

**REORGANIZATION MEETING**  
**January 1, 2026**

A REORGANIZATION MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Council Chambers of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Thursday, January 1, 2026 at 1:00 P.M.

Mayor Robert Zimmermann asked Kimberly Koziel, Acting Borough Clerk to call the roll: Mayor Robert Zimmermann, Council members, David Stoltz, James Lenoy, Joseph Emerson, William Roseman, Suzanne Fonseca and Diane DeBiase were present.

Joseph Crifasi, Borough Administrator and Joseph Donahue, Borough Attorney were also present.

Mayor Zimmermann led all present in the Pledge of Allegiance to the Flag.

Mayor Zimmermann – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 27, 2025 and the Herald News on January 7, 2025 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

Acting Borough Clerk, Kimberly Koziel announced the results of the last General Election. The results of the last General Election held in the Borough of Carlstadt on November 4, 2025 were the following: David Stoltz and Suzanne Fonseca, who were re-elected Council members for three-year terms.

Mayor Zimmermann administered the oath of office to David Stoltz and Battalion Fire Chief Walter Stankiewicz III and Fireman James Crifasi, held the bible and presented him with his badge.

Mayor Zimmermann administered the oath of office to Suzanne Fonseca and her husband Vic and son Sal, held the bible and presented her with her badge.

Mayor Zimmermann administered the oath of office to Joseph Donahue, Borough Attorney. Council member William Roseman held the bible.

Mayor Zimmermann administered the oath of office to George Savino, Magistrate, his wife and son, held the bible.

**RESOLUTION NO. 2026-1**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Carlstadt, that the following shall be the order of roll call for the Council for the year 2026:

1. David Stoltz
2. James Lenoy
3. Joseph Emerson
4. William Roseman
5. Suzanne Fonseca
6. Diane DeBiase

On motion by DeBiase, seconded by Lenoy, unanimous on call of roll.

**RESOLUTION NO. 2026-2**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Carlstadt, that Joseph Emerson be and is hereby appointed President of the Council for the year 2026.

On motion by Fonseca, seconded by Lenoy, Council members Stoltz, Lenoy, Roseman and Fonseca and DeBiase voted yes. Councilman Emerson abstained.

**REPORT OF THE MAYOR**

Mayor Zimmermann reflected on the year 2025. He was fortunate to have the support of the Council and others and appreciated the importance of family, good health and neighbors helping neighbors. He thanked the Fire, Police Departments, Carlstadt Ambulance Corps and the Carlstadt OEM, Department of Public Works, all Borough Hall employees and the Borough's professionals for their work during 2025. Mayor Zimmermann congratulated the newly elected officials and looks forward to working with them in 2026. He expressed confidence and optimism in the Carlstadt community. He thanked all in attendance and wished everyone a Healthy and Happy New Year.

**CONSENT AGENDA**

**RESOLUTION NO. 2026-3**

**BE IT RESOLVED** that the following named tower be issued a license to tow in the Borough of Carlstadt for the year 2026 based upon the recommendation of the Chief of Police who has indicated his compliance with Chapter 06-12 and that the Borough Clerk be authorized and directed to issue said license to:

1. Nick's Towing Service, Inc.  
158 East Passaic Avenue  
Rutherford, NJ 07070

**BE IT FURTHER RESOLVED** that this license is being issued upon condition that the tower shall retain said license during the period of appointment so long as he continues to comply with all of the terms and conditions of Chapter 06-12.

**RESOLUTION NO. 2026-4**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Carlstadt, that the following newspapers are hereby designated as the official newspapers for the year 2026:

1. The Record
2. The Herald News

**RESOLUTION NO. 2026-5**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Carlstadt, that in compliance with the provisions of the Open Public Meetings Act and in order to provide the public with adequate notice of the Regular, Caucus and Finance Meetings of the Mayor and Council, for the year, 2025 that the public be notified.

That Caucus and Finance Meetings shall be held in the Caucus Room of the Municipal Building, 500 Madison Street, Carlstadt, New Jersey, at 7:00 P.M. on the following dates: January 2, 2026, February 4, 2026, March 4, 2026, April 1, 2026, May 6, 2026, June 3, 2026, July 1, 2026, August 5, 2026, September 2, 2026, October 7, 2026, November 4, 2026, December 2, 2026.

That Caucus Meetings shall be held in the Caucus Room of the Municipal Building, 500 Madison Street, Carlstadt, New Jersey, at 7:00 P.M. and Council Meetings shall be held in the Council Chambers of the Municipal Building, 500 Madison Street, Carlstadt, New Jersey at 8:00 P.M. on the following dates: January 21, 2026, February 18, 2026, March 18, 2026, April 15, 2026, May 20, 2026, June 17, 2026, July 15, 2026, August 19, 2026, September 16, 2026, October 21, 2026, November 18, 2026, December 16, 2026, carried over to January 1, 2027 at 12:30 P.M.; Reorganization Meeting - January 1, 2027 at 1:00 P.M.

**ALL MATTERS CONCERNING** the operation of the Borough of Carlstadt including but not limited to the adoption of Ordinances, Budgets, and expenditures of funds, appointments of Officials and every other matter concerning the operation of the Borough may be taken up at any or all of the above enumerated meetings.

**BE IT FURTHER RESOLVED** that the following two (2) newspapers be designated as the newspapers in which all notice of changes and Special Meetings shall be placed for the year 2026

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are:

1. The Record
2. The Herald News

**BE IT FURTHER RESOLVED**, that the Borough Clerk be directed to place a copy of this resolution on the bulletin board reserved for all other public notices in the Municipal Building and that she be further directed to publish this notice in The Record and the Herald News forthwith

**RESOLUTION NO. 2026-6**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Carlstadt, that the By-Laws for the Mayor and Council for the year 2026, a copy of which is attached hereto, be adopted.

**RESOLUTION NO. 2026-7**

**WHEREAS**, the Borough of Carlstadt has resolved to join the South Bergen Municipal Joint Insurance Fund; and

**WHEREAS**, the by-laws of said Fund require that a management employee be appointed to serve on said Fund's Safety Committee along with an alternate; and

**WHEREAS**, the Borough Mayor recommends that Joseph Dato be appointed to the said Fund's Safety Committee and that Robert Healey be appointed as alternate.

**NOW, THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Carlstadt, County of Bergen, hereby appoints Joseph Dato and Robert Healey as representative and alternate respectively to the Fund's Safety Committee.

**RESOLUTION NO. 2026-8**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Carlstadt, that the various Borough Officials be bonded as follows:

Tax Collector	\$	1,000,000.00
Treasurer		1,000,000.00
Blanket Crime Bond		1,000,000.00
Social Services Director		2,000.00

**RESOLUTION NO. 2026-9**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Carlstadt, that the official depositories for the year 2026 are as follows:

1. T D Bank
2. Provident Bank
3. Valley National Bank
4. Bethpage Federal Credit Union

**RESOLUTION NO. 2026-10**

**RESOLUTION AUTHORIZING INTEREST  
RATE/GRACE PERIOD/YEAR-END PENALTY**

**WHEREAS**, N.J.S.A. 54:4-67 et seq., permits the Carlstadt Governing Body to fix the rate of interest to be charged for the nonpayment of taxes, assessments or other municipal charges.

**NOW, THEREFORE BE IT RESOLVED** by the Carlstadt Governing Body that the rate of interest on unpaid taxes shall be eight percent per annum on the first One Thousand Five Hundred (\$1,500.00) dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date the tax was payable until the date of actual payment, provide that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable; and

**BE IT FURTHER RESOLVED**, that in addition to the interest provided above, on all delinquencies in excess of Ten Thousand (\$10,000.00) Dollars and which are not paid prior to the end of the fiscal year, the Tax Collector shall also collect a penalty of six, (6) percent of the amount of the delinquency in excess of Ten Thousand (\$10,000.00) Dollars; and

**BE IT FURTHER RESOLVED** that the Municipal Clerk provide a certified copy of this Resolution to the Tax Collector.

**RESOLUTION NO. 2026-11**

**RESOLUTION OF THE BOROUGH OF CARLSTADT ADOPTING 2026 TEMPORARY APPROPRIATIONS FOR OPERATING PURPOSES PURSUANT TO N.J.S.A. 40:4-19**

**WHEREAS**,40A:4-19 Local Budget Act provides that temporary appropriations be made in the amounts required where contracts, commitments or payments must be made prior to the final adoption of the 2026 budget; and

**WHEREAS**, the date of this resolution is within the first thirty days of 2026; and

**WHEREAS**, the total appropriations in the 2025 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

**CURRENT \$29,402,568.89  
STORMWATER SEWER UTILITY \$685,000.00; and**

**WHEREAS**, 26.25 percent of the total appropriations in the 2025 Budget less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in said Budgets are as follows:

**CURRENT \$7,718,174.33.  
STORMWATER SEWER UTILITY \$179,812.50**

**NOW, THEREFORE BE IT RESOLVED** by the Council of the Borough of Carlstadt, County of Bergen, State of New Jersey, that the following temporary appropriations be made, and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

**CURRENT FUND:**

6-01-20-110-111	GOVERNING BODY: Regular Salary	16,512.50
6-01-20-120-111	ADMIN & EXEC: Regular Salary	154,000.00
6-01-20-120-248	ADMIN & EXEC: Miscellaneous	31,250.00
6-01-20-121-111	ELECTION: Regular Salary	1,875.00
6-01-20-121-248	ELECTION: Miscellaneous	1,650.00
6-01-20-130-111	FINANCE: Regular Salary	48,500.00
6-01-20-130-248	FINANCE: Miscellaneous	70,000.00
6-01-20-135-228	FINANCE: Annual Audit	10,000.00
6-01-20-140-248	DATA PROCESSING (TECH & SUPPORT): MISC	10,000.00
6-01-20-145-111	TAX COLLECTION: Regular Salary	24,450.00

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6-01-20-145-248	TAX COLLECTION: Miscellaneous	4,500.00
6-01-20-150-111	ASSESSOR: Regular Salary	8,150.00
6-01-20-150-248	ASSESSOR: Miscellaneous	11,250.00
6-01-20-155-248	LEGAL: Miscellaneous	40,000.00
6-01-20-156-228	TAX APPEALS: Professional Fees	28,750.00
6-01-20-165-248	ENGINEERING: Miscellaneous	30,000.00
6-01-21-180-111	PLANNING BOARD: Regular Salaries	1,300.00
6-01-21-180-248	PLANNING BOARD: Miscellaneous	500.00
6-01-21-181-111	NJSEA LAND USE ADMIN: Regular Salaries	15,000.00
6-01-21-185-111	ZONING BOARD: Regular Salaries (ck)	2,250.00
6-01-21-185-248	ZONING BOARD: Miscellaneous	250.00
6-01-22-195-111	ZONING OFFICIAL: Regular Salaries	23,750.00
6-01-22-195-248	ZONING OFFICIAL: Miscellaneous	1,000.00
6-01-22-209-111	UCC: Regular Salaries	40,000.00
6-01-22-209-248	UCC: Miscellaneous	3,000.00
6-01-23-210-248	LIABILITY INSURANCE: Miscellaneous	218,537.00
6-01-23-211-248	SURETY BONDS: Surety Bond Premium	50.00
6-01-23-215-290	WORKMEN'S COMP: Insurance	220,393.00
6-01-23-220-248	EMPLOYEE GROUP INSURANCE: CLAIMS FUNDING	1,470,000.00
6-01-23-222-248	HEALTH BENEFIT WAIVER: OTHER EXPENSES	76,674.00
6-01-23-225-248	UNEMPLOYMENT: S.U.I. Contribution (PR)	11,250.00
6-01-25-240-111	POLICE: Regular Salaries	1,257,750.00
6-01-25-240-248	POLICE: Other Expenses Miscellaneous	47,500.00
6-01-25-241-112	SPECIAL POLICE: Salary	10,000.00
6-01-25-242-112	CROSSING GUARDS: SALARY	80,000.00
6-01-25-242-248	CROSSING GUARDS: OTHER EXPENSES	1,175.00
6-01-25-250-111	DISPATCHERS: REGULAR SALARIES	50,500.00
6-01-25-250-248	DISPATCHER: OTHER EXPENSE MISC	1,000.00
6-01-25-252-112	EMERGENCY MGMT: Salaries	1,650.00
6-01-25-252-248	EMERGENCY MGMT: Miscellaneous	5,000.00
6-01-25-255-111	FIRE: Regular Salaries	55,000.00
6-01-25-255-248	FIRE: Miscellaneous	43,750.00
6-01-25-260-112	FIRST AID: Salaries	30,000.00
6-01-25-260-248	FIRST AID: Miscellaneous	8,750.00
6-01-25-261-111	FIRE OFFICIAL (UFSA): Regular Salaries	38,000.00
6-01-25-261-248	FIRE OFFICIAL: Miscellaneous	8,750.00
6-01-25-275-111	MUNICIPAL PROSECUTOR: Salary	3,750.00
6-01-26-290-111	STREETS: Regular Salaries	190,000.00
6-01-26-290-248	STREETS: Miscellaneous	57,250.00
6-01-26-305-111	TRASH: Regular Salaries	87,500.00

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6-01-26-306-111	RECYCLING: Regular Salaries	27,500.00
6-01-26-310-111	B&G: Regular Salaries	285,083.82
6-01-26-310-248	B&G: Miscellaneous	67,500.00
6-01-26-315-111	BORO MECHANIC: Regular Salaries	31,000.00
6-01-26-315-248	BORO MECHANIC: Miscellaneous	50,000.00
6-01-27-330-111	HEALTH: Regular Salaries (CKS)	11,750.00
6-01-27-330-248	HEALTH: Miscellaneous	1,000.00
6-01-27-345-112	SOCIAL SERVICES: Director	1,500.00
6-01-27-356-248	FRIENDSHIP CLUB: OTHER EXPENSES	9,250.00
6-01-27-365-111	SEN TRANSPORT / BUS DRIVER: SALARIES	20,500.00
6-01-28-370-112	RECREATION: Program Salaries	20,000.00
6-01-28-370-248	RECREATION: Miscellaneous	15,000.00
6-01-29-390-248	LIBRARY: Misc (CHECKS)	285,830.41
6-01-30-415-248	ACCUMULATED LEAVE COMPENSATION: MISC	262,955.08
6-01-30-420-100	CELEBRATION: SPRING FEST	5,000.00
6-01-30-420-200	CELEBRATION: STREET FAIR	5,000.00
6-01-30-420-300	CELEBRATION: SUMMER CONCERT SERIES	11,250.00
6-01-30-426-248	TAX APPEALS: MISCELLANEOUS	200,000.00
6-01-31-430-220	UTILITIES: Electricity	32,500.00
6-01-31-435-220	UTILITIES: Street Lighting	62,500.00
6-01-31-436-220	UTILITIES: Fire Hydrant Misc	36,250.00
6-01-31-440-220	UTILITIES: Telephones	23,750.00
6-01-31-445-220	UTILITIES: Water	11,250.00
6-01-31-446-220	UTILITIES: Gas (natural or propane)	8,750.00
6-01-31-456-248	UTILITIES: Buca Sewerage Misc	240,606.14
6-01-31-460-220	UTILITIES: Gasoline	40,000.00
6-01-32-465-248	LANDFILL: Solid Waste Removal	95,000.00
6-01-36-471-248	PERS - Public Emp Retire Sys	161,708.25
6-01-36-472-248	SOCIAL SECURITY: Misc	122,500.00
6-01-36-475-248	PFRS - Police/Fire Retirement	363,609.25
6-01-36-477-248	DEFINED CONTRIBUTION RETIREMENT PLAN	2,500.00
6-01-42-108-000	SHARED SERVICE: WALLINGTON MISCELLANEOUS	34,320.16
6-01-42-113-000	SHARED SERVICE: ANIMAL CONTROL- BERGEN C	2,605.00
6-01-43-490-111	COURT: Regular Salaries	29,000.00
6-01-43-490-248	COURT: Miscellaneous	5,000.00
6-01-43-495-111	PUBLIC DEFENDER: Salary	2,000.00
6-01-44-901-248	CIF: CAPITAL IMPROVEMENT FUND	100,000.00
6-01-45-920-248	DEBT: Principal on Bonds	1,200,000.00
6-01-45-925-248	DEBT: Principal on Notes	535,895.00
6-01-45-930-248	DEBT: Interest on Bonds	214,250.00

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6-01-45-935-248	DEBT: Interest on Notes	832,500.00
6-01-45-942-100	DEBT: PAYMENT OF BAN - ORD #22-08	250,000.00
6-01-46-870-303	DEFERRED CHARGES: Emerg Authorize - 5 Yr	40,000.00
TOTAL MUNICIPAL BUDGET:		10,308,779.61

**LESS ITEMS EXCLUDED:**

CIF: DOWN PAYMENT ON IMPROVEMENTS	(100,000.00)
DEBT: PRINCIPAL ON BONDS	(1,200,000.00)
DEBT: INTEREST ON BONDS	(214,250.00)
DEBT: INTEREST ON NOTES	(832,500.00)
DEBT: PAYMENT OF BAN - ORD #22-08	(250,000.00)
	<u><b>7,712,029.61</b></u>

**STORM WATER SEWER**

6-05-55-501-111	SWS: SALARY AND WAGES	\$ 37,500.00
6-05-55-502-248	SWS: OTHER EXPENSES	\$ 25,000.00
6-05-55-503-200	SWS: ANNUAL FEE - DEP	\$ 50,000.00
6-05-55-511-000	SWS: CAPITAL IMPROVEMENT FUND	\$ 313,959.00
6-05-55-540-000	SWS: PERS CONTRIBUTIONS	\$ 2,625.00
6-05-55-541-000	SWS: SOCIAL SECURITY SYSTEM	\$ 2,635.00
6-05-55-523-000	SWS: UTILITY INTEREST ON NOTES	\$ 125,000.00
		<u>\$ 556,719.00</u>

**LESS ITEMS EXCLUDED:**

SWS: CAPITAL IMPROVEMENT FUND	\$(313,959.00)
SWS: UTILITY INTEREST ON NOTES	\$(125,000.00)
	<u><b>\$ 117,760.00</b></u>

**RESOLUTION NO. 2026-12**

**WHEREAS**, a Petty Cash Fund has been established in the sum of Seven Hundred Fifty (\$750.00) Dollars; and

**WHEREAS**, the rules and regulations of the Division of Local Government covering the said Fund, require these funds be deposited to the Current Account at the end of each year.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, that a Petty Cash fund be established for the Borough Clerk beginning January 1, 2026; and

**BE IT FURTHER RESOLVED** that a check be drawn to the order of Kimberly Koziel - Petty Cash Fund, out of Current Account for the sum of Seven Hundred Fifty (\$750.00) Dollars; and

**BE IT FURTHER RESOLVED** that the sum be returned to the Borough on December 31, 2026.

**RESOLUTION NO. 2026-13**

**BE IT RESOLVED** that Jarrett Milligan be appointed Fire and Life Safety Education Officer for the term of one year at the salary established in the present salary ordinance.

**RESOLUTION NO. 2026-14**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt that Joseph Crifasi and Joseph Dato be appointed the Clean Communities Coordinators for the year 2026.

**RESOLUTION NO. 2026-15**

**WHEREAS**, the Borough of Carlstadt is a member of the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Excess Liability Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund; and

**WHEREAS**, the by-laws of said Funds require that a Commissioner to each Fund be appointed by the Mayor and Council; and

**WHEREAS**, the Borough has recommended the appointment of Joseph Crifasi as

Commissioner to said Funds.

**NOW, THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Carlstadt, County of Bergen, that Joseph Crifasi is hereby appointed Commissioner to the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Excess Liability Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund.

**RESOLUTION NO. 2026-16**

**BE IT RESOLVED** that Neglia Engineering Associates be appointed C-2 Collection System Operator for the term of one year at the salary established in the present salary ordinance.

**RESOLUTION NO. 2026-17**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt that permission is granted to the following for use of the Community Center on the specified dates:

1. Schmidt-Hoeger Post #3149 VFW - second and fourth Thursday of each month at 7:00 P.M. to 11:00 P.M.
2. Senior Friendship Club, Inc. – dates and times as per letter dated November 2025.
3. Vic's Hoofers Auxiliary – first Thursday of the month from 7:00 P.M. to 10:00 P.M.
4. Carlstadt Historical Society – third Wednesday of the month from 7:00 P.M. to 10:00 P.M. to hold their meetings.
5. Meadowlands YMCA – Tuesdays and Thursdays from 10:00 A.M. to 11:00 A.M. to conduct a Senior Exercise Program for the year 2026.
6. Dance Theatre Workshop – Mondays and Fridays from 4:00 P.M. to 9:30 P.M. and Saturdays from 8:00 A.M. to 5:00 P.M.

**RESOLUTION NO. 2026-18**

**BE IT RESOLVED**, that the Fire Official of the Borough of Carlstadt be directed to designate all public areas and offices within the Municipal Building as non-smoking areas where provided by law.

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**BE IT FURTHER RESOLVED** that the Fire Official provides the Governing Body with a list of all of the designated non-smoking areas and to further provide the Governing Body with a list of those areas where smoking will be permitted.

**BE IT FURTHER RESOLVED**, that the DPW foreman of the Department of Public Works be directed to post signs in those areas as designated by the Fire Official.

**RESOLUTION NO. 2026-19**

**WHEREAS**, the Affirmative Action Office, Department of the Treasury requires that an official or staff person be designated to serve as a Public Agency Compliance Officer; and

**WHEREAS**, said person's name, title, business address and telephone number shall be forwarded to the State Affirmative Action Office annually.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt that the Acting Borough Clerk, Kimberly Koziel, be designated Public Agency Compliance Officer.

**RESOLUTION NO. 2026-20**

**BE IT RESOLVED** that Diane DeBiase be appointed the Class III member of the Planning Board for a term of one year.

**RESOLUTION NO. 2026-21**

**WHEREAS**, the Mayor and Council of the Borough of Carlstadt has amended Chapter II entitled "Personnel" of the Revised General Ordinances of the Borough of Carlstadt 2002 by Ordinance No. 07-11 to provide for the appointment of a Municipal Housing Liaison to administer the Borough of Carlstadt's affordable housing program.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, County of Bergen, State of New Jersey that Joseph Crifasi is hereby appointed as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with Section 3-39 of the Revised General Ordinances of the Borough of Carlstadt, 2002 for the year 2026.

**RESOLUTION NO. 2026-21-A**

**WHEREAS**, the Borough of Carlstadt has a need for professional risk management consulting services pursuant to N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Chief Financial Officer Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is for one (1) year; and

**WHEREAS**, Professional Insurance Associates A Division of World Insurance Associates LLC, 429 Hackensack Street, P.O. Box 818, Carlstadt, NJ 07072 has submitted a proposal indicating they will provide professional risk management consulting services for an amount equal to six (6%) of the Borough of Carlstadt's annual assessment as promulgated by the South Bergen Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund, said amount being in excess of \$17,500; and

**WHEREAS**, Professional Insurance Associates A Division of World insurance Associates LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Professional Insurance Associates A Division of World Insurance Associates LLC has not made any reportable contributions to a political or candidate committee in the Borough of Carlstadt in the previous one year (January 1, 2025 – December 31, 2025) and that the contract will prohibit Professional Insurance Associates, Inc. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available to pay the agreed upon amount in accordance with the terms of the contract.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey, authorizes the Mayor to enter into a contract with Professional Insurance Associates A Division of World Insurance Associates LLC as described herein; and

**BE IF FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value is to be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this action shall be printed once in the official newspaper of the Borough of Carlstadt.

Certification as to the availability of funds:

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The Chief Financial Officer/Treasurer hereby certifies that sufficient funds are available to pay the agreed upon amount in accordance with the terms of the contract.

Mayor Zimmermann entertained a motion to approve the Consent Agenda.

On motion by Roseman, seconded by Stoltz, unanimous on call of roll.

**RESOLUTION NO. 2026-22**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Carlstadt, that the appointments to office this day made and hereafter made and confirmed shall be subject to the salaries and compensations to be fixed by an Ordinance to be hereafter adopted and entitled “AN ORDINANCE TO FIX AND DETERMINE THE SALARIES AND COMPENSATIONS OF THE SEVERAL OFFICERS AND EMPLOYEES OF THE BOROUGH OF CARLSTADT AND TO PROVIDE THE PAYMENT THEREOF, REVISED TO 2026, and amendments and supplements to said Ordinance subsequently adopted, except as specifically provided in the appointing resolution.

On motion by DeBiase, seconded by Stoltz, Council members Stoltz, Lenoy and DeBiase voted yes on all appointments, Council member Emerson abstained on appointments 59 & 64 and voted yes on all others. Council member Fonseca abstained from appointments 50 & 72 and voted yes on all others.

**APPOINTMENTS 2026**

Mayor Zimmermann went over the appointment list for 2026.

Borough Administrator

Joseph Crifasi - 1 year term to 12/31/26

Acting Borough Clerk

Kimberly Koziel - 1 year term to 12/31/26

Construction Code Official

Keith Dalton - 1 year term to 12/31/26

Plumbing Sub-Code Official

Robert Eubanks - 1 year term to 12/31/26

Sub-Code Building HHS Certification

Keith Matino - 1 year term to 12/31/26

Building Inspector

Keith Dalton - 1 year term to 12/31/26

Sub-Code Fire Official HHS Certification

Keith Dalton - 1 year term to 12/31/26

Sub-Code Electrical Inspector  
Joseph DeSalvo

- 1 year term to 12/31/26

Borough Attorney  
Joseph Donahue

- 1 year term to 12/31/26

Special Counsel

Richard Allen

- 1 year term to 12/31/26

Arthur Thibault

- 1 year term to 12/31/26

Kenneth Porro

- 1 year term to 12/31/26

Rosario Presti Jr.

- 1 year term to 12/31/26

Benjamin Choi

- 1 year term to 12/31/26

Richard Malagiere

- 1 year term to 12/31/26

Richard Cedzidlo

- 1 year term to 12/31/26

Cleary, Jacobbe, Alfieri, Jacobs, LLC

- 1 year term to 12/31/26

Giblin & Giannalo, Esq.

- 1 year term to 12/31/26

Catherine Elston, Esq.

- 1 year term to 12/31/26

Bond Counsel

Steve Rogut of Rogut, McCarthy, Troy LLC

- 1 year term to 12/31/26

Labor Counsel

Catherine Elston, Esq.

- 1 year term to 12/31/26

Tax Appeal Counsel

Kenneth Porro

- 1 year term to 12/31/26

Municipal Magistrate

George Savino

- 3 year term to 12/31/28

Prosecutor

Rosario Presti, Jr.

- 1 year term to 12/31/26

Alternate Prosecutor

Giblin & Giannalo, Esq.

- 1 year term to 12/31/26

Public Defender

Christopher D. Garvin

- 1 year term to 12/31/26

Board of Health Attorney

Warren Stroedecke

- 1 year term to 12/31/26

Appraiser

Robert McNerney of McNerney & Associates

- 1 year term to 12/31/26

Auditor

Paul Garbarini, Jr. of Garbarini & Co., PC

- 1 year term to 12/31/26

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Economic Development Consultant Robert Ceberio of RCM Ceberio LLC	- 1 year term to 12/31/26
Borough Physician\ Hackensack Center for Occupational Medicine	- 1 year term to 12/31/26
Borough Planner Remington and Vernick (COAH only)	- 1 year term to 12/31/26
Risk Management Consultant & Producer/Consultant James Gardella of P.I.A. Associates, Inc.	- 1 year term to 12/31/26
Social Services Director Hernan Lopez	- 1 year term to 12/31/26
Treasurer Ashley Morrone	-1 year term to 12/31/26
Qualified Purchasing Agent Nicholas Annitti	- 1 year term to 12/31/26
Tax Searcher Chris Assenheimer	- 1 year term to 12/31/26
Assessment Searcher Kimberly Koziel	- 1 year term to 12/31/26
Deputy Borough Clerk Hernan Lopez	- 1 year term to 12/31/26
Court Administrator Ilona Doviak	- 1 year term to 12/31/26
Deputy Court Administrator Lucy Maciag Hettel	- 1 year term to 12/31/26
Fire Inspectors (Part-time) Chris Assenheimer Robert Ruff Richard Bartlett Nicholas Kovacs Hernan Lopez Joseph Biggy Jr.	- 1 year term to 12/31/26
Emergency Management Hernan Lopez (Coordinator)	- 3 year term to 12/31/28

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John Wejsa (Deputy (Coordinator) - 1 year term to 12/31/26  
Robert Healey (Deputy Coordinator) - 1 year term to 12/31/26  
Gregory Kane (Deputy Coordinator) - 1 year term to 12/31/26  
Tony Ranne (Deputy Coordinator) - 1 year term to 12/31/26  
Joseph Crifasi (Deputy Coordinator) - 1 year term to 12/31/26  
Karl Ross (Deputy Coordinator) - 1 year term to 12/31/26

Land Use Administrator  
Joseph Crifasi - 1 year term to 12/31/26  
Assistant Land Use Administrator  
Kimberly Koziel - 1 year term to 12/31/26

Zoning Department  
Acting Zoning Officer  
Joseph Crifasi - 1 year term to 12/31/26  
Deputy Zoning Officer (Part-Time)  
Joseph Dato - 1 year term to 12/31/26

Code Enforcement Officer (Full-Time)  
John Wejsa - 1-year term to 12/31/26  
Code Enforcement Officers (Part-Time)  
Bruce Young - 1-year term to 12/31/26

Project Coordinator  
Joseph Crifasi - 1 year term to 12/31/26

Deputy Project Coordinator  
Karl Ross - 1 year term to 12/31/26

Personnel Officer  
Joseph Crifasi - 1 year term to 12/31/26

School Crossing Guards - 1 year term to 12/31/26

Henry Rojas  
James Haines  
Thomas McGuire  
Beverly Faist  
Claire Haider  
Michael Bongiovanni  
Ralph Latesta  
Cindy Muszynski  
Doug Faist – ½ Day Shift P.M.  
Mario Conci  
William Chichizola  
David Ravettine  
Marie Walsh – ½ Day Shift P.M.  
Catherine Rosenberg – ½ Day Shift A.M.  
Elaine Trost – ½ Day Shift A.M.  
Marilyn Penambere  
Barbara Roughgarden  
Edward Bulger  
Hubert Haider  
Lori Nunziato – ½ Day Shift P.M.  
Kristen Knapik – ½ Day Shift A.M.  
(All Day Wednesday)

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Stand-By Crossing Guards - 1 year term to 12/31/26  
Melissa Tronziger Carol Pareti  
Kim Solimine Gerald J. Conger  
Dominick Bracco Darlene Crifasi – Emergency Stand-by only  
Krista Soltys Christina Conners  
Celsa Espinosa Margaret Cavera  
Francine Casella

Special Police - 1 year term to 12/31/26  
Ashley Ward  
Dylan Caughey  
Anthony Thomas

Matrons - 1 year term to 12/31/25  
Sharon Dunn Beverly Faist  
Denise Oehlmann

Board of Health  
Jill Hediger - 4 year term to 12/31/29  
Janett Saez - 4 year term to 12/31/29  
(Alternate No. 1) - 1 year term to 12/31/26  
(Alternate No. 2) - 1 year term to 12/31/26

Zoning Board of Adjustment  
Don Diorio - 4 year term 12/31/29

Library Board  
Elizabeth Penna - 5 year term to 12/31/30  
Lee-Ann Gries (Mayor’s Alternate) - 1 year term to 12/31/26

Planning Board  
Frank Stallone Jr - 4 year term to 12/31/29  
Mark Dunn (Mayor’s Alternate) - 1 year term to 12/31/26  
Karl Ross (Borough Employee) - 1 year term to 12/31/26  
Councilwoman Diane DeBiase (Class III) - 1 year term to 12/31/26

Property Maintenance Hearing Tribunal  
Scott Judge - 2 year term to 12/31/26  
Victor Fonseca - 1 year term to 12/31/26  
Frank Feroldi(Alternate #2) -2 year term to 12/31/27

Assessment Commission - 1 year term to 12/31/26  
Eric Jusino  
(Alternate) Robert Ruff, Jr.  
Mark Bodziony  
(Ex-officio) Gregory Polyniak

Carlstadt Community Trust Advisory Committee - 1 year term to 12/31/26  
Karl Ross  
Lynn Dixon  
Hernan Lopez

Historical Society  
Historian - Peter Lavagna - 1 year term to 12/31/26  
Liaison to Historical Society - William Roseman - 1 year term to 12/31/26

Recycling Committee - 1 year term to 12/31/26  
David Stoltz Mary Anderson Lynn Dixon - Secretary Jeff Hagen  
Kimberly Koziel Jay Haines

Recreation Committee  
Frank Ficetola - 3 year term to 12/31/28  
John Sklavounos - 3 year term to 12/31/28  
Paola Ragone - 3 year term to 12/31/28  
Jose Figueroa - 3 year term to 12/31/28  
Juliana Biamonte - 3 year term to 12/31/28

Senior Housing Committee - 1 year term to 12/31/26  
Donald Molzon  
Mark Dunn  
Allan Nasseh  
Bruce Young  
Robert Anderson  
Henry Riveros

TANAAC Committee Alternates - 1 year term to 12/31/26  
Jolanta Polan  
John Antoniotti  
Ronald Stull

Stigma Free Committee - 1 year term to 12/31/26  
Police Chief, or designee  
Fire Chief, or designee  
CVAC President, or designee  
OEM Coordinator, or designee  
Borough Administrator/DPW Director. or designee  
Board of Health President, or designee  
Social Services Director, or designee  
CPS Superintendent, or designee  
Clergy Member, or designee

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Resident Lillian Milanes  
Fire Official or Designee

Access for All Advisory Committee - 1 year term to 12/31/26  
Joseph Crifasi  
Karl Ross  
Linda Riveros  
Melissa McKenzie  
Thomas Cox, Jr.  
Liaison to Access for All Committee – Joseph Emerson

Municipal Crisis Response Team - 1 year term to 12/31/26  
Mayor Robert Zimmermann  
Fire Chief Jay Murphy  
Hernan Lopez, OEM Coordinator  
Karl Ross – Clergy  
Fire Official Anthony Silletto  
Police Chief Thomas Cox, Jr.  
Allison Evans, School Superintendent  
Joseph Crifasi, DPW Director/Borough  
Administrator

Hackensack Meadowlands Municipal Committee 1 year term to 12/31/26  
Mayor Robert Zimmermann  
James Lenoy - Alternate

Liaison to the Senior Club  
David Stoltz - 1 year term to 12/31/26

Liaison to Carlstadt Public School and Becton Regional High School  
Joe Emerson - 1 year term to 12/31/26

Liaison to Carlstadt Public Library  
William Roseman - 1 year term to 12/31/26

Liaison from Turnverein  
Stefan Kindberg - 1 year term to 12/31/26

Custodian Washington Ave. Firehouse –  
Daniel Kunz - 1 year term to 12/31/26

Official Photographers - 1 year term to 12/31/26  
Jean Oosterwyk  
Dennis Kronyak

Borough Interpreters  
Hernan Lopez - 1 year term to 12/31/26  
Julio Rodriguez - 1 year term to 12/31/26

Community Relations Advisory Committee Abhishake Shah Jeff Fucci Andrew Anderson Tamia Anderson José Figueroa Jeff Hagen Rev. John Pra - Cornerstone Church Tara Suarez Romano	- 1 year term to 12/31/26
Carlstadt Community Garden Committee Victor Fonseca Karl Rolff Jen Sarzo Nicole Miller Joe Gani Suzanne Fonseca Mary Anderson Lucia Suarez David Suarez Robert Korsen Mary Ann Korsen	- 1 year term to 12/31/26
Grant Writing Consultant Bruno & Associates	- 1 year term to 12/31/26
Communications Officer Donald Pomponio	- 1 year term to 12/31/26
Information Technology (IT) Coordinator Scott Tronziger	- 1 year term to 12/31/26
LOSAP Coordinator Robert Ruff, Jr.	- 1 year term to 12/31/26

## HEARING OF CITIZENS

Mayor Zimmermann entertained a motion to open to hearing of citizens.  
On motion by Roseman, seconded by DeBiase, unanimous on call of roll.

Victor Fonseca – 608 Eighth Street: Mr. Fonseca gave an update on projects at the Community Garden. He also thanked the Mayor and Council for their support. He also thanked Mr. Crifasi for his help throughout the year.

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Sudipta Biswas – 40 Carlyle Court: Mrs. Biswas inquired if there was help available to seniors for snow shoveling. Council member Fonseca stated she will provide her address to be put on the list for assistance with shoveling.

Councilman David Stoltz: Mr. Stoltz extended thanks to his wife, borough residents, police, fire and ambulance workers.

Mayor Zimmermann entertained a motion to close the hearing of citizens.  
On motion by DeBiase, seconded by Lenoy, unanimous on call of roll.

Mayor Zimmermann extended thanks to all and wished everyone a Happy New Year.

**ADJOURNMENT**

Mayor Zimmermann entertained a motion to adjourn.  
On motion by Stoltz, seconded by DeBiase, unanimous on call of roll.

The meeting adjourned at 1:42 p.m.

APPROVED: \_\_\_\_\_  
ROBERT J. ZIMMERMANN, MAYOR

ATTEST: \_\_\_\_\_  
KIMBERLY KOZIEL, ACTING BOROUGH CLERK