

CAUCUS/FINANCE MEETING

August 5, 2026

A REGULAR SCHEDULED CAUCUS/FINANCE MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Wednesday, August 5, 2026 at 7:00 P.M.

Mayor Robert Zimmermann asked Kimberly Koziel, Acting Borough Clerk to call the roll: Mayor Robert Zimmermann, Council members James Lenoy, Joseph Emerson, Suzanne Fonseca and Diane DeBiase were present. Councilman William Roseman arrived at 7:02 P.M. Councilman David Stoltz was absent.

Robert Ceberio, Borough Administrator, was present. Joseph Donahue, Borough Attorney, arrived at 7:06 P.M.

Mayor Zimmermann led all present in the Pledge of Allegiance to the Flag.

Mayor Zimmermann – This meeting has been called pursuant to the open public meetings law and in compliance with the Open Public Meetings Act, notice of this meeting was posted on the Borough website, meeting the requirements of P.L. 2025, c,72 (C:35:3-1 et al) and N.J.S.A. 10:4-6 and the updated 2026 guidelines. The notice included the location, time, and date, which was also sent to the official newspapers and posted on the municipal building bulletin board.

PROFESSIONAL REPORTS

Gregory Polyniak, Neglia Engineering Group, read his report for the month of July regarding projects that are being done in the Borough of Carlstadt. A copy of his report is on file in the Borough Clerk's office.

Robert Ceberio of RCM Ceberio, LLC Management Consultants, read his report for the month of July regarding projects that are being done in the Borough of Carlstadt. A copy of his report is on file in the Borough Clerk's office.

APPROVAL OF MINUTES

Mayor Zimmermann entertained a motion to accept the minutes of the July 15, 2026, Caucus Meeting (open & closed sessions). On motion by Fonseca, seconded by Emerson, the minutes were approved. Council members Roseman and DeBiase abstained. Mayor Zimmermann voted in the affirmative.

CONSENT AGENDA

RESOLUTION NO. 2026-193

RESOLUTION AUTHORIZING CHANGE ORDER N° 1 FOR Carlstadt Roller Rink Improvements (NJDOT Funded)

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BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey upon the recommendation of the Borough Engineer that the Change Order for the Contract listed below be and is hereby approved.

TITLE OF JOB: Dell Road Reconstruction (NJDOT Funded)

CONTRACTOR: D&L Paving Contractors, Inc.
675 Franklin Avenue
Nutley, NJ 07110

CHANGE ORDER No.: 1 (Carlstadt Roller Rink Improvements)

AMOUNT OF CHANGE THIS RESOLUTION: \$9,000.00 Increase: 1.23%

This Resolution to take effect upon certification of this Resolution by the Borough Treasurer that sufficient funds are available.

RESOLUTION NO. 2026-194

WHEREAS, the Tax Court of New Jersey, County: Bergen issued a Civil Action Judgment in the tax appeal of AMB By Prologis Institutional Alliance Fund 2, L.P., Owner for property located 525 Dell Road,, Carlstadt, New Jersey, for Block 123.01 Lot 24 Qualifier HM, as per Docket No 003091-2018 dated 07/14/2026, reducing the 2018 property tax assessment from \$ 1,592,900.00 to \$ 1,450,000.00, and,

WHEREAS, the reduction in the 2018 property tax assessment is \$142,900.00 or \$2,746.53 in 2019 property tax.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Carlstadt that a refund of \$2,746.53 is authorized and the Tax Collector shall adjust his books accordingly.

It is noted that the Borough's Finance Office has reviewed this Tax Appeal Settlement and Certifies that the Appeal is genuine and that funds are available for payment. It is also noted that the Borough's Tax Appeal Attorney, Edna J. Jordan, Esq, has negotiated this Tax Appeal and has approved the settlement on behalf of the Borough of Carlstadt and that the Carlstadt Borough Attorney Joseph Donahue, Esq., has reviewed this Resolution and finds it to be satisfactory and legal. In addition, the Borough Auditor has reviewed said calculations and finds them to be satisfactory and true with the Judgments.

The refund shall be made payable to:

“AMB by Prologis Institutional Alliance Fund 2, Owner”

The refund check shall be mailed to:
Zipp and Tannenbaum, LLC
Attn.: Peter Zipp, Esq,
280 Raritan Center Parkway
Edison, NJ 08837

RESOLUTION NO. 2026-195

**CANCELING UNEXPENDED, UNENCUMBERED, FUNDED
BALANCE OF ORDINANCE NO. 25-6**

WHEREAS, the Borough of Carlstadt adopted Ordinance No. 25-6 on May 14, 2025, appropriating \$188,000.00 from the Capital Improvement Fund, to provide funding for various improvements; and

WHEREAS, the projects have been completed at a cost of \$182,327.90, leaving an unexpended funded balance of \$5,672.10; and

WHEREAS, the CFO recommends that the unexpended funded balance in the amount of \$5,672.10 be cancelled to the Capital Improvement Fund.

NOW, THEREFORE BE IT RESOLVED by the Council of the Borough of Carlstadt, in the County of Bergen, State of New Jersey that the Chief Financial Officer be authorized and directed to cancel the unexpended unencumbered funded balance of Ordinance No. 25-6, in the amount of \$5,672.10 to the Capital Improvement Fund.

RESOLUTION NO. 2026-196

**RESOLUTION AUTHORIZING SETTLEMENT FOR THE BOROUGH OF
CARLSTADT**

WHEREAS, it is upon the advice and recommendation of the Tax Assessor, Special Tax Appeal Counsel, and the Borough Appraiser to seek formal approval of this property tax appeal matters as follows:

Block 128, Lot 34 - 401 Washington Avenue

The property is owned by Plaintiff, GMA Group II, LLC

And

Block 132, Lot 9 – Washington Avenue

The property is owned by Plaintiff, GMA Group III, LLC

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The within Resolution relates to the settlement of the pending tax appeal matters entitled GMA Group II, LLC v. Borough of Carlstadt and GMA Group III, LLC v. Borough of Carlstadt, filed in the Tax Court of New Jersey under Docket Nos. 007636-2019, 005029-2020, 002484-2021, 002864-2022, 002705-2023, 002268-2024, 001609-2025, 003469-2026, 007631-2019, 004640-2020, 002485-2021, 002861-2022, 002707-2023, 002266-2024, 001598-2025 & 003472-2026.

The proposed settlement terms and conditions related to this matter reflect a refund of approximately \$75,930 for the 2019 through 2026 tax years for Block 132, Lot 9.

Refund payment to be made within ninety (90) days of the date of entry of the Tax Court Judgment for the 2019 through 2026 tax years. The refunds for the 2026 tax year may be in the form of credits to be applied in the 4th quarter of the 2026 tax year.

WHEREAS, it is in the best interest of the Borough to approve the proposed settlement to avoid the cost and uncertainty of litigation; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor & Council of the Borough of Carlstadt, County of Bergen, State of New Jersey that the Borough Special Tax Counsel is hereby authorized and directed to further prepare, execute any and all documents necessary in order to facilitate the further processing for the above stated tax appeal settlement, with copies of same to the Borough Clerk, Borough Attorney, Borough Tax Collector, Borough Tax Assessor and Borough Administrator.

RESOLUTION NO. 2026-197

**RESOLUTION AUTHORIZING SETTLEMENT FOR THE BOROUGH OF
CARLSTADT**

WHEREAS, it is upon the advice and recommendation of the Tax Assessor, Special Tax Appeal Counsel, and the Borough Appraiser to seek formal approval of this property tax appeal matter as follows:

Block 116, Lot 5 - Paterson Plk & Sixteenth

The property is owned by Plaintiff, Meadowlands Hotel LLC

The within Resolution relates to the settlement of the pending tax appeal matters entitled Meadowlands Hotel LLC v. Borough of Carlstadt, filed in the Tax Court of New Jersey under Docket Nos. 008965-2021, 003761-2022, 004967-2023, 001851-2024, 001949-2025 & 001832-2026.

The proposed settlement terms and conditions related to this matter reflect a refund of approximately \$110,600 for the 2021 through 2026 tax years.

Refund payment to be made within ninety (90) days of the date of entry of the Tax Court Judgment for the 2021 through 2025 tax years. The refunds for the 2026 tax year may be in the form of credits.

WHEREAS, it is in the best interest of the Borough to approve the proposed settlement to avoid the cost and uncertainty of litigation; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor & Council of the Borough of Carlstadt, County of Bergen, State of New Jersey that the Borough Special Tax Counsel is hereby authorized and directed to further prepare, execute any and all documents necessary in order to facilitate the further processing for the above stated tax appeal settlement, with copies of same to the Borough Clerk, Borough Attorney, Borough Tax Collector, Borough Tax Assessor, and Borough Administrator.

RESOLUTION NO. 2026-198

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the contract for the **16th Street Emergency 60" Storm Drainage Repair** project has been completed by **Montana Construction Inc., 80 Contant Ave, Lodi, NJ 07644** in accordance with the Solicitation, as directed by the Project Engineer. The said construction is hereby accepted for Payment No. 1 and Final in the amount of **One Hundred Eighty Thousand, Five Hundred Twenty-Five Dollars and Thirty-One Cents (\$180,525.31)** and is hereby approved.

This Resolution to take effect immediately.

RESOLUTION NO. 2026-199

**A RESOLUTION OF THE BOROUGH OF CARLSTADT AUTHORIZING
THE SALE OF SURPLUS PROPERTY NO LONGER NEEDED FOR USE THROUGH
MUNICIBID.COM AN ONLINE AUCTION SERVICE AUTHORIZED BY THE STATE**

WHEREAS, the Borough of Carlstadt is the owner of certain surplus property, specifically vehicles and/or equipment as outlined on the attached exhibit, which is no longer needed for public use; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-36 *et seq.*, authorizes a municipality to sell public property that is no longer needed for public use by public sale to the highest bidder; and

WHEREAS, the Division of Local Government Services (DLGS) permits municipalities to utilize online auction services to conduct such sales pursuant to state approved guidelines; and

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WHEREAS, P.L. 2025 c. 72 authorizes and requires public entities to publish and advertise legal public notices on their official website in lieu of traditional print newspaper publication; and

WHEREAS, the Borough of Carlstadt desires to sell such surplus property in “as is” condition without any express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Carlstadt, County of Bergen, State of New Jersey, on this 5th day of August 2026 as follows:

1. **Authorization of Sale:** The Borough Council hereby authorizes the sale of Borough surplus property no longer needed for public use as outlined on the attached exhibit.
2. **Online Auction Platform:** The public auction shall be conducted online through Municibid, a State-approved public online auction service company. The terms and conditions of the agreement entered into with Municibid shall be available online at www.municibid.com and on file in the Borough Clerk’s office.
3. **Condition of Sale:** All surplus property shall be sold in “as is”, condition without any express or implied warranties. The Borough reserves the right to accept or reject any and all bids submitted.
4. **Advertising and Notice Requirements:** The Borough Clerk is hereby authorized and directed to post the public notice, auction terms, and item descriptions on the official Borough website at <https://www.carlstadt.nj.us> in strict compliance with P.L. 2025 c. 72.
5. **Execution of Documents:** All other appropriate Borough officials and employees are hereby authorized and directed to take all actions necessary and appropriate to effectuate the terms of this Resolution.

RESOLUTION NO. 2026-200

**RESOLUTION AUTHORIZING CHANGE ORDER Nº 1 AND FINAL
CARLSTADT DPW ROOF REPAIR – STUCCO WORK, COMPLETE**

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey upon the recommendation of the Borough Engineer that the Change Order for the Contract listed below be and is hereby approved.

TITLE OF JOB: Carlstadt DPW Roof Repair

CONTRACTOR: 6 Brothers Contractors LLC

CHANGE ORDER No.: 1 AND FINAL

AMOUNT OF CHANGE THIS RESOLUTION: \$5,000 Increase: 18.21%

This Resolution to take effect upon certification of this Resolution by the Borough Treasurer that sufficient funds are available.

RESOLUTION NO. 2026-201

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the contract for the **Carlstadt DPW Roof Repairs** has been completed by **6 Brothers Contractors LLC, 518 Stuyvesant Avenue Suite 5, Lyndhurst, New Jersey 07071** in accordance with the Solicitation, as directed by the Project Engineer. The said construction is hereby accepted for Payment No. 1 and Final in the amount of **Thirty-Two Thousand, Four Hundred Fifty Dollars and Zero Cents (\$32,450.00)** and is hereby approved.

This Resolution to take effect immediately.

RESOLUTION NO. 2026-203

AWARD OF CONTRACT

Be it resolved by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey upon the recommendation of the Neglia Group that the Contract for:

CARLSTADT SCHOOL OUTDOOR BASKETBALL IMPROVEMENTS

be awarded to Marturano Recreation Company, Inc. (MRC), 2130 Route 35 Bldg. B Suite 222, Sea Girt, NJ 08750 for the bid amount of **Twenty-Four Thousand, One Hundred Fifteen Dollars and Zero Cents (\$24,115.00)** as part of a New Jersey State Co-Op program. Be it further resolved that the Mayor and Borough Clerk be and are hereby authorized to execute a contract for the aforesaid work. This Resolution to take effect upon certification of this Resolution by the Borough Treasurer that sufficient funds are available.

RESOLUTION NO. 2026-204

Be it resolved by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the contract for the **Concrete Sidewalk Solicitation Improvements** has been completed by **D and L Paving Contractors, Inc.** in accordance with the Bid Solicitation and as directed by the Project Engineer. The said construction is hereby accepted for Payment No. 2 and Final in the amount of **Five Hundred One Dollars and Zero Cents (\$501.00)** is hereby approved.

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This Resolution to take effect immediately.

RESOLUTION NO. 2026-205

Be it resolved by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the contract for the **Concrete Sidewalk Improvements** has been completed by **D and L Paving Contractors, Inc.** as directed by the Brough and the Project Engineer. The said construction is hereby accepted for Payment No. 2 and Final in the amount of **One Hundred Fifty-Four Dollars and Ninety-Nine Cents (\$154.99)** is hereby approved.

This Resolution to take effect immediately.

RESOLUTION NO. 2026-206

Be it resolved by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey, that the contract for the **2026 Various Sidewalk Improvements** is in construction by **D and L Paving Contractors, Inc.** in accordance with the Bid Solicitation and as directed by the Project Engineer. The said construction is hereby accepted for Payment No. 1 in the amount of **Twenty-Five Thousand, Seven Hundred Twenty-Five Dollars and Zero Cents (\$25,725.00)** is hereby approved.

This Resolution to take effect immediately.

RESOLUTION NO. 2026-207

WHEREAS, the Borough of Carlstadt has adopted a Property Maintenance Ordinance to provide the property owners of the Borough of Carlstadt the best value for their tax dollars and to provide a minimum standard of maintaining their property, and

WHEREAS, the Carlstadt Zoning Department is charged with the responsibility to regulate and inspect properties as per the Property Maintenance Ordinance, and,

WHEREAS, inspections were made at the following properties for sanitation violations and overgrowth of weeds and grass, etc., and the property owners were notified to correct the violations and did not respond in the prescribed time frame, and,

WHEREAS, the Zoning Department contracted with a vendor to correct said violations.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Carlstadt that all charges paid by the Borough of Carlstadt to clean up and landscape the following properties shall be passed onto the property owners as a Municipal Charge and added to their property tax accounts. The properties and charges are listed below:

Block	Lot	Name	Address	Amount
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24 7 Ruhle, F. 326 Union Street \$120.00

INVOICE DATED: 5/21/2022

13 19 Hernandez, H. 538 Jefferson Street \$325.00

INVOICE DATED: 6/4/2022

The Carlstadt Tax Collector shall adjust his books accordingly.

The payment for the landscaping clean up shall be made payable to:
S & B Landscaping, 44 Jordan Avenue, Wallington, NJ 07057

RESOLUTION NO. 2026-208

RESOLUTION REGARDING PROPERTY MAINTENANCE ENFORCEMENT

WHEREAS, the Borough of Carlstadt has adopted a Property Maintenance Ordinance to provide the property owners of the Borough of Carlstadt the best value for their tax dollars and to provide a minimum standard of maintaining their property, and

WHEREAS, the Carlstadt Zoning Department is charged with the responsibility to regulate and inspect properties as per the Property Maintenance Ordinance, and

WHEREAS, inspections were made at the following properties for sanitation violations, and overgrowth of weeds and grass, etc., and the property owners were notified to correct the violations and did not respond in the prescribed time frame, and

WHEREAS, the Zoning Department contracted with a vendor to correct said violations.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Carlstadt that all charges paid by the Borough of Carlstadt to clean up and landscape the following properties shall be passed onto the property owners as a Municipal Charge and added to their property tax accounts. The property and charges are listed below:

554 Hackensack Street	Aspen Tree Removal	\$4,250
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The Carlstadt Tax Collector shall adjust his books accordingly. The Payment for the tree removal shall be made to Aspen Tree Removal

Mayor Zimmermann entertained a motion to approve the Consent Agenda. On motion by Emerson, seconded by Fonseca, unanimous on call of roll of those present.

CORRESPONDENCE

Mayor Zimmermann read a letter from the Volunteer Ambulance Corps. The letter thanked the Mayor and Council for their support and the new ambulance. Mayor Zimmermann noted that they are one of the last volunteer squads in the area and commended them for their service.

ORDINANCE(S) ON SECOND READING AND FINAL PASSAGE

ORDINANCE NO. 26-15

AN ORDINANCE ESTABLISHING A FIVE-YEAR TAX EXEMPTION AND ABATEMENT PROGRAM FOR THE REHABILITATION OF PROPERTIES AND NEW MIXED-USE CONSTRUCTION WITHIN THE HACKENSACK STREET DOWNTOWN AREA, PURSUANT TO N.J.S.A. 40A:21-1 ET SEQ.

Mayor Zimmermann entertained a motion to open the floor to a hearing of citizens.
On motion by DeBiase, seconded by Fonseca, unanimous on call of roll of those present.

Mayor Zimmermann asked if any citizens wished to speak on this ordinance.
Mayor Zimmermann noted for the record that no citizens wished to speak.

Mayor Zimmermann entertained a motion to close the floor to a hearing of citizens.
On motion by Fonseca, seconded by DeBiase, unanimous on call of roll of those present.

RESOLUTION NO.2026-187-A

BE IT RESOLVED that the ordinance entitled:

AN ORDINANCE ESTABLISHING A FIVE-YEAR TAX EXEMPTION AND ABATEMENT PROGRAM FOR THE REHABILITATION OF PROPERTIES AND NEW MIXED-USE CONSTRUCTION WITHIN THE HACKENSACK STREET DOWNTOWN AREA, PURSUANT TO N.J.S.A. 40A:21-1 ET SEQ.

heretofore introduced, does now pass on final reading and the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.

Mayor Zimmermann entertained a motion to adopt Ordinance 26-15 on final reading. On motion by Fonseca, seconded by Emerson, unanimous on call of roll of those present.

UNFINISHED BUSINESS

Ordinance 26-12 An ordinance to regulate and limit the number of data centers within the geographic boundaries of the Borough of Carlstadt. This "Carry Over" is currently being finalized and was not advertised for first reading.

Ordinance 26-13 An ordinance amending and supplementing chapter 21 (zoning) of the revised general ordinances of the Borough of Carlstadt to revise the Mixed Commercial Zone (MCZ) regulations and home occupation standards for the Hackensack Street corridor. This ordinance is being carried over to a future meeting pending the Planning Board's statutory review.

Ordinance 26-14 An ordinance amending chapter 21 (zoning) of the revised general ordinances of the Borough of Carlstadt to establish downtown design standards for the Hackensack Street corridor. This ordinance is being carried over to a future meeting pending the Planning Board's statutory review.

HEARING OF CITIZENS

Mayor Zimmermann entertained a motion to open the floor to a hearing of citizens. On motion by Emerson, seconded by Fonseca, unanimous on call of roll of those present.

Lori Nunziato, Events Coordinator, 520 Hackensack St., Ms. Nunziato brought forward an inquiry whether the Borough would be interested in implementing a Farmers Market at Village Green for the months of September, October, and December. She also mentioned that the Mid-Bergen Regional Health Commission is interested in partnering with the Borough and other towns to coordinate health fairs for participating municipalities.

The following residents of Carlyle Court spoke to express concerns regarding ongoing issues with a neighboring resident, noting that they feel the situation could become an unstable situation:

- **Steve & Dawn Hlad** (49 Carlyle Court)
- **Chris & Yulia DiLemme** (32 Carlyle Court)
- **Jeff & Madeline Hagen** (53 Carlyle Court)
- **Stacey Schmidt, Jordan Schmidt, and Heather Shute** (116 Carlyle Court)

Chief Thomas Cox reported that, according to Detective Sergeant Mark Wong, the resident is required to undergo mental health evaluations.

Borough Attorney Joseph Donahue stated that he cannot provide legal advice to individual members of the public. He noted, however, that any resident has the right to file a citizen's complaint or criminal case, which would then be addressed through the appropriate legal channels. He clarified that the governing body has no legal authority or recourse to intervene in such matters.

Mayor Zimmermann and the Council thanked the residents for their comments and acknowledged the difficulty of the matter.

Joseph Biggy Jr., Battalion Chief, extended an invitation for a motorcycle run in honor of Michael Schwarz, to be held on Saturday, August 15th, with refreshments following.

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Councilman Joseph Emerson announced Wildcats Football Kickoff will be on Wednesday, August 26th at 7:00 p.m. for anyone wishing to attend.

Councilman Emerson reported he viewed the recreation complex and suggested a temporary speed bump and new signage be installed prior to the upcoming season. He also stated the DPW did a good job on the striping and would like to thank them. Furthermore, he mentioned issues with the trees by Lindbergh Field blocking the light, as well as concerns regarding the CPS parking lot and the CPS gym.

Don Molzon, 530 Madison St., Mr. Molzon stated, the historical society would like to contribute to the Carlstadt Newsletter.

Mayor Zimmermann entertained a motion to close the floor to a hearing of citizens. On motion by Emerson, seconded by Fonseca, unanimous on call of roll of those present.

Following hearing of citizens, Mayor Zimmermann made a motion to reinstate the Carlstadt Newsletter. On motion by Roseman, seconded by Fonseca, unanimous on call of roll of those present.

CLOSED SESSION

EXECUTIVE SESSSION MEETING ACT RECESS INTO CLOSED SESSION

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public to discuss one or more of the following subjects: personnel and property.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.S. 10:4.6 et Seq. for the purpose of discussing one or more of the following subjects: personnel and property.

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

AND. BE IT FURTHER RESOLVED that the matters discussed in the minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Zimmermann entertained a motion to go into closed session at 8:54 P.M. On motion by DeBiase, seconded by Roseman, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to return to open session at 10:13 P.M. On motion by Fonseca, seconded by DeBiase, unanimous on call of roll of those present

MISCELLANEOUS/ NEW BUSINESS

Councilman Roseman made a motion to authorize execution of a separation agreement for two employees in an amount not to exceed \$3,000.00. The motion was seconded by Councilwoman Fonseca, unanimous on call of roll of those present.

Councilwoman Fonseca made a motion to authorize a new timekeeping policy for exempt employees. The motion was seconded by Councilwoman DeBiase, unanimous on call of roll of those present.

ADJOURNMENT

Mayor Zimmermann entertained a motion to adjourn the meeting at 10:18 P.M. On motion by Fonseca, seconded by Emerson, unanimous on call of roll of those present.

APPROVED: _____
ROBERT J. ZIMMERMANN, MAYOR

ATTEST: _____
KIMBERLY KOZIEL, ACTING BOROUGH CLERK