

**CAUCUS MEETING**  
**January 15, 2025**

**A REGULAR SCHEDULED CAUCUS MEETING** of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Wednesday, January 15, 2025 at 7:01 P.M.

Mayor Robert Zimmermann asked Claire Foy, Borough Clerk to call the roll: Mayor Robert Zimmermann, Council members David Stoltz, William Roseman, Suzanne Fonseca and Diane DeBiase were present. Councilman Joseph Emerson was in attendance telephonically and Councilman James Lenoy was absent.

Joseph Crifasi, Borough Administrator was absent and Joseph Donahue, Borough Attorney was present.

Mayor Zimmermann led all present in the Pledge of Allegiance to the Flag.

Mayor Zimmermann – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 7, 2025 and the Herald News on January 7, 2025 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

**PROFESSIONAL REPORTS**

Gregory Polyniak of Neglia Engineering read his report for the month of December on projects that were done and present projects in the Borough of Carlstadt. A copy of his report is on file in the Borough Clerk's office.

Robert Ceberio of RCM Ceberio, LLC Management Consultants read his report for the month of December on projects that were done and present projects in the Borough of Carlstadt. A copy of his report is on file in the Borough Clerk's office

**CORRESPONDENCE**

A letter was received from Christopher Assenheimer, Secretary-Board of Officers stating the Carlstadt Fire Department is recommending that residents of the following towns be permitted to join the Carlstadt Fire Department: Wallington, Passaic, Garfield, Lodi, Secaucus, East Rutherford, Rutherford, Moonachie, Wood-Ridge, Hasbrouck Heights, Little Ferry, Ridgefield, South Hackensack and Teterboro. Also the Carlstadt Fire Department has voted in favor of eliminating the six month residency requirement in order to join the Carlstadt Fire Department.

Mayor Zimmermann entertained a motion to approve this request.

On motion by Roseman, seconded by Stoltz, unanimous on call of roll of those present.

Mayor Zimmermann said we received a letter from Henry P. Becton Regional High School. They will be hosting a Comedy Night/Tricky Tray with raffles and prizes on February 28, 2025. They are asking for any donation we can contribute. The Mayor and Council approved the amount of \$250.00.

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On motion by Fonseca, seconded by DeBiase, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to approve two clothing collection boxes, one at each end of town. On motion by Stoltz, seconded by Fonseca, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to approve a dish garden for the Allan Nasseh. family.

On motion by DeBiase, seconded by Roseman, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to open the floor to a hearing of citizens.

On motion by Fonseca, seconded by DeBiase, unanimous on call of roll of those present.

Mayor Zimmermann asked if there was any citizen that wished to speak.

**Karl Ross, 309 Division Avenue** – he mentioned that there is a flooding issue by Division Avenue and Tenth Street.

Mayor Zimmermann entertained a motion to close the floor to a hearing of citizens.

On motion by DeBiase, seconded by Roseman, unanimous on call of roll of those present.

**EXECUTIVE SESSION MEETING ACT  
RECESS INTO CLOSED SESSION**

**WHEREAS**, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: personnel and property.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: personnel and property.

**AND, BE IT FURTHER RESOLVED** that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

**AND, BE IT FURTHER RESOLVED** that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Zimmermann entertained a motion to go into closed session at 7:37 P.M. On motion by Fonseca, seconded DeBiase, unanimous on call of roll of those present.

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Mayor Zimmermann entertained a motion to adjourn the meeting. At 8:18 P.M. n motion by DeBiase, seconded by Fonseca, unanimous on call of roll of those present.

APPROVED: \_\_\_\_\_  
ROBERT J. ZIMMERMANN, MAYOR

ATTEST: \_\_\_\_\_  
CLAIRE FOY, BOROUGH CLERK