the meeting at 8:12 P.M. On motion by Milanese, seconded by Figueroa, unanimous on call of roll of those present.

The next meeting will be on February 11, 2025 at 7:00 P.M.

APPROVED: _____
LORI NUNZIATO, BOARD PRESIDENT

ATTEST: _____
HERNAN LOPEZ, BOARD SECRETARY