CAUCUS MEETING
February 19, 2025

A REGULAR SCHEDULED CAUCUS MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Wednesday, February 19, 2025 at 7:02 P.M.

Council President David Stoltz asked Claire Foy, Borough Clerk to call the roll: Council members David Stoltz, Joseph Emerson, Suzanne Fonseca and Diane DeBiase were present. Mayor Robert Zimmermann and Councilmen James Lenoy and William Roseman were absent.

Joseph Crifasi, Borough Administrator and Joseph Donahue, Borough Attorney were also present.

Council President Stoltz led all present in the Pledge of Allegiance to the Flag.

Council President Stoltz– This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 7, 2025 and the Herald News on January 7, 2025 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

CORRESPONDENCE

Council President Stoltz said we received correspondence from Christopher Assenheimer, Secretary of the Board of Officers, Carlstadt Volunteer Fire Department that James Crifasi has transferred from Engine Company Three to Bergen Engine Company One. This transfer has been approved by the Board of Fire Officers.
Council President Stoltz entertained a motion to approve this transfer. On motion by Emerson, seconded by DeBiase, unanimous on call of roll of those present.

Council President Stoltz said we received correspondence from Denise Occhiuzzo saying on behalf of Pastor Jason Klebes, Senior Pastor at Carlstadt Christian Assembly requesting use of the parking lot on Broad Street near the soccer field each night from March 2 through March 9, 2025 from 6:30 P.M. to 11:00 P.M. There will be an Evangelist speaking each evening. They are expecting additional attendees from outside the usual membership and will need to accommodate parking.
Council President Stoltz entertained a motion to approve this request. On motion by DeBiase, seconded by Fonseca, unanimous on call of roll of those present.

Council President Stoltz said we received correspondence from Christine Longo, Wildcats Track Booster Club President, Becton High School Wildcats Track Club. She is asking if we can support them as in the past with a donation.
Council President Stoltz entertained a motion make a donation of $250.00. On motion by Fonseca, seconded by Emerson, unanimous on call of roll of those present.

Council President Stoltz said we received correspondence from Lynne Biamonte, Corresponding Secretary of the Carlstadt Senior Friendship Club. The club will be celebrating their 46th Anniversary Party on March 12, 2025 at the Graycliff in Moonachie, N.J. from 12:00 P.M. to 4:00 P.M. They are requesting the use of the town bus and driver to take some of the members to and from the party. She is also extending the invitation to the Mayor and Council and their spouses to attend this event. Council President Stoltz entertained a motion to approve the bus and driver for this event.
On motion by Fonseca, seconded by DeBiase, unanimous on call of roll of those present.

Council President Stoltz entertained a motion to approve as we have done in the past a $500.00 gift card to a Becton Regional High School Carlstadt graduate for their awards dinner on June 4, 2025. On motion by Fonseca, seconded by Emerson, unanimous on call of roll of those present.

Council President Stoltz we received a letter from the Bureau of Fire Safety with regards to the fire on First Street. He believes something is in the works already that we will be doing this next month in March. Joseph Crifasi, Borough Administrator said he thinks it will be all three responding. The Police Chief is going to nominate officers. The Fire Chief will have the whole Fire Department and the Ambulance Corps will have the members who responded at the Council meeting. Councilman Emerson said we will make the public aware of how important this is when there is an incident like this. Joseph Crifasi, Borough Administrator said it will probably be at the public meeting on March 19.

RESOLUTION NO. 2025-66-A

WHEREAS, Claire Foy has notified the Borough of Carlstadt of her intent to retire from the position of Borough Clerk and all other associated appointed positions on August 31, 2025; and

WHEREAS, pursuant to the terms and conditions set forth in the attached letter dated January 24, 2025, she has been granted terminal leave of six (6) months in recognition of her forty (40+) years of dedicated service to the Borough of Carlstadt.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the retirement of Borough Clerk Claire Foy be effective August 31, 2025, be and hereby is accepted;

AND, BE IT FURTHER RESOLVED that consistent with the attached letter dated January 24, 2025, the Payroll Clerk and Chief Financial Officer are hereby directed and authorized to pay to Claire Foy an amount equal to six (6) months' salary from (September 1, 2025 through February 28, 2026), which includes all allotted time regardless of nature;

AND, BE IT FURTHER RESOLVED that in recognition of her dedicated service to the Borough of 40+ years, the Mayor and Council approve and authorize continuation of prescription, eyeglass and dental benefits and reimbursement for a Medicare Supplement Part B of her choice upon submission of the annual cost thereof.

Council President Stoltz entertained a motion to approve this resolution. On motion by Fonseca with regrets, seconded by Stoltz with regrets, unanimous on call of roll of those present.

Council President Stoltz asked if anyone wished to speak. No one wished to speak.

EXECUTIVE SESSION MEETING ACT
RECESS INTO CLOSED SESSION

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: personnel and property.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: personnel and property.

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Council President Stoltz, entertained a motion to go into closed session at 7:15 P.M. On motion by Fonseca, seconded by DeBiase, unanimous on call of roll of those present.

Council President Stoltz entertained a motion to adjourn the meeting at 8:00 P.M. On motion by Fonseca, seconded by Emerson, unanimous on call of roll of those present.

APPROVED:_____
DAVID STOLTZ, COUNCIL PRESIDENT

ATTEST:_____

CLAIRE FOY, BOROUGH CLERK